Spring Professional Development Flex Day

City College of San Francisco
50 Phelan Avenue
Ocean Campus

January 13, 2012
As I write these words of welcome for the Spring 2012 Flex Day Booklet, I would like to first thank you for your continued commitment each day to ensure that our students are provided with the best learning opportunities possible.

Spring 2012 is sure to be full of milestones. With the completion of our Accreditation Self-Study Report in November, we look forward to greeting the visiting team of the Western Association of Schools and Colleges (WASC) in March 2012. We are all especially excited about starting classes at the new Chinatown North Beach Campus in Summer 2012. This campus will finally give our students and the community a permanent City College home in the northeast part of San Francisco. Students learning English as a Second Language, immigrants taking Citizenship and Naturalization courses, parents and teachers in child and family development classes, Culinary and Hospitality students, and so many others will soon benefit from this new state-of-the-art facility which will serve generations of students.

I would like to wish you a very successful Spring 12 semester and express my gratitude for your continued support of the College and my appreciation for the outstanding work you do for it. Your efforts are what make us a great community!

Sincerely,

Dr. Don Q. Griffin
Chancellor
Office of Professional Development

Clara Starr
Evelyn Tavisora

Shared Governance Staff Development Committee

Clara Starr (Chair)

Kristin Charles
Sunny Clark
Joyce Foreman
Steve Kech
Donald Lind
Joanne Low
Vivian Mun
Emilyn Ostrea
Lety Sazo
Evelyn Tavisora
Rose Vela
Lee Vogt
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<td>Inside Back Cover</td>
</tr>
</tbody>
</table>
Flex Credit Guidelines & Requirements

1. **FULL-TIME FACULTY:**

   - Full-time faculty are required to participate in a total of 30 hours, five (5.0) hours per day, of Professional Development Activities each academic year (July 1 – June 30).
   
   - Department meeting and extended department meeting attendance are mandatory and cannot exceed five (5.0) hours of flex credits per semester.
   
   - Of the required 20 hours, 10 hours may be completed through Independent Professional Development Activities each academic year (July 1 – June 30), provided that the specific Independent Professional Development Activity is approved in advance, in writing, by the Department Chair and is not related to Department Meeting issues.

2. **PART-TIME FACULTY:**

   - In order to receive pay, Part-time faculty contracted to teach on a Professional Development Calendar Day may choose to participate in Flex events on an hour-for-hour basis.
   
   - Department meeting and extended department meeting attendance cannot exceed five (5.0) hours of flex credits per semester.
   
   - Extra hours earned cannot be carried forward or used as make-up credits.
   
   - There is no extra pay for extra flex or independent flex credits earned.
   
   - 50% or more of one’s Professional Development hours must be completed on Professional Development Days.
   
   - 50% or less of one’s Professional Development hours may be completed through Independent Professional Development Activities, provided that the specific Independent Professional Development Activity is approved, in advance, in writing, by the Department Chair and is not related to Department Meeting issues.

Please use the table below to calculate your flex credits requirement. If this event is scheduled for more than one day, you may complete your requirements throughout those days.

<table>
<thead>
<tr>
<th></th>
<th>MON</th>
<th>TUE</th>
<th>WED</th>
<th>THUR</th>
<th>FRI</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
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<td></td>
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<tr>
<td>2</td>
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<tr>
<td>3</td>
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</tr>
</tbody>
</table>

Add up row “3” (Mon-Fri)

This is your Flex Credit requirement for this semester
3. **DEPARTMENT CHAIRPERSON:**

- The following formula determines each Department Chairperson’s basic obligation in any semester in which there are flexible calendar days scheduled:

  \[ (1) \left( \frac{\text{% of load in faculty status (teaching, counseling, etc.)}}{\text{hours of flex obligation for full-time faculty}} \right) \times \text{basic obligation, provided that each Department Chairperson shall attend one scheduled flex activity of his/her choosing each semester other than the departmental meeting.} \]

  Example: \( .8 \times [20] = 16 \) hours (.8 faculty load X 20 hours faculty flex obligation each year = a 16 hour obligation for the semester).

- A Department Chairperson who wishes to engage in an independent flex activity to satisfy part of his/her obligation must obtain prior approval from his/her dean. (Independent flex activity may not be used to satisfy the entire obligation in any semester.)

- Attendance at departmental meetings shall apply to fulfillment of the flex obligation, but Department Chairpersons cannot receive “presenter’s credit” for such attendance.

4. **DIVERSITY REQUIREMENT:**

- Every member of the District (Board Members, Administrators, Faculty, and Classified Staff) is required to fulfill two (2.0) hours of diversity credits in each area (a total of 8.0 hours): Racism, Gender Bias, Homophobia, and Disabilities Discrimination. This needs to be completed within a four (4) year period.

- Diversity credits are recorded as both Diversity and Flex obligations.

