

## Facilities Committee Meeting Minutes – August 28, 2023

### Roll Call:

#### Committee Members:

Administrators: Alberto Vasquez, Anthony Tave, Kit Dai, Zachary Lam  
Faculty: Steven Brown (co-Chair), Madeline Mueller, Thomas Menendez, Jennifer Rudd  
Classified Staff: David Delgado, Michael Snider  
Students: Christina Michaud (new member)  
Unrepresented: Tim Ryan

#### Committee Alternates:

Administrators:  
Faculty:  
Classified Staff: Colin Hall  
Students:  
Unrepresented:

#### Not Present:

Administrators: David Yee  
Faculty: Alan D'Souza  
Classified Staff: Maria Salazar-Colon, Shawn Clifton  
Students: Maurice Chilton II  
Unrepresented:

Resources: [Facilities Committee Web Page](#)

1. **Call to Order** 1:06 PM
  - a. This meeting was held via video conference.
2. **Approval of Agenda – 8/28/23**
  - a. Discussion – Steven Brown requested the addition of Campus Signage and 1400 Evans under New Business, items C & D
  - b. Motion to approve the agenda made by Steven Brown, seconded by Madeline Mueller.
  - c. No abstentions, no nay votes.
  - d. Motion passes by consensus.
3. **Public Comment – Items not on the agenda**
  - a. Question from Madeline Mueller regarding applications for facilities rental and the Facilities Events Committee.
  - b. Public Comment by Harry Bernstein regarding purchase orders of the Sprung structure.
  - c. Comment by Co-Chair Steven Brown regarding getting more information on the Facilities Events Committee.
  - d. Steven Brown also commented on Davey Trees doing an inventory of the trees on campus and requested a copy of the information that was prepared. Steven also made a request for a new map of the campus.

**4. Approval of Minutes – 7/24/23**

- a. Discussion – Madeline made a clarification of the bicycle lanes discussed by SFMTA but did not call for an alteration of the minutes.
- b. Motion to approve the minutes made by Steven Brown, seconded by Jennifer Rudd.
- c. Roll Call Vote:
  - i. Abstentions: Alberto Vasquez, Anthony Tave & Christina Michaud (3)
  - ii. Yes Votes: Kit Dai, Zachary Lam, Steven Brown, Madeline Mueller, Thomas Menendez, Jennifer Rudd, David Delgado, Michael Snider, Tim Ryan (9)
- d. No nay votes.
- e. Motion passed by consensus.

**5. AVC report – Construction Projects – Alberto Vasquez**

- a. The Mission Center heat project under construction and in the final phases. Testing will be scheduled for September.
- b. The Wellness Center heat project is in a similar stage to Mission. Completion late September/early October.
- c. The John Adams Center heat project is also under construction. The equipment is being assembled at the contractor site. When it is complete, we will be scheduling a crane to remove old equipment and install the new equipment. This should also be in the Sept./Oct. period.
- d. DRT/PAEC (Diego Rivera Theater) – at the last Board of Trustees subcommittee meeting we shared the 100% Design Development milestone completion. The Construction Document phase has begun, and that is scheduled to be submitted to DSA in December.
- e. STEAM (Science, Technology, Engineering, Arts & Mathematics) – Alberto shared updates and pictures from the website.
- f. SSC (Student Success Center) – Alberto shared photos that showed the removal of the Conlan building.
- g. Relocation of offices from Conlan – we are following up on some loose ends; otherwise, this is mainly completed.
- h. Alberto reviewed the project list waterfall from website.
- i. 750 Eddy - we continue to work with the state on the funding for the project.
- j. Infrastructure – the project is close to completion. We have a fire-alarm scope underway to get the final approvals. We will then submit to DSA and submit to the state for funding.
- k. Cloud Hall – The Allied Health relocation to John Adams is moving into the Schematic Design phase.

**6. Buildings & Grounds Director’s Report – Anthony Tave**

- a. The Wellness Gym floor refinishing project has been completed.
- b. Pool repairs – we have a quote for the repairs. We’re expecting a 2-day period for the pool service, which may be able to be performed without draining the pool.
- c. The B&G team is working on getting existing equipment operational, replacing motors and getting exhaust fans working and keeping existing equipment functioning.
- d. MUB – we found a refrigerant leak that is being repaired.
- e. The Science Building door is repaired.
- f. Anthony showed maps of the Davey Tree project. Pruning and removal (for heavily damaged or dying trees) is planned. We are following up on maintenance plan that was supposed to be part of this project.
- g. We are in various stages of filling 21 positions – Crafts & trades, engineers, recycling, etc.
- h. The BIM-Genie system is the new way to submit work orders to B&G. This system is much more relevant to the college campus environment than the old system. Instructions to use are available on the website. Department Chairs and Deans will be engaged in prioritization. Alberto Vasquez provided a demonstration of a work order submittal.

**7. Old Business**

- a. Diego Rivera Mural
  - i. We will be working in the fall to moving the mural back from SF MOMA. It remains on display until that time.
- b. 1550 Evans
  - i. The Chancellor referenced starting conversations with SF PUC (which owns the land) about a project at that location.
- c. Parking update
  - i. The Board of Trustees wants us to move forward with exploring parking structure scenarios and options. We will be developing an RFP this fall.
- d. SFMTA update
  - i. The plan for redesign of Frida Kahlo Way was presented at the July meeting. At that meeting, there was a request made by Facility Committee members for detailed information. Information was shared, but it requires clarification. They will be invited back to do so.

**8. New Business**

- a. Board Items – Informational
  - i. There are 3 informational board items.
    - i. Creative Arts steam pipe replacement bid.
    - ii. Project Managers / Construction Managers RFQ.
    - iii. CBOC Membership – many members terms lapsed; we need new members to fill vacancies.
- b. Board Items – Action
  - i. Facilities Master Plan – Authorization to file notice of completion (documents distributed to the committee & reviewed via screen share). The projects are:
    - i. Wellness flooring project
    - ii. Mission Center Boiler
    - iii. Construction Manager at risk for DRT – Authorization to award to Rudolph and Sletten
- c. Campus Signage – Steven Brown
  - i. Since there is a lot of construction taking place, signage would be helpful to advertise to the public that their bond dollars are being used to build new buildings.
- d. 1400 Evans – Steven Brown requested a new report regarding what is happening at this center.
  - i. Alberto shared that the Chancellor has spoken about United Airlines having a site where they might potentially be moving the aviation program back. We don't have much detail available.

**9. Future Business**

- a. Call for agenda items
- b. Building/Space Inventory

**10. Adjournment** –Meeting adjourned at 2:05 PM