

Facilities Committee Meeting Minutes – April 25, 2022

1. Call to Order

The meeting of the Facilities Committee (FC) was called to order by AVC Vasquez at **1:03 PM**. In response to the COVID-19 crisis, this meeting was held via video conference.

2. Roll Call

AMY COFFEY CANNOT ATTEND MEETINGS, ANTHONY TAVE BEING PROMOTED TO REGULAR MEMBER

FC Members Present:

Administrators: Alberto Vasquez (Chair), Darryl Dieter, Anthony Tave

Faculty: Steven Brown (co-Chair), Madeline Mueller,

Classified Staff: Athena Steff, David Delgado

Students: Chi Lin Lee (Nelson)

Unrepresented: Tim Ryan

Committee Alternates Present:

Administrators:

Faculty: Alan D'Souza

Classified Staff: Michael Snider, Karl Gamarra

Students: Vacant

Not Present:

Administrators: Torrance Bynum

Faculty: Lennis Carlson, Wynd Kaufmyn

Classified: Maria Salazar-Colon, Carlita Martinez

Students:

Unrepresented:

Resources: John Watkins

ZOOM LINK FAILED, HAD TO SEND NEW ZOOM LINK TO THE FACILITIES COMMITTEE MEMBEERS – ALSO POSTED ON WEBSITE

3. Approval of Agenda

- a. AVC Vasquez: Tom Boegel for Item 9C is available at 2:00pm, request to amend to accommodate.
- b. Motion to approve by Steven Brown, 2nd by Madeline Mueller. No abstentions, no nay. Passed by acclamation.

4. Public Comment – Items not on the agenda

NOTE: Only comments submitted in writing prior to the meeting and in compliance with the requirements are presented verbatim in the meeting minutes. Any other information presented here is a topic summary only. Complete comments are available in the Zoom recording of the meeting.

- a. Harry Bernstein: (written comment)
Board of Trustees Bond Program Update

Quarterly Bond Program & Project Update Report--April, '22
(Accomplishment) First Bond Sale, December 2020

cost of accessing bond money:

April 21 meeting of Board had a purchase order from Dannis Woliver Kelley. (PS 20074A)
Bond Program Legal Services for 3 years, and two 1-year option years;
increase by \$120,000 for a total of \$220,000

item EC-002

Education Center at 1550 Evans (PUC/SFUSD)

Budget, \$30 million

Phase. N/A In review

Board has approved an allocation, discussed this at two public meetings in 2021, sent it off for negotiations of some sort.

A previous update really wasn't an update. Co-chair Vasquez reported that he wasn't involved with the project and had nothing to say; it was with the lawyers. CCSF has some ownership or they could not use the bond money.

The PUC says that there is no paper trail on project because the agreement was made orally. Is SFUSD still involved? Who made the agreement and on what authority? Yet, last May our Board said "Me, too," without attempting to answer the question about the authority for initiating this deal. An update to get a summary of the issues, who is working on it, and with what guidance. The Board of Supervisors has weighed in on it, passing a unanimous resolution introduced by Board President Walton urging our District to make good on its funding promises.

- b. Comment by Darius Rego – VP of Finance for Student Council made comments regarding the African Resource Center facilities. He has been appointed student rep to the Facilities Committee and will be at next meeting as a member.

5. Approval of Minutes

- a. Public comment by Harry Bernstein.
- b. Motion to approve by Steven Brown, 2nd by Daryl Dieter. No abstentions or nay votes; motion approved by acclamation.

6. Associate Vice Chancellor Report – Return to Campus – Alberto Vasquez

- a. Covid-19 web page updated with Building and Center Hours, including door location map and descriptions. It will have different versions of this for Summer and Fall.
- b. Working to have student space available for evening class students.
- c. Custodians have been working with campus police to escort “overnighters” off campus so they don’t immediately enter buildings when they are opened in the morning.
- d. R2C Committee looking to disseminate more information at the PGC meetings. Not sure if they are going to be a sub-committee to the PGC or an ad hoc group reporting to the PGC. It is an ongoing discussion.
- e. Social distancing being followed for this semester. Mask requirement continues through end of year.
- f. CCSF Commencement 5/27. Commencement Committee is in charge of this; ceremony will take place at the football stadium.

7. Associate Vice Chancellor Report – Construction Projects – Alberto Vasquez

- a. Bond Projects
 - i. DRT – officially under contract with TEF Design. In the process of scheduling some collaboration meetings. DRT Steering committee will be formed as part of this.