- Diversity workshops are assigned a letter to the end of the course number, i.e. 500D, 500G, 500H, 500R and 500V, where:

  \[ D = \text{Disabilities Discrimination} \]
  \[ G = \text{Gender Bias} \]
  \[ H = \text{Homophobia} \]
  \[ R = \text{Racism} \]
  \[ V = \text{General Diversity} \]
5. INDEPENDENT PROFESSIONAL DEVELOPMENT ACTIVITIES:

- Independent Professional Development Activities are Professional Development Activities such as conferences, projects, or coursework, including both individually designed endeavors as well as organized workshops.

- These activities must be done on one’s own time and not during scheduled teaching/work hours.

- Department Chairpersons must sign to verify completion of Independent Professional Development Activities.

- No substitute may be hired to replace a faculty member while performing an Independent Professional Development Activity.

- Regular activities, such as class preparation, department meetings, etc. that are part of one’s teaching role do not qualify for Independent Professional Development hours.

- Full-Timers can earn up to 10.0 credits maximum for Independent Professional Development Activities.

- Part-Timers can only earn up to 50% of the contracted teaching hours per flex event.

6. PRESENTERS:

- Faculty flex day workshop presenters (not department meeting or independent activity presenters) can earn double flex credit(s) for every hour they present.

  Example: \(2.0 \times \text{hours of workshop} = \text{total hours earned for presentation}\)

7. ADMINISTRATORS & CLASSIFIED STAFF:

- Participation is encouraged but is not required for Administrators and Classified Staff. Workshops addressing Classified staff needs and interests are scheduled throughout each year.

- The Chancellor encourages supervisors to arrange for Classified employees to attend Professional Development Days whenever such attendance does not conflict with maintaining necessary operations.
PROFESSIONAL DEVELOPMENT FLEX DAY REPORT
Return Completed Form by June 30th

- List all workshops and meetings that you have attended during the Flex Day Event.
- Faculty members are obligated to attend.
- FT Faculty are required to earn 5 hours of training during the Spring 2012 Flex Event and 10 hours of independent flex during the Spring 2012 semester.
- PT Faculty who are paid hourly are required to attend only if Flex falls on the days that they are scheduled to work.
- PT Faculty who are paid by load are expected to attend Flex activities unless they have direct work conflicts.
- Everyone is encouraged to attend a diversity workshop.

Make a copy for your records and return form to:
Office of Professional Development, 33 Gough Street, San Francisco, CA 94103

Name: __________________________________________  ID#: __________________________
Department: ______________________________________  Mailbox: _______________________

<table>
<thead>
<tr>
<th>Date</th>
<th>CRN</th>
<th>Title of Meeting / Workshop</th>
<th>Time</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

Total Credits

Signature __________________________  Work Phone __________________________  Date __________________________
PROFESSIONAL DEVELOPMENT FLEX DAY EVENT

Friday, January 13, 2012

Continental Breakfast
Visual Arts - 7:30am

Crown Catering
Mike Franco
1381 Lowrie Avenue, South San Francisco, CA 94080
Office (650) 873-1939  *  Cell (650) 736-0770
E-mail: crownmike@hotmail.com

Afternoon Refreshments
Visual Arts & Multi-Use Buildings - 2:00pm

Anthony’s Cookies
Blissful Bites
Specialty’s Café & Bakery

Employee Benefits Information Table

If you have questions regarding your Medical and/or Dental Benefits, A Human Resources Benefits Unit Representative will be on hand to assist you.

8:00am – 12:30pm
Visual Arts Lobby

1:00pm – 5:00pm
Multi-Use Building
CCSF RECYCLING: Everyday people living in the U.S. throw out more than 500,000 cell phones and computers, making electronic waste the fastest-growing part of the U.S. waste stream. In 2008, over 100 tons of E-waste was recycled from CCSF campuses. These products contain toxic compounds such as mercury, arsenic, barium, selenium, silver, lead, cadmium, and chromium. Though E-Waste products may not be harmful to use, if improperly disposed of in landfills, these toxic materials contaminate groundwater, surface water systems, land, air, and public health.

City College of San Francisco has taken the initiative to ensure that all electronic wastes generated from the College’s operation and activities are safely collected and recycled. CCSF, along with many universities & colleges throughout California and the U.S., contract with E-Waste handlers that have accepted the Basel Action Network's “electronic recycler’s pledge of true stewardship” to safely dispose toxins, and to refrain from exporting hazardous materials to developing nations.


Contact Building & Grounds (415) 239-3546 or the CCSF Recycling Department for assistance and or questions (415) 239-3337. Thank you for assisting the recycling department and CCSF make a difference.
## DEPARTMENT MEETINGS - FRIDAY, JANUARY 13, 2012

