

## Facilities Committee Meeting Minutes – January 24, 2022

### 1. Call to Order

The meeting of the Facilities Committee (FC) was called to order by AVC Vasquez at **1:06 PM**.  
In response to the COVID-19 crisis, this meeting was held via video conference.

### 2. Roll Call

#### FC Members Present:

Administrators: Alberto Vasquez (Chair), Amy Coffey, Darryl Dieter  
Faculty: Steven Brown (co-Chair), Lennis Carlson, Madeline Mueller, Wynd Kaufmyn  
Classified Staff: Maria Salazar-Colon, Athena Steff, David Delgado  
Students: Chi Lin Lee (Nelson)  
Unrepresented: Tim Ryan

#### Committee Alternates Present:

Administrators: Anthony Tave  
Faculty:  
Classified Staff: Michael Snider, Karl Gamarra  
Students: Vacant

#### Not Present:

Administrators: Torrance Bynum  
Faculty: Alan D'Souza  
Classified: Carlita Martinez  
Students:  
Unrepresented:

**Resources:** John Watkins

### 3. Approval of Agenda

- a. Motion to approve by Steven Brown, 2<sup>nd</sup> by Lenny Carlson. Approved by acclamation.

### 4. Public Comment – Items not on the agenda

**NOTE:** Only comments submitted in writing prior to the meeting and in compliance with the requirements are presented verbatim in the meeting minutes. Any other information presented here is a topic summary only. Complete comments are available in the Zoom recording of the meeting.

- a. Harry Bernstein submitted the following comment in writing: *I would like to see the final version of the Committee policy statement (or however else it may be described) concerning the obligation of Committee members who are assigned to make reports or updates at a scheduled Committee meeting to follow through with that assignment or else arrange for a substitute presenter and/or submit a written report that can be read instead.* AVC Vasquez advised that a formal written policy has not yet been adopted, it is under development.

### 5. Approval of Minutes

- a. 12/20/21 – Motion by Steven Brown, 2<sup>nd</sup> by Amy Coffey. Approved by acclamation.

**6. Associate Vice Chancellor Report – Return to Campus – Alberto Vasquez**

- a. Last week started in-person instruction and some student services.
- b. Thanks to all employees who submitted vaccination/exemption.
- c. AVC Vasquez shared screen of website Covid information page. Advised that we are working with Rosie Zepeda to get the FAQ (current information) to a more prominent placement on the website.
- d. Continuing to follow in the same R2C process that has been working. Still maintaining social distancing and masking requirements.
- e. Athena Steff brought up the Classified side letter that speaks to N95 masks, it is a negotiated item.
- f. Student Affairs looking to open up more in person, possibly in February, in the MUB.
- g. Public comment from Harry Bernstein regarding social distancing standards.

**7. Associate Vice Chancellor Report – Construction Projects – Alberto Vasquez**

- a. Diego Rivera Theatre
  - i. Architect proposals (6) submitted last week. We are working to establish selection committee. Kitchell supporting review of the information.
- b. Ft. Mason Costs (cost for closure)
  - i. Still trying to clean up final costs. There have been a lot of other items that required urgent attention which has delayed this a bit. Looking to have it by next week.
- c. Volta Car Charging Stations
  - i. A few locations where they will be installing chargers. Supply chain issues have slowed down this effort but looking for a March completion.
- d. STEAM has been submitted to DSA
- e. SCC is also with DSA
- f. Downtown fire pump replacement – supply chain delay, looking for March completion.
- g. STATE
  - i. 750 Eddy at DSA
  - ii. Infrastructure project awaiting legacy projects before DSA will move forward. Challenges with age of some of the issues – people no longer employed or deceased.

**8. Buildings & Grounds Director’s Report – Director Anthony Tave**

- a. Have been working hard on R2C with painter and carpenter.
- b. Diego Rivera Theater was snaked to prevent future flooding.
- c. Rosenberg Library roof needs to be redone, working on a plan
- d. Doing a lot of project walks/evaluations - Evans roof, Mission, John Adams lateral, etc.
- e. Concentrating on getting doors opened for classes and services.
- f. Noticed doors are being left unlocked when people leave. This is a safety concern.
- g. Getting ready for budget cycle, establishing equipment lists.

