Configuring the Multilingual Capacities of Windows XP (Chinese)
You may need to contact the Help Desk staff in order to install these features to your CCSF computer.

1. Go to the Control Panel.
2. Choose Regional and Language Options.
3. Choose the tab called, Languages.
4. Check the box, Install files for East Asian Languages.

5. After the files are installed, choose Details (Fig.1).
6. Then choose Add (Fig.2).
7. Choose Chinese (PRC). (Fig.3) For the keyboard layout choose Chinese (Simplified) - Microsoft Pinyin IME 3.0. (Even if you wish to type traditional characters, the Pinyin system will work for input.)

8. On Fig. 2, choose Language Bar, then make sure the boxes in Fig. 4 are checked. Click OK.
9. Follow the instructions on the handout Typing in Chinese in Windows XP.

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