CITY COLLEGE OF SAN FRANCISCO
ENGLISH DEPARTMENT APPLICATION
Spring 2015

Please check all scholarships for which you are applying

☐ BRUCE F. HANNAH SCHOLARSHIP
This $100 scholarship is awarded annually to a student who has completed or is currently enrolled in either English 35A or 35B

☐ EDWARD KLOSTER SCHOLARSHIP
This $200 scholarship is awarded to a student who is currently enrolled in or has completed English L, K, 9, 90, 91, or 92. The student must have been born in the United States, have a goal to earn an associate degree, a vocational certificate or transfer to a four-year college or university. Financial need is a consideration.

☐ DOROTHY FREDERICA MERCER SCHOLARSHIP
This $2,000 scholarship is awarded to a CCSF student who exemplifies academic excellence in English. The scholarship is awarded to a student who will transfer in the Fall to UC Berkeley and major in English.

☐ BURT W. MILLER SCHOLARSHIP
This $100 scholarship is awarded annually to a student who, though course work as well as extracurricular work, has shown an interest in writing. The recipient must have attended CCSF for at least one semester, have earned a GPA of at least 3.0 and must intend to transfer to a four-year college or university. Financial need is a consideration.

☐ DANIEL PAUL SCOTT MEMORIAL SCHOLARSHIP
This $200 scholarship is awarded to a re-entry student, who is an English major with a 3.0 GPA; has completed 12 units, including English 1A; and has 9 units in progress. The recipient must have an interest in outdoor sports and photo-journalism.

☐ ESTHER BRYANT SNEPP SCHOLARSHIP IN AMERICAN LITERATURE
This $300 scholarship is awarded to an English major who has taken a course in American Literature at CCSF.

☐ LEN SANAZARO MEMORIAL SCHOLARSHIP
This $200 scholarship is awarded to an aspiring English major currently enrolled in English classes with a GPA of 3.0 or higher. Financial need is a consideration.

☐ RACHEL WEBB WILLIAMS MEMORIAL SCHOLARSHIP
This $200 scholarship is awarded to a student who is enrolled in or has completed English 96, has a 3.0 GPA or higher, and is planning to transfer to a baccalaureate institution.

☐ THE MARY MALONE SCHOLARSHIP
This $500 scholarship is awarded to a student who has declared English as a major at CCSF. The recipient must have completed at least 12 units in English at CCSF towards the major, earned a GPA of at least 3.0 and demonstrate financial need.

☐ CAROL FREGLY SCHOLARSHIP
This $200 scholarship is awarded to a student who has passed English 93 with a B or higher, has a 3.0 GPA or higher, and, through the personal statement – demonstrates a love of reading and writing.

☐ MARC DULMAN MEMORIAL SCHOLARSHIP
This $200 scholarship is awarded to a student who has completed English 96 (or higher) and a literature, creative, or the literary magazine (English 14) course.

APPLICATION SUBMISSION DEADLINE: March 6, 2015, 4:00 p.m.

NOTE: Request your unofficial transcript and courses-in-progress online after February 9, 2015

_________________    ___________________    __________
Last Name          First Name                     MI
Instructions for Completing Your Application

NOTE:

Check off Completed Steps:

☐ COMPLETE THE APPLICATION CHECKLIST PAGE: Mark the box of the scholarships for which you are applying. Some English Department Scholarships have additional application requirements. Verify that you have completed the additional requirements for these scholarships. Information is available on the Scholarship Listing, in the Scholarship Handbook, and on the application.

☐ OBTAIN LETTERS OF RECOMMENDATION
Please submit two current letters of recommendation from English Department faculty who know you and are familiar with your class work and/or school and community activities. Letters should include information that will give the Scholarship Committee insight into your personal qualities, character, special talents, academic attributes, and potential for making a contribution to society. Letters are to be on CCSF letterhead. Letters must be from the Fall 2014/Spring 2015 academic year.

Note: Recommendations for the CCSF General Scholarship Application are to have original signatures. The letters with original signatures may be copied for use when applying for other scholarships that have different applications. Remember that faculty and staff are busy; please give them two weeks before the deadline to write your letter of recommendation.