### A

<table>
<thead>
<tr>
<th>Room</th>
<th>Time</th>
<th>Instructor/Coordinator</th>
<th>Location</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>10:30am</td>
<td>James Connors</td>
<td>Batmale 222</td>
<td>2.00</td>
</tr>
<tr>
<td>100</td>
<td>12:30pm</td>
<td>James Connors</td>
<td>Batmale 222</td>
<td>2.00</td>
</tr>
<tr>
<td>101</td>
<td>12:00pm</td>
<td>Dr. T. Farrar</td>
<td>Arts 302</td>
<td>1.00</td>
</tr>
<tr>
<td>102</td>
<td>10:30am</td>
<td>Tanya Lyles</td>
<td>Airport Campus</td>
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</tr>
<tr>
<td>103</td>
<td>10:30am</td>
<td>David Yee</td>
<td>TBA</td>
<td>TBA</td>
</tr>
<tr>
<td>104</td>
<td>10:30am</td>
<td>Andrew Chandler</td>
<td>Batmale 245</td>
<td>3.00</td>
</tr>
<tr>
<td>105</td>
<td>10:30am</td>
<td>Anna Asebedo</td>
<td>Visual Arts 102</td>
<td>2.00</td>
</tr>
<tr>
<td>106</td>
<td>12:30pm</td>
<td>Angie Fa</td>
<td>Batmale 513</td>
<td>2.00</td>
</tr>
<tr>
<td>107</td>
<td>1:00pm</td>
<td>Laurene Wu McClain</td>
<td>Arts 303</td>
<td>1.00</td>
</tr>
<tr>
<td>108</td>
<td>10:30am</td>
<td>Lancelot Kao</td>
<td>Science 400</td>
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<tr>
<td>109</td>
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<td>Ben Macri</td>
<td>Evans Campus</td>
<td>2.00</td>
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### B

<table>
<thead>
<tr>
<th>Room</th>
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<th>Location</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>110</td>
<td>10:30am</td>
<td>Raymond Gamba</td>
<td>Batmale 349</td>
<td>3.00</td>
</tr>
<tr>
<td>111</td>
<td>10:00am</td>
<td>Edward (Simon) Hanson</td>
<td>Science 300</td>
<td>3.00</td>
</tr>
<tr>
<td>112</td>
<td>10:30am</td>
<td>Francine Podenski</td>
<td>Arts Extension 170</td>
<td>3.00</td>
</tr>
<tr>
<td>113</td>
<td>6:00pm</td>
<td>Ben Macri</td>
<td>Evans Campus</td>
<td>1.00</td>
</tr>
<tr>
<td>114</td>
<td>6:00pm</td>
<td>Dora Dye</td>
<td>Cloud 103</td>
<td>3.00</td>
</tr>
<tr>
<td>115</td>
<td>10:30am</td>
<td>Ophelia Clark</td>
<td>Pierre Coste</td>
<td>2.00</td>
</tr>
<tr>
<td>115X</td>
<td>12:30pm</td>
<td>Ophelia Clark</td>
<td>Pierre Coste</td>
<td>3.00</td>
</tr>
</tbody>
</table>

### C

<table>
<thead>
<tr>
<th>Room</th>
<th>Time</th>
<th>Instructor/Coordinator</th>
<th>Location</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>116</td>
<td>10:30am</td>
<td>Carl Jew</td>
<td>Arts 303</td>
<td>1.00</td>
</tr>
<tr>
<td>117</td>
<td>1:00pm</td>
<td>Indiana Quadra</td>
<td>Science 121</td>
<td>1.00</td>
</tr>
<tr>
<td>118</td>
<td>10:30am</td>
<td>Ray Fong</td>
<td>Science 200</td>
<td>2.00</td>
</tr>
<tr>
<td>119</td>
<td>10:30am</td>
<td>Kathleen White</td>
<td>Multi-Use 240</td>
<td>2.50</td>
</tr>
<tr>
<td>120</td>
<td>10:30am</td>
<td>Lidia Szajko</td>
<td>Cloud 117</td>
<td>2.00</td>
</tr>
<tr>
<td>120X</td>
<td>12:30pm</td>
<td>Lidia Szajko</td>
<td>Cloud 117</td>
<td>3.00</td>
</tr>
<tr>
<td>121</td>
<td>10:30am</td>
<td>Maura Devlin-Clancy</td>
<td>Science 37</td>
<td>2.00</td>
</tr>
<tr>
<td>121X</td>
<td>12:30pm</td>
<td>Maura Devlin-Clancy</td>
<td>Science 37</td>
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<tr>
<td>122</td>
<td>10:30am</td>
<td>Craig Persiko</td>
<td>Batmale 453</td>
<td>2.00</td>
</tr>
<tr>
<td>122X</td>
<td>12:30pm</td>
<td>Craig Persiko</td>
<td>Batmale 453</td>
<td>3.00</td>
</tr>
<tr>
<td>123</td>
<td>4:00pm</td>
<td>Ben Macri</td>
<td>Evans Campus</td>
<td>2.00</td>
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<tr>
<td>124</td>
<td>10:30am</td>
<td>May Fong</td>
<td>Arts Extension 182</td>
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</tr>
<tr>
<td>124X</td>
<td>12:30pm</td>
<td>May Fong</td>
<td>Arts Extension 182</td>
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<thead>
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<th>Time</th>
<th>Location</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>125</td>
<td>Counseling Services – General Meeting</td>
<td>Bill Goodyear / Cynthia Obenchain</td>
<td>11:30am - 1:00pm</td>
<td>Multi-Use 140</td>
<td>1.50</td>
</tr>
<tr>
<td>126</td>
<td>Counseling – Continuing Student</td>
<td>Bill Goodyear</td>
<td>1:00pm - 2:00pm</td>
<td>MUB 39</td>
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<tr>
<td>127</td>
<td>Counseling – International Student</td>
<td>Cynthia Obenchain</td>
<td>1:00pm - 2:30pm</td>
<td>Cloud 334</td>
<td>1.50</td>
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<tr>
<td>128</td>
<td>Counseling – New Student</td>
<td>Maria Heredia</td>
<td>1:00pm - 2:00pm</td>
<td>Rosenberg 518</td>
<td>1.50</td>
</tr>
<tr>
<td>129</td>
<td>Counseling – Transfer Student</td>
<td>Lawrence Damato</td>
<td>1:00pm - 2:00pm</td>
<td>Science 132</td>
<td>1.00</td>
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<tr>
<td>130</td>
<td>Culinary Arts and Hospitality Studies</td>
<td>Tannis Reinhertz</td>
<td>10:30am - 12:30pm</td>
<td>Statler Wing 156</td>
<td>2.00</td>
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<tr>
<td>130x</td>
<td>Culinary Arts and Hospitality Studies</td>
<td>Tannis Reinhertz</td>
<td>1:30pm - 3:30pm</td>
<td>Statler Wing 156</td>
<td>2.00</td>
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### D

