William D. Ford
2015-2016 Federal Direct Loan Request Form

Name
Last First M.I. Student ID

I request that CCSF forward to the U.S. Department of Education the data required to process my application for Federal Direct Loan(s).

1. I anticipate to graduate/complete my program of study at the end of the Fall 2015 semester:
   - □ No
   - □ Yes
   If answer is “yes,” deadline for submitting this form is December 7, 2015

2. Please indicate the loan period you would like your loan to be processed for:
   - □ Full Year (Fall/Spring Semester)
   - □ Fall Semester Only
   - □ Spring Semester Only
   - August - May
   - August – December
   - January – May

3. Please indicate the amount you wish to borrow:
   Only borrow what you need (we strongly encourage you to borrow less than the annual limit). You should consider your expenses and your income (including financial aid) to determine this amount. You may wish to review the “Entrance Counseling Guide for Direct Loan Borrowers” to get a better idea of how much you will have to repay.

   I am requesting a loan for the amount which I am eligible to borrow. I understand the requested amount may be reduced based on eligibility/remaining need:

   $ ____________________________

4. Please indicate which loan program you wish to borrow from:
   - □ Subsidized Direct Loan
   - □ Unsubsidized Direct Loan
   - □ Both Programs

   Borrowing limits – The actual loan amount is determined by individual eligibility, not to exceed the maximum loan limits. You can always request a reduced loan amount if the full eligibility is not needed.

   - □ Maximum Full Year
   - □ Maximum Fall Semester Only (If graduating)
   - □ Maximum Spring Only (If graduating)
   - □ Other Amount (less than maximum)

Please initial the following after you have read the statements, then sign below. I understand and certify the following:

   □ This is a loan and must be repaid with accrued interest
   □ This loan is to be used for educationally related expenses
   □ I must have a signed Master Promissory Note (MPN) to receive this loan, and collection of all debts acquired under this MPN is fully enforceable in a court of law.
   □ I must immediately notify the holder of my loan if my status changes and the failure on my part to adhere to the terms and conditions of my loan may result in default and may affect my rights as a student loan borrower
   □ I am currently attending at least 6 units for the current semester. I understand that if I drop below 6 units my loan may be subject to cancellation
   □ I understand that if I do not meet Satisfactory Academic Progress standards my loan will be cancelled.

   Continuing Borrowers Only: I have visited the National Student Loan Data System at www.nslds.ed.gov. I have attached a printout of my past loan activity from all previous attended institutions and I am aware of my student loan balance.

   _______ ____________________________
   Borrower Signature Date

WARNING: If you purposely give false or misleading Information on this worksheet, you may be fined, be sentenced to jail, or both.
City College of San Francisco (CCSF) strives to limit loan defaults by our students. A high loan default rate may affect all CCSF students’ eligibility for grants, loans, and federal work study. For this reason, we may decline or reduce the loan requested. If your loan is denied, you may appeal a loan denial with a “Loan Appeal Request Form. All loan appeals are reviewed on a case-by-case basis and all decisions are final.

Some reasons federal loans may be denied or reduced are listed below:

- The student is not making steady progress in a degree, certificate or transfer program. This decision is made independently from the Satisfactory Academic Progress Appeal process.

- CCSF does not recommend borrowing more than $20,000 at the community college level. This includes loans from any other institution(s) that you attended. Students who owe $20,000 or more will be required to complete and submit a Loan Appeal Request form.

- The student appears to be or has been in default or delinquent on financial obligations.

- The student has a change in borrowing from previous year(s).

- The student has valid and applicable education for employment and is choosing to pursue another educational endeavor. This decision is made independently from the Satisfactory Academic Progress Appeal process.

I have read and understand the conditions of borrowing Federal Education Loans.

Borrower Signature ______________________________ Date __________________________