Student Education Plan (SEP) Information

• **What is a Student Education Plan?**
  
  A Student Education Plan (SEP) is a semester by semester map of the course you need to complete in order to achieve your educational goal at CCSF

  - **Without** an educational plan, you may be confused about your options when it is time to register for the next semester’s classes. As a result, you may waste valuable time waiting to see a counselor or enrolling in the wrong classes.

  - **Without** an educational plan, your eligibility for financial aid, scholarships or other student service programs may be affected.

• **Who provides the SEP?**
  
  The Academic Counseling Department counselors assist students with Ed Plans for:

  - Certificate Programs
  - Associate of Arts, Associate of Science & Associate Degree for Transfer degrees
  - Transfer to four year universities and colleges

**Why do I need a SEP?**

**Students need a SEP for a number of reasons:**

- It is important to have a plan to receive your AA/AS degree, transfer units, certificate or any other goal with the correct classes and number of units.

- With an educational plan you will have a step by step approach which eliminates guessing and/or taking too few or too many classes.

- It is necessary to have a SEP if you are going to receive Financial Aid. Many other financial assistance programs, scholarships and student service programs require an Ed Plan.

- You can receive financial aid at City College for up to 90 units of academic course work. Therefore, it is extremely important that you meet with an academic counselor to develop your educational plan and to determine your course load each semester.

- You can refer to your SEP at registration time to decide which classes to take. Also if a class is full or not offered the SEP will show other course options.

- The Student Success Act requires students have an SEP after 15 units or 3 semesters.

• **What if I am unsure of my goals?**

  - You can still create an educational plan based on what courses you will need regardless of your goal and/or what classes you might like to take to explore a career interest. It is assumed that most students will modify their educational plans as their academic goals become more clear.

  - In order to receive Financial Aid you must declare your educational goal. A counselor can determine your best long term option.
A Student Education Plan is necessary to achieve a successful college experience!