

**SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
POLICY MANUAL**

Title: DELEGATION OF AUTHORITY TO THE CHANCELLOR	Number: BP 1.37
Legal Authority: California Education Code Sections 70902(d) and 72400 Public Contract Code 20654 Accreditation Standard IV.B.1.J AND IV.B.2	Related to CCLC BP 2430

The Board delegates to the Chancellor the executive responsibility for administering the policies adopted by the Board and executing all decisions of the Board requiring administrative action. The Chancellor may delegate any powers and duties entrusted to them by the Board including the administration of functions of the college, but will be specifically responsible to the Board for the execution of such delegated powers and duties.

The Chancellor is empowered to reasonably interpret Board policy. In situations where there is no Board policy direction, the Chancellor shall have the power to act, but such decisions shall be subject to review by the Board. It is the duty of the Chancellor to inform the Board of such action and to recommend written Board policy if one is required.

The Chancellor is expected to perform the duties contained in the Chancellor job description and fulfill other responsibilities as may be determined in annual goal-setting or evaluation sessions. The job description and goals and objectives for performance shall be developed by the Board in consultation with the Chancellor.

The Chancellor is authorized to settle lawsuits, claims, complaints and other actions up to a maximum value of \$50,000. The Chancellor shall report settlements to the Board of Trustees.

The Chancellor shall ensure that all relevant laws and regulations are complied with, and that required reports are submitted in timely fashion.

In an emergency, to avoid danger to life or property, or to permit the continuance of existing college classes, the Board delegates to the Chancellor the authority to approve items normally approved by the Board as long as the items do not require Board approval under state law or regulations. In the event Board approval is required, the Chancellor shall call for an immediate emergency meeting of the Board.

The Chancellor shall act as the professional advisor to the Board in policy.

The Chancellor shall issue an administrative procedure delegating authority to their staff.

Recommended by Participatory Governance Council: May 4, 2023 Approved by Board of Trustees: August 24, 2023	Page 1 of 1
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