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<tr>
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<th>Time</th>
<th>Location</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>131</td>
<td>Disabled Students Programs &amp; Services (DSPS)</td>
<td>Paul Johnson</td>
<td>10:30am - 12:30pm</td>
<td>Arts Extension 261</td>
<td>2.00</td>
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</tbody>
</table>

### E

<table>
<thead>
<tr>
<th>#</th>
<th>Event</th>
<th>Instructor</th>
<th>Time</th>
<th>Location</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>132</td>
<td>Earth Sciences</td>
<td>Katryn Wiese</td>
<td>10:30am - 2:30pm</td>
<td>Science 45</td>
<td>4.00</td>
</tr>
<tr>
<td>133</td>
<td>Educational Technology</td>
<td>Cynthia Dewar</td>
<td>2:00pm - 3:00pm</td>
<td>Multi-Use 398</td>
<td>1.00</td>
</tr>
<tr>
<td>134</td>
<td>Engineering and Technology (Welding)</td>
<td>Fabio Saniee</td>
<td>10:30am - 12:30pm</td>
<td>Science 133</td>
<td>2.00</td>
</tr>
<tr>
<td>134X</td>
<td>Engineering and Technology (Welding)</td>
<td>Fabio Saniee</td>
<td>12:30pm - 1:30pm</td>
<td>Science 133</td>
<td>1.00</td>
</tr>
<tr>
<td>135</td>
<td>English</td>
<td>Jessica Brown</td>
<td>10:30am - 12:30pm</td>
<td>Science 100</td>
<td>2.00</td>
</tr>
<tr>
<td>135X</td>
<td>English</td>
<td>Jessica Brown</td>
<td>12:30pm - 2:00pm</td>
<td>Science 100</td>
<td>1.50</td>
</tr>
<tr>
<td>136</td>
<td>Environmental Horticulture &amp; Floristry</td>
<td>Steven Brown</td>
<td>10:30am - 12:30pm</td>
<td>Env. Hort./F 1</td>
<td>2.00</td>
</tr>
<tr>
<td>136X</td>
<td>Environmental Horticulture &amp; Floristry</td>
<td>Steven Brown</td>
<td>1:00pm - 3:00pm</td>
<td>Env. Hort./F 1</td>
<td>2.00</td>
</tr>
<tr>
<td>137</td>
<td>ESL – English as a Second Language</td>
<td>Gregory Keech</td>
<td>10:30am - 11:00am</td>
<td>Diego Rivera Theatre</td>
<td>0.50</td>
</tr>
<tr>
<td>138</td>
<td>ESL – Alemany Campus</td>
<td>Gregory Keech</td>
<td>11:15am - 12:00pm</td>
<td>Cloud 258</td>
<td>0.75</td>
</tr>
<tr>
<td>139</td>
<td>ESL – Chinatown / North Beach Campus</td>
<td>Gregory Keech</td>
<td>11:15am - 12:00pm</td>
<td>Cloud 246</td>
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<tr>
<td>140</td>
<td>ESL – Downtown / Southwest Campus</td>
<td>Gregory Keech</td>
<td>11:15am - 12:00pm</td>
<td>Cloud 266</td>
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</tr>
<tr>
<td>141</td>
<td>ESL – John Adams Campus</td>
<td>Gregory Keech</td>
<td>11:15am - 12:00pm</td>
<td>Cloud 259</td>
<td>0.75</td>
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<tr>
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<td>ESL – Mission Campus</td>
<td>Gregory Keech</td>
<td>11:15am - 12:00pm</td>
<td>Cloud 223</td>
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</tr>
<tr>
<td>143</td>
<td>ESL – Ocean Campus</td>
<td>Gregory Keech</td>
<td>11:15am - 12:00pm</td>
<td>Visual Arts 115</td>
<td>0.75</td>
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<tr>
<td>144</td>
<td>ESL – P150 Lab Update</td>
<td>Gregory Keech</td>
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<td>145</td>
<td>Extended Opportunity Program and Service (EOPS)</td>
<td>Renato Larin</td>
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<td>Fashion</td>
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<td>Ardel Thomas</td>
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<td>Lauren Muller</td>
<td>12:30pm</td>
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<td>Joanne Low</td>
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<td>Juan Gonzalez</td>
<td>10:30am - 12:30pm</td>
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<td>Labor and Community Studies</td>
<td>William Shields</td>
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<td>Learning Assistance</td>
<td>Nadine Rosenthal</td>
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<td>Rosenberg 207</td>
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<td>Library &amp; Learning Resources</td>
<td>Charles Fracchia</td>
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<td>10:30am - 12:30pm</td>
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<td>Library Services</td>
<td>Clara Starr</td>
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<td>Mentoring &amp; Service Learning</td>
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<td>173</td>
<td>Multicultural Retention Services (MRS)</td>
<td>Robert Clark</td>
<td>10:30am - 11:30pm</td>
<td>Rosenberg 216</td>
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<td>MRS - African American Scholastic Program</td>
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<td>1:00pm - 2:30pm</td>
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<td>Annie Chien</td>
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<td>Student Development General Staff Meeting</td>
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<td>10:30am - 11:30am</td>
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<td>Student Health Services – Mental Health Services</td>
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<td>Technology Division (TD)</td>
<td>David Hotchkiss</td>
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<td>Theatre Arts</td>
<td>Gloria Weinstock</td>
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<td>Transitional Studies</td>
<td>Jane Sneed</td>
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<td>Elizabeth Arruda</td>
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**To All Flex Day Presenters:**

