Pharmacy Technician Certificate of Achievement - Active

Department: Health Care Technology

Approval: September 2012

Students may obtain the Certificate of Achievement in Pharmacy Technician by successfully completing the two semester program. The Pharmacy Technician Program starts in the Fall Semester each year. The curriculum is designed to prepare students to work under the direct supervision of a pharmacist in hospitals, community based pharmacies and other institutional settings.

Learning Outcomes

Upon completion of this program, students will be able to:

- Perform the administrative and clinical skills necessary for entry-level employment as a pharmacy technician in an institutional, community based or hospital pharmacy.
- Provide professional customer service to patients and clients in a pharmacy setting.
- Apply for a license as a Pharmacy Technician to the California State Board of Pharmacy.
- Successfully complete the Pharmacy Technician Certification Board National examination.

To be considered for admission to the program, applicants must:

1. Complete the pre-requisites to the Program: Math 40 and ENGL 88 or ESL 188 or placement in ENG 1A.
2. Attend the orientation session scheduled during the month of April and pick up the Application to the Pharmacy Technician Program.
3. Complete and submit the Application to the Pharmacy Technician Program to the Pharmacy Technician Office, Room 111, Gym Building, John Adams Campus, by 5:00 PM Friday the first week in May.
4. Attend the individual orientation session scheduled with the Pharmacy Technician instructors to review prerequisite compliance and clinical placement requirements
5. File with the Office of Admissions and Records a completed credit application for admission to City College.
6. Take the City College of San Francisco placement test. Dates and times for this test are available at: ccsf.edu/NEW/en/student_services/matrictualtion_services/ged_center.html

Successful applicants are required to submit evidence of a recent tuberculin skin test or chest x-ray, proof of immunizations, and a physical examination which indicates they are in good physical health to include the following:

- 20/100 vision correctable to 20/30 in both eyes with normal color perception
- able to stand unassisted for long periods of time
- able to walk, bend, reach, lift product, and stoop frequently
- possess normal hearing or corrected hearing within the normal range
- able to manipulate stationary and mobile medical equipment

Before you apply to the program, please review the following description of the tasks, knowledge, skills, abilities and work activities that a student will need to perform in classes and assigned internship settings. The website for the Dictionary of Occupational Titles is: http://www.occupationalinfo.org/

All applicants who meet the above requirements are eligible for the program. Classroom space and clinical site placements limit the class size to 30 students, therefore, students are selected by lottery from the eligible
applicants.

**Background Check.** A background check may be required by the assigned clinical sites. The cost of this will be incurred by the student. Students must complete this background check prior to clinical placement.

**Drug Screening.** Drug screening may be required by the clinical placement site. The student is responsible for this cost.

**Each course must be completed with a final grade of "C" or higher.**

The minimum time for completion of this certificate is 2 semesters. Completion time will vary based on student preparation and number of classes completed per semester.

**Courses Required for the Certificate of Achievement in Pharmacy Technician**

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<th>Course</th>
<th>Units</th>
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<tbody>
<tr>
<td><strong>First Semester:</strong></td>
<td></td>
</tr>
<tr>
<td>PHTC 101 - Pharmacy Technician I - Theory*</td>
<td>9.00</td>
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<tr>
<td>PHTC 102 - Pharmacy Technician I - Clinical*</td>
<td>7.00</td>
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<td>* Both theory and clinical courses must be taken in the same semester.</td>
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<tr>
<td><strong>Second Semester:</strong></td>
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<tr>
<td>PHTC 103 - Pharmacy Technician II - Theory*</td>
<td>9.00</td>
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<tr>
<td>PHTC 104 - Pharmacy Technician II - Clinical*</td>
<td>5.00</td>
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<td>* Both theory and clinical courses must be taken in the same semester.</td>
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