- ii. STEAM still with DSA for review.
 - iii. SCC – received 1st round of commends from DSA. Takes about 4-6 weeks to review comments and implement.
 - i. Did meet with DSPS to address their concerns about the space
 - iv. Relocation of Conlan Hall, Rosenberg English lab.
 - v. Relocating of Administration from Conlan Hall to 600 and 700 Bungalows.
 - vi. Smith Hall will be partially remodeled for bookstore.
- b. State Funded Projects
- i. Utility infrastructure – meeting with DSA for final approval.
 - ii. 1400 Evans center is paused pending decision of AMT program.
 - iii. Volta electrical project nearing completion – expecting May completion
 - iv. JAD – there is a cracked/damaged drainage pipe that needs to be repaired as part of the Fire Department project.
 - v. Eddy Street – has been closed several years for seismic issues. AVC shared slide with details for full modernization – new everything. Plans have been submitted to the state for construction funding.
- c. PUBLIC COMMENTS
- i. Harry Bernstein made comments regarding provisions of new DRT contract and SSC swing-space relocation costs.
 - ii. Elaine Avrus, Learning Assistance Department Chair, made public comments regarding relocation of the English Lab. Steven Brown asked for this to be an item on the next agenda.
 - iii. Michelle Simotas also made comments regarding the space for the English Lab.
 - iv. Erik Greenfrost, English Lab & Tutoring Services Coordinator, provided additional comments on the subject of these programs and Rosenberg space.

8. Buildings & Grounds Director's Report – Director Anthony Tave

- a. Some issues from Library have addressed. Fans blowing correctly – too much air coming in. Had to go back to original to correct some fixes.
- b. Going to be doing area evaluations.
- c. Flushing of building plumbing will take place over the summer.
- d. Doing a lot of walkthroughs with different programs to get a better idea of space utilization.
- e. Transitioning to a work order system. Our crews are working on a monthly schedule of work orders that are put in. DO NOT PUT IN DUPLICATES.
- f. Mike Wilkins retired as of last week. Anthony Tave is currently filling both roles.
- g. Working on some of the larger landscaping issues.
- h. Encourage to adhere to building hours that are posted. If you are staying later, be aware the building will be closing. Up to individual to alert campus safety to let them know due to alarms/safety.
- i. SFPUC inspections for wastewater. DPH also did some inspections that require corrective work.

9. New Business

- a. 1800 Oakdale – facility has been shut down since pandemic.
 - i. PUC did not waive fees for rental.
 - ii. Tom Boegel: situation is challenging, still asking for lease payments but building is locked.
 - iii. Have not run any classes there in 2 years.
 - iv. Number of classes at this location has been on the decline for quite some time. Tom Boegel shared info going back to 2016. No programs based here. Only 6 classes for 2019-2020.
 - v. Dr. Vurdien had asked for a list of classes for Bayview community. Dean Bynum proposed that any additions could be hosted at 1400 Evans.

- vi. There is no more state funding for this center.
- vii. Paying rent for a location where there is no overwhelming demand vs. other close locations.
- viii. Again, PUC not letting us in the building.
- ix. Fashion has been relocated to Chinatown North Beach Center.
- x. Madeline Mueller brought up a 30 to 40 year-old agreement for the necessity of this location, the "Mitigation Agreement" for having the recycling center in the area. Lot of concerns over this.

10. Old Business

- a. Facilities Priorities Update Subcommittee – Steven Brown / Anthony Tave
 - i. List has been updated for ISER review.
- b. Works of Art Committee
 - i. 10 artworks will need new homes as a result of the various construction projects.
- c. Update naming & memorials - Kristin Charles
 - i. FC completed their process of moving forward. Went through one meeting of PGC. 2nd meeting, should be on next PGC meeting agenda.
- d. AMT Stored Equipment Disposal
 - i. Trailers full of equipment that was moved from SFO. Old general-purpose equipment needs to be inventoried and then disposed of according to Board policy.
- e. DRT Steering Committee
 - i. Will be reconstituted, awaiting further updates. Constituency groups will be formed as well.

11. New Business

- a. Board Items Informational
 - i. Notice of completion for Fashion Dept and MUB Emergency Backup generator.
- b. Board Action Items
 - i. Nothing this month

12. Future Business

- a. Call for agenda items
- b. Report about 750 Eddy – plans? (STEVEN)
- c. LAC / Library Move
- d. AMT program
- e. Next meeting 5/23

13. Adjournment – Meeting adjourned at 2:58 PM