**9. Old Business**

- a. Facilities Priorities Update Subcommittee – Steven Brown / Anthony Tave
  - i. No update, requires follow-up. Last meeting was positive but need to circle back to people not being available (holidays, etc.). Update next meeting.
- b. Aircraft Department move update – **Action Item** – Torrance Bynum / Alberto Vasquez
  - i. CEQA docs showed no issues. Board approved CEQA but not the decision to move. This item needs to go through process; the participatory governance process needs to be followed.
  - ii. Several committee members spoke against the move. Dr. al-Amin addressed the committee. Public comments were also heard.

1. Vote to recommend relocation of the Aircraft program to Evans: Motion by Steven Brown. 2<sup>nd</sup> by Wynd Kaufmyn.
  - a. Roll Call Vote:
    - i. Torrance Bynum - abstain
    - ii. Amy Coffey - no
    - iii. Daryl Dieter - yes
    - iv. David Delgado - no
    - v. Maria Salazar-Colon - no
    - vi. Athena Steff - no
    - vii. Tim Ryan - no
    - viii. Steven Brown - abstain
    - ix. Wynd Kaufmyn - no
    - x. Madeline Mueller - no
    - xi. Lenny Carlson - no
    - xii. Nelson Lee - no
    - xiii. Alberto Vasquez - Yes

**Motion did not pass.**
2. Motion by Steven Brown to recommend the college continue look at other sites to continue aircraft maintenance program. 2<sup>nd</sup> by Wynd Kaufmyn. Wynd Kaufmyn added amendment to seek possible political avenues. Athena Steff contributed amended language “no stone unturned” to return to the airport.
  - a. Roll Call Vote
    - i. Alberto Vasquez - abstain
    - ii. Torrance Bynum - yes
    - iii. Amy Coffey - yes
    - iv. Darryl Dieter - yes
    - v. David Delgado - yes
    - vi. Maria Salazar-Colon - yes
    - vii. Athena Steff - yes
    - viii. Tim Ryan - yes
    - ix. Steven Brown - yes
    - x. Wynd Kaufmyn - yes
    - xi. Madeline Mueller - yes
    - xii. Lenny Carlson - yes
    - xiii. Nelson Lee - yes

**Motion passed.**

## 10. New Business

- a. Works of Art Committee
  - i. AVC Vasquez met with them in December. Next meeting in February will have a detail of location of arts that will be affected and proposed new locations. Then will come through participatory governance.
- b. Board Items – Informational – Alberto Vasquez
  - i. One of the goals for the architect nominating meeting was to have a recommendation for February meeting. Currently still going through the nominating process.
  - ii. Evans center electrical and data at sprung structure.
  - iii. Downtown – minor change with design
  - iv. Surplus property – this will be ongoing
- c. Facilities Committee meeting schedule for 2022 – **Action Item**
  - i. Vote to approve w/ change from 6/22 to 6/20 (Monday)
  - ii. Motion to approve by Steven Brown, 2<sup>nd</sup> by Daryl Dieter. Motion passed by acclamation.

- d. Architect Selection Committee -
  - i. John Adams / Allied Health – proposals some time in Feb. Need volunteers –
    - 1. Will need to go through this as well in next meeting.
  - ii. DRT – received proposals
    - 1. Madeline Mueller and Patrick Toebe volunteered.
    - 2. Amy Coffey will talk to Associated Students. Patrick Toebe offered to help.
- e. Facilities Subcommittee Five-year outlay plan
  - i. Was requested previously and had some volunteers but need to send out email to identify classified and student if available.

#### 11. Future Business

- a. Call for agenda items
- b. Building/Space Inventory
- c. Conlan Hall – set up meeting to review information w/facilities master plan next week or two.

#### 12. Adjournment – Meeting adjourned at 2:55 PM