*We appreciate your contribution and hope your presentations are a success!*
Dear Flex Day Attendees:

Please be sure to complete the workshop evaluation forms at end of your workshop. You can find them at back of this program booklet, or go to the Professional Development Information Table in the Visual Arts Lobby.

You may:

- Return them to the Presenter;
- Drop them off at the Information Tables located in the Visual Arts or Multi-Use Building Lobby by 5:00pm;
- Or send them to:

  Office of Professional Development  
  33 Gough Street  
  San Francisco, CA 94103

Thank you!
ROTH 403(b)

Contributions to a Roth 403(b) account may offer significant retirement planning opportunities

Want to boost your retirement savings or reduce your taxable income during retirement?

A Roth account offered through your employer’s 403(b) program could be the solution you’re looking for. Like a Roth IRA, a Roth 403(b) offers a way to set aside after-tax money and, when you retire, make tax-free withdrawals of principal, interest and earnings if certain conditions are met. And you can:

- Contribute much more than to a Roth IRA (up to $16,500 or 100% of includible compensation, whichever is less for 2011, plus $5,500 more if you are age 50 or older)
- Participate without earnings limits
- Take tax-free distributions after the end of a five-year period beginning with the first year for which a Roth contribution was made to the plan, and attainment of age 59½, death or disability
- Roll your Roth 403(b) account over to other Roth accounts or Roth IRAs. [There must be a distribution event, since Roth 403(b) accounts are subject to the same rules that apply to pretax 403(b) plan contributions]

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VC 24429 (11/2011) IM4293 EE
# FLEX DAY SCHEDULE – AT – A – GLANCE

Friday, January 13, 2012

(In order by Time)

= WORKSHOPS REQUIRING PRE-REGISTRATION - Call (415) 241-2320 =

DIVERSITY CODES:  D = Disabilities Discrimination,  G = Gender Bias,  H = Homophobia,  R = Racism,  V = General Diversity

