

Facilities Committee Meeting Minutes – March 20, 2023

1. Call to Order

The meeting of the Facilities Committee (FC) was called to order by AVC Vasquez at **1:06 PM**. In keeping with COVID-19 procedural standards this meeting was held via video conference.

a. Roll Call

FC Members Present:

Administrators: Alberto Vasquez (Chair), Anthony Tave, Zachary Lam
Faculty: Steven Brown (co-Chair), Madeline Mueller, Thomas Menendez, Jennifer Rudd
Classified Staff: David Delgado
Students: Maurice Chilton II
Unrepresented: Tim Ryan

Committee Alternates Present:

Administrators:
Faculty:
Classified Staff: Michael Snider
Students:
Unrepresented:

Not Present:

Administrators: Kit Dai, David Yee (alternate)
Faculty: Alan D'Souza (alternate)
Classified: Karl Gamarra, Maria Salazar-Colon, Athena Steff, Carlita Martinez (alternate)
Students:
Unrepresented:

Resources: [Facilities Committee Web Page](#)

2. Approval of Agenda

- a. Request for the addition of an item by Chair Vasquez: 8c John Adams presentation cellular tower by AT&T. Motion by Co-Chair Steven Brown to approve the agenda with the suggested addition, seconded by Jennifer Rudd.
- b. There were no abstentions or nay votes. The motion passed by consensus.

3. Public Comment – Items not on the agenda

- a. Public comment heard from Ingrid Farnbach regarding immediate plans for heating solutions at Mission Center as well as staffing for custodial and recycling.

4. Approval of Minutes

- a. There were no questions or comments on the minutes as submitted.
- b. Public Comment made by Harry Bernstein for change regarding 1800 Oakdale.
- c. A motion to approve the minutes was made by Co-Chair Steven Brown, seconded by Jennifer Rudd.
- d. There were no nay or abstention votes. The motion passed by consensus.

5. AVC report – Construction Projects – Alberto

- a. Bond Projects
 - i. The Board of Trustees had their facilities subcommittee meeting and approved the heating projects for Mission, John Adam, Wellness and Student Health.
 - ii. We have given the contractor notice of award and are engaging to get the contract documents.
 - iii. DRT – The project is in design. The architect met with the steering committee to present design updates and progress. There will be an April meeting regarding colors and finishes.
 - iv. We will put out an RFP for the CM at risk process soon.
 - v. STEAM – AVC Vasquez shared current images of the state of the construction.
 - vi. SCC – last week, the SF Arts Commission voted to approve installation of Sentinel (currently located in front of the ATM) to the corner of the project.
 - vii. Conlan Hall relocation is getting close; we are looking at an April/May timeline.

- b. State Projects
 - i. 750 Eddy – still working with the state on information they requested.
 - ii. Utility infrastructure – will get some fire alarm work done for Science Hall this semester so we can move on to further state funding.
 - iii. Cloud Hall – there have been several meetings with Allied Health regarding the move to John Adams. We are also reviewing structural impact items.
 - iv. Science Hall – we will put out an RFP in month or two for this project. The end of semester is a difficult time for scheduling.
 - v. Evans Center – redoing the plans as needed to submit to DSA.

- c. Website
 - i. AVC Vasquez reviewed updates to the New Construction web pages.
 - ii. AVC Vasquez reviewed list of projects available on the website.

6. B&G Director's Report – Anthony Tave

- a. Fire drills at MUB and John Adams uncovered a few issues with elevators returning to the ground floor and a couple of louver issues at MUB. Service orders have been put in for the elevators.
- b. We have a walkthrough on Thursday for the steam lines at Creative Arts and Science Hall to generate quotes and scope of work. We will likely need a formal bid for this project.
- c. Some trees have been removed due to damage from recent high winds.
- d. Student Health now has heat. The pump and motor have been replaced but controls are an issue that needs to be addressed.
- e. Mold testing is being performed at the Rosenberg Library, Conlan Hall and Cloud Hall.
- f. Anthony was not able to attend the Health and Safety Committee meeting but provided a work order breakdown. IIAP came up as needing some work. We will work with the committee on this.
- g. MUB - parts are on order to replace the old control system.
- h. Student Union, Batmale and Rosenberg Library – we are working on getting start dates for roof repairs this week.
- i. Door report – there are 137 work orders associated with doors ranging from keys to door hardware and ADA accommodations. There are 4800 + doors on campus. We will go through the list of issues and shore up entry/exit doors first. We got quotes for Science Hall door replacement. Anthony met with the Fire Inspector for Smith Hall, where the doors will be replaced. Cloud has several door issues as well.

7. Old Business

- a. Diego Rivera Mural
 - i. We are still looking into storage options. AVC Vasquez needs to reconnect with Works of Art Committee to circle back.
- b. 1800 Oakdale
 - i. The city has ordered us to vacate the site by the end of April. It has been closed a long time, so we need to do a site visit to coordinate this effort.
- c. 1550 Evans
 - i. No update.
- d. Parking update
 - i. The Board of Trustees approved moving forward with an RFP for parking solutions.

8. New Business

- a. Board Items – Informational
 - i. None
- b. Board Items – Action
 - i. None
- c. AT&T Cell Tower – presentation by Cammy Blackstone of AT&T
 - i. Cammy gave a presentation for a proposed placement on the roof of John Adams.

9. Future Business

- a. Call for agenda items
- b. Building/Space Inventory
- c. Future Meeting Schedule Reminder
- d. Bookstore Annex
- e. AT&T for future
- f. Storage solutions
- g. AMT Aeronautics program
- h. Parking

10. Adjournment – Motion to adjourn by Steven. Meeting adjourned at 2:47 PM