☐ PREPARE A PERSONAL STATEMENT
Please use two separate sheets. Your statement format is: typed with one inch margins, top, bottom and sides; name and ID in the top right-hand corner; Times New Roman font 12; double-spaced; two pages maximum. Be sure to address all of the following items:

1. Please write about what is important to you, your educational and career goals, and the ways in which they are reflected in your accomplishments. Specifically give information about yourself, your family and background, your current activities, interests, employment, educational achievements, special needs, and financial circumstances.

2. Please write about your plans for the future. Discuss your interest in your intended major, explain how your interest in the field developed and describe any related work or volunteer experience. Include information about the steps you are taking to reach your goals.

3. Please explain any excessive “W’s” that appear on your transcript.

In addition to content, personal statements are also evaluated on organization, creativity, and grammar.

☐ UNOFFICIAL TRANSCRIPTS AND COURSES IN PROGRESS
Please submit an unofficial CCSF transcript and a print-out of your current courses-in-progress. You may print these forms yourself by accessing the CCSF website.

☐ OTHER INSTRUCTIONS AND ATTACHMENTS FOR INDIVIDUAL SCHOLARSHIPS

THE EDWARD KLOSTER AND THE LEN SANAZARO MEMORIAL SCHOLARSHIP
Provide information on financial need.

☐ SIGNATURE ON PAGE 4

☐ REVIEW YOUR APPLICATION FOR COMPLETENESS

RETURN APPLICATIONS TO
SCHOLARSHIP OFFICE
MULTI USE BUILDING 130B
CCSF ENGLISH DEPARTMENT SCHOLARSHIP APPLICATION

Spring 2015

Please read all questions carefully and answer them as completely as you can. Appearance and organization of your application and personal statement will be taken into consideration when judged by the Scholarship Committee.

NAME: ____________________________________________________________________________

Last               First               MI

CCSF ID#: ________________________ BIRTH DATE: ________________________________

CURRENT ADDRESS: _______________________________________________________________

Street Address or P.O. Box

City            County            State         Zip

HOME PHONE: ______________________ WORK PHONE: ________________________________

E-MAIL: ________________

EDUCATION

NUMBER OF UNITS COMPLETED NUMBER OF UNITS IN PROGRESS
AT CCSF: ___________ AT CCSF: ___________

CUMULATIVE G.P.A. AT CCSF: ___________

WHAT IS YOUR FIELD OF STUDY? ___________________________________________________

WHAT IS YOUR CAREER GOAL? ___________________________________________________

WHEN DO YOU EXPECT TO FINISH YOUR STUDIES
AT CCSF? Month ___________ Year ___________

IF YOU PLAN TO TRANSFER TO A FOUR-YEAR COLLEGE, AT WHICH SCHOOL DO YOU INTEND TO ENROLL?

________________________________________

________________________________________
Individual Income

Please give us any information that will assist us in evaluating your financial need for the Edward Kloster, Burt W. Miller and Len Sanazaro Memorial Scholarship. If you anticipate a reduction in income, please explain.

How do you plan to pay for your educational and living expenses for the coming year?

I hereby certify that the information provided above is given freely by me and is accurate to the best of my knowledge. I give permission to release this information to the CCSF Scholarship Committee and its designee(s). I understand that information involving current abuse and/or threats of violence must be reported to the Dean of Students as required by law.

SIGNATURE: __________________________ DATE: __________________________

______________________________ ________________________________

NB: THE DECISION OF THE ENGLISH DEPARTMENT SCHOLARSHIP COMMITTEE IS FINAL

ATTENTION FINANCIAL AID STUDENTS

If you are a Financial Aid student, you must have an unmet financial aid need which is equal to or greater than the amount of this scholarship in order to receive it.
If you are unsure about your financial aid unmet need you can:
A) Check the amount of your unmet need on your student financial aid on the CCSF Website
B) Visit the Financial Aid Office and ask them about the amount of your unmet need
Failure to follow this procedure may result in an overpayment which you will have to pay back to the College.

Please avoid unnecessary financial aid problems and verify the amount of your unmet need prior to accepting a scholarship.