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<tr>
<td>300</td>
<td>Academic Senate Plenary: Academic Senate Officers</td>
<td>8:00 – 9:00</td>
<td>Diego Rivera Theatre</td>
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<td>301</td>
<td>Administrators’ Meeting</td>
<td>8:15 – 9:00</td>
<td>Arts 133</td>
<td>21</td>
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<td>302</td>
<td>Classified Senate Plenary</td>
<td>8:15 – 9:00</td>
<td>Visual Arts 114</td>
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<td>303</td>
<td>Chancellor’s Welcome Address</td>
<td>9:15 – 10:15</td>
<td>Diego Rivera Theatre &amp; Visual Arts 114 &amp;115</td>
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<td>Department Meetings</td>
<td>Various</td>
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<td>AFT 2121 Meeting</td>
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<td>500</td>
<td>Unlocking the Power of CalSTRS</td>
<td>1:00 – 2:00</td>
<td>Multi-Use 230 330</td>
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<td>535</td>
<td>(NEW) - How to Work with Disruptive Students Using Classroom Management Techniques</td>
<td>1:00 – 2:00</td>
<td>Multi-Use 340</td>
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<td>501H</td>
<td>Coming Out to Students</td>
<td>1:00 – 2:30</td>
<td>Multi-Use 251</td>
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<td>502</td>
<td>Psychosis: Psychology &amp; Pre-Indications</td>
<td>1:00 – 2:30</td>
<td>Student Health Ctr.</td>
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<td>503R</td>
<td>Succeeding Against the Odds: Urban Black Males on Community College Campuses</td>
<td>1:00 – 3:00</td>
<td>Multi-Use 360</td>
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<td>504</td>
<td>Solutions for Working with Challenging Situations and Students in Your Classroom</td>
<td>1:00 – 3:00</td>
<td>Rosenberg 301</td>
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<td>505</td>
<td>Helping Student Veterans Succeed at CCSF</td>
<td>1:00 – 4:00</td>
<td>Rosenberg 305</td>
<td>25</td>
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<tr>
<td>506</td>
<td>Giving Students Extra Practice with Idioms In a Film ESL Class</td>
<td>1:30 – 2:30</td>
<td>Multi-Use 380</td>
<td>26</td>
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<tr>
<td>507</td>
<td>Write Your Own Will</td>
<td>1:30 – 3:00</td>
<td>Multi-Use 371</td>
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<tr>
<td>508R</td>
<td>Perceptions of Blacks in “Western” Thought and Imagination From Antiquity Through Enlightenment</td>
<td>2:00 – 3:30</td>
<td>Arts 302</td>
<td>26</td>
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<tr>
<td>534</td>
<td>(NEW) - Depression and Suicide Prevention</td>
<td>2:00 – 3:00</td>
<td>Student Health Ctr. 146</td>
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<tr>
<td>509</td>
<td>Apple Remote Desktop</td>
<td>2:00 – 3:00</td>
<td>Visual Arts 143</td>
<td>27</td>
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<tr>
<td>510V</td>
<td>Using Art to Promote Dignity and Human Rights for Indigenous Women and Men</td>
<td>2:00 – 3:30</td>
<td>Student Health Ctr. 202</td>
<td>28</td>
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<tr>
<td>401</td>
<td>SEIU Local Union 1021</td>
<td>2:00 – 4:00</td>
<td>Wellness 103</td>
<td>22 &amp; 28</td>
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<tr>
<td>511</td>
<td>Financial Sense to White Picket Fence: Budgeting, Borrowing, Buying &amp; Beyond</td>
<td>2:00 – 5:00</td>
<td>Rosenberg 304</td>
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<tr>
<td>402</td>
<td>Part-Time Faculty Meeting</td>
<td>2:15 – 3:00</td>
<td>Multi-Use 140</td>
<td>22 &amp; 29</td>
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<tr>
<td>513V</td>
<td>The Library of Foreign Language Clips: Learning Language and Culture Through Film</td>
<td>2:15 – 3:45</td>
<td>Rosenberg 205 E</td>
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<tr>
<td>514</td>
<td>Modeling Educational Achievement</td>
<td>2:30 – 3:30</td>
<td>Multi-Use 260</td>
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<tr>
<td>515</td>
<td>Conversational and Cultural Competencies in the Real World</td>
<td>2:30 – 3:30</td>
<td>Multi-Use 350 357</td>
<td>30</td>
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<tr>
<td>516</td>
<td>Emergency Preparedness in Classroom and Violent Behavior/Active Intruder</td>
<td>2:30 – 4:00</td>
<td>Student Health Ctr. 214</td>
<td>31</td>
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<tr>
<td>517</td>
<td>How to Navigate Emily Dickinson</td>
<td>2:30 – 4:30</td>
<td>Multi-Use 370</td>
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# FLEX DAY SCHEDULE – AT A GLANCE

**Friday, January 13, 2012**

*(In order by Time)*

= WORKSHOPS REQUIRING PRE-REGISTRATION - Call (415) 241-2320  

DIVERSITY CODES:  
D = Disabilities Discrimination,  
G = Gender Bias,  
H = Homophobia,  
R = Racism,  
V = General Diversity

