CITY COLLEGE OF SAN FRANCISCO
MATRICULATION COMPONENTS

You must complete the following steps before registering for classes.
Carry this card and have it stamped after completing each step.

Name: _______________________________________

CCSF Student I.D. #: ____________________________

Date of Birth: _________________________________

STEP 1: ADMISSION
Submit an Application for Admission online at
Alternatively, obtain and submit an Application for Admission at the
Office of Admissions & Records, Conlan Hall 107.
YOU MUST COMPLETE THIS STEP FIRST!

STEP 2: PLACEMENT TESTING
Take the English/ESL and Math Placement Tests
You may obtain a testing schedule at the following locations:
  • Online: http://www.ccsf.edu/NEW/ccsf/en/future-students/future-credit-students/take_a_placementtest.html
  • Make an Appointment for Computerized Native Speaking only: http://esars.ccsf.edu
  • Admissions & Records, Conlan Hall, Room 107
  • Testing Office, Conlan Hall, Room 203
  • Conlan Hall Information Desk, Lobby
For more information, call the Testing Office, (415) 239-3128
Placement Testing Schedules also lists the dates and times of the
in-person orientations.

STEP 3: ORIENTATION
Complete orientation either in person or online. During orientation
you will receive information about:
  • CCSF programs and courses
  • Student Support Services
  • Enrollment Process
To see dates and times or to complete the online orientation go to:
http://www.ccsf.edu/NEW/ccsf/en/future-students/future-credit-students/attend_a_new_studentorientation.html

Step 4: COUNSELING
Meet with a counselor to discuss course selection. The New Student
Counseling Department is located at Conlan Hall, Room 205. Call
(415) 239-3296 for current hours of operation.

STEP 5: REGISTRATION APPOINTMENT
To activate your earlier registration appointment, submit this card to
Admissions & Records upon completion of these services.

DO NOT LOSE THIS CARD

02/24/2010