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<th>TITLE</th>
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<tr>
<td>518R</td>
<td>The Poetry of Langston Hughes in the ESL Classroom</td>
<td>3:00 – 4:00</td>
<td>Multi-Use 180</td>
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<td>519</td>
<td>Assessment of Student Learning Outcomes</td>
<td>3:00 – 4:00</td>
<td>Multi-Use 270</td>
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<td>520</td>
<td>The ESL Student Wiki: Free Resources, The Student Wall, Empowering Students</td>
<td>3:00 – 4:00</td>
<td>Rosenberg 209</td>
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<td>Cloud 109</td>
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<tr>
<td>521R</td>
<td>Francophone America</td>
<td>3:00 – 4:30</td>
<td>Arts 313</td>
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<td>522</td>
<td>Transit &amp; Trails: Great Bay Area Hikes Without a Car</td>
<td>3:00 – 4:30</td>
<td>Multi-Use 238 280</td>
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<td>523H</td>
<td>LGBTQI Safe Zone</td>
<td>3:00 – 4:30</td>
<td>Multi-Use 240</td>
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<td>524</td>
<td>Using iClickers - Strategies for Success</td>
<td>3:00 – 4:30</td>
<td>Science 45</td>
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<td>525V</td>
<td>What Constitutes an Accent? What Does Title VII Say About It?</td>
<td>3:00 – 5:00</td>
<td>Multi-Use 380</td>
<td>34</td>
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<td>526</td>
<td>Body/Mind Exercise</td>
<td>3:00 – 5:00</td>
<td>Wellness 323</td>
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<td>403V</td>
<td>Honduras: Two Years After the Coup</td>
<td>3:15 – 4:00</td>
<td>Multi-Use 140</td>
<td>22 &amp; 35</td>
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<td>527</td>
<td>The Macintosh Servers</td>
<td>3:15 – 4:15</td>
<td>Visual Arts 143</td>
<td>35</td>
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<tr>
<td>528</td>
<td>Marijuana Use/Abuse: The Harm Reduction Continuum Model</td>
<td>3:30 – 4:30</td>
<td>Student Health Ctr. 203</td>
<td>36</td>
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<tr>
<td>529</td>
<td>(CANCELED) - Preparation for Statistics: An Alternate Path to Transfer-Level Math</td>
<td>3:30 – 5:00</td>
<td>Multi-Use 250</td>
<td>36</td>
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<tr>
<td>530R</td>
<td>The Fly in the Milk and Other Indications an African American Faculty Member is Not the Norm on a College Campus</td>
<td>3:30 – 5:00</td>
<td>Multi-Use 360</td>
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<td>531</td>
<td>ROTH is Right for You!</td>
<td>3:30 – 5:00</td>
<td>Multi-Use 388 361</td>
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<td>532</td>
<td>Literacy Activities: Make Teaching Points Fun</td>
<td>4:00 – 5:00</td>
<td>Multi-Use 188</td>
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<td></td>
<td>Engaging Activities for Literacy: Reading, Writing and Exercising</td>
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<tr>
<td>533</td>
<td>Student Success Task Force Update</td>
<td>4:00 – 5:00</td>
<td>Multi-Use 270</td>
<td>38</td>
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<td>404V</td>
<td>AFT 2121 Diversity Caucus Meeting</td>
<td>4:15 – 5:00</td>
<td>Multi-Use 140</td>
<td>22 &amp; 38</td>
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303: Chancellor’s Welcome Address

Dr. Don Q. Griffin, Chancellor

Time:
9:15 - 10:15

Place:
Diego Rivera Theatre
Overflow Rooms: Visual Arts 114 & 115

Credit:
1.00

This is the Chancellor's welcome address to CCSF Administrators, Faculty, and Classified Staff.
EMPLOYEES’ REPRESENTATIVES MEETINGS

400 - AFT 2121 Meeting

Alisa Messer, President, AFT Local 2121

Time: 1:00 - 2:00
Place: Multi-Use 140
Credit: 1.00

Update on the budget crisis, its impact on CCSF, the Union’s campaign to bring much-needed revenues to CCSF, and the Union’s campaign against attacks on public employees and public education.

401 - SEIU Local 1021

Athena Steff, SEIU Local Union 1021 Chapter President

Time: 2:00 - 4:00
Place: Wellness Center 103
Credit: 2.00

In this workshop, we will give an orientation and discuss issues relating to all Classified employees, SEIU Local 1021, and City College of San Francisco.

402 - Part-Timer Faculty Meeting

AFT 2121 Part-Timer Committee

Time: 2:15 - 3:00
Place: Multi-Use 140
Credit: 0.75

All part-time faculty are invited to join the AFT 2121 Part-Timer Committee for a discussion about part-timer issues and a chance to meet your part-time colleagues.

403V - Honduras: Two Years After the Coup

Bie Tan, Member of human rights delegation to Honduras (July 2011), and Math Instructor
Allan Fisher, AFT 2121 Executive Board Member and ESL Instructor
Rick Sterling, Member of human rights delegation to Honduras (July 2011), AFT 2121 Peace and Justice Committee

Time: 3:15 - 4:00
Place: Multi-Use 140
Credit: 0.75

Two years ago, Manuel Zelaya, the democratically elected president of Honduras, was forcibly removed from his bed by the military. Since the coup, teachers have been fighting against the move toward privatizing education and farming communities are fighting eviction. This slide show will present some of the findings of an international observers’ group that visited Honduras this past summer, two years after the coup.

404V - AFT 2121 Diversity Caucus

Kovak Williamson, Co-Chair Diversity Caucus, Treasurer AFT Local 2121, and Business Faculty Member,
Pablo Rodriguez, Co-Chair Diversity Caucus and Transitional Studies Faculty Member

Time: 4:15 - 5:00
Place: Multi-Use 140
Credit: 0.75

The presenters will discuss the program of the Diversity Caucus of AFT Local 2121. The Caucus strives to build the participation and leadership of constituent groups within Local 2121 including disabled members, Native Americans, African Americans, Latinos, Asian-Pacific Islanders, and Gay and Lesbian faculty. The presenters will bring speakers from occupy San Francisco, and will have a discussion on how the Caucus is currently working with the occupy movement.
WORKSHOPS STARTING AT 1:00PM

400 - AFT 2121 Meeting

Alisa Messer, President, AFT Local 2121

Time: 1:00 - 2:00  
Place: Multi-Use 140  
Credit: 1.00

Update on the budget crisis, its impact on CCSF, the Union’s campaign to bring much-needed revenues to CCSF, and the Union's campaign against attacks on public employees and public education.

500 - Unlocking the Power of CalSTRS

Christine Ingoldsby, Financial Advisor, Zuk Financial Group

Time: 1:00 - 2:00  
Place: Multi-Use 230 - 330  
Credit: 1.00

This workshop has been given each year for the last five years, and has only grown in popularity. With the changes taking place in our financial environment, the following topics covered in this workshop should interest you.

It’s your money. It’s your future. When thinking about your retirement, several key questions arise: When can I retire and how much will I get? Should I purchase additional service credit? What are the advantages/disadvantages of tax deferred investments? How can I maximize my retirement to last my lifetime? And most important, how can I take control of my financial future? This workshop focuses on these important questions and may help you take the steps now to provide for the future. There are some things in life you can’t afford to miss...this workshop is one of them.

535: How to Work with Disruptive Students Using Classroom Management Techniques

Ted Alfaro, Director Special Projects: Student Advocacy, Rights, and Responsibilities

Time: 1:00pm - 2:00pm  
Place: Multi-Use 340  
Credit: 1.0

(New Workshop)

This workshop will introduce effective strategies when dealing with disruptive students. This presentation will also provide faculty with a variety of options they have at their disposal to use in their classroom.

The session will cover the following topics:

- Rules of conduct;
- Types of discipline;
• Due process;
• Instructors’ discipline procedures;
• Student complaints;
• Students’ complaints against a faculty member or student;
• Administrative discipline;
• Disciplinary options;
• Hold request form by administrators; and
• Instructors discipline forms.

501H - Coming Out to Students

Armen Hovhannes, ESL Instructor (Presenter)
Samuel Santos, Associate Dean Student Activities
Tracy Burt, Teacher Prep Center Coordinator & Instructor, Child Development and Family Studies
Mary Bravewoman, Math Instructor (Addition)

Time: 1:00 - 2:30
Place: Multi-Use 251
Credit: 1.50

Have you thought about whether and how to come out to students as an LGBT faculty member or staff? Come to this interactive workshop to share experiences, discuss best practices and consider the impact on students when we come out in the classroom/office.

502 - Psychosis: Psychology & Pre-Indications

Host: Sunny Clark, Associate Dean Student Health
Danielle Schlosser, Ph.D., UCSF PREP Program
Carmen Chow, MFT, UCSF PREP Program

Time: 1:00 - 2:30
Place: Student Health Ctr. 214
Credit: 1.50

Unusual behavior observed? Providing positive early intervention. Learn how to notice early signs of psychosis.

• What is psychosis?
• How to break the stigma on psychosis
• Who is at risks for developing psychosis
• Recent UCSF findings on the onset of psychosis
• Links to early treatment programs
503R - Succeeding Against the Odds: Urban Black Males on Community College Campuses

Dr. Patricia Nunley, Lecturer & Educational Consultant, P.A.Y.S.E.P
Alvis O. Davis, MA – Communications, Educational Consultant, P.A.Y.S.E.P

Time: 1:00 - 3:00
Place: Multi-Use 360
Credit: 2.00

This workshop will engage participants in a dialog about the unique experiences of the urban Black male student population. Literature on this student group and findings from a related study will be presented. In addition to providing strategies for supporting theses students’ school success efforts, participants will be invited to share their personal successes and/or challenges related to their work with this student group.

504 - Solutions for Working with Challenging Situations and Students in Your Classroom

Olga Shvarts, DSPS Counselor
Muriel Parenteau, DSPS Coordinator

Time: 1:00 - 3:00
Place: Rosenberg 301
Credit: 2.00

This workshop will provide faculty with information and resources to handle the variety of things that arise when faced with challenging situations.

- Disruptive Behavior
- Service/comfort animals in the Classroom
- Suggested accommodations statement for your syllabus
- Learn how to avoid potential complaints from students
- Review of emergency evacuations procedures
- Testing accommodations and security measures in place to address cheating
- Handling preferential seating special furniture requests
- Steps to requesting teachings material in alternate format
- How does the student get a note taker/aide in your class?

505 - Helping Student Veterans Succeed at CCSF

Carol Fregly, English Instructor
Fred Chavaria, Dean, Behavioral/Social Sciences - (Addition)
Andre de Cordova, Counseling, Veterans Office
Darren Keast, English Instructor - (Addition)
Keith Armstrong, Veterans Administration - (Addition)
Bridgett Leach, Veterans Administration Outreach
Christopher Loverro, Filmmaker - (Addition)
Ryan Lough, Veteran
Miles Foltz, Veteran

Time: 1:00 - 4:00
Place: Rosenberg 305
Credit: 3.00

Panel discussion following short film. Panel will include representatives from counseling, faculty, Veterans’ Administration support staff, and CCSF Veterans Alliance.
**WORKSHOPS STARTING AT 1:30PM**

**506 - Giving Students Extra Practice with Idioms In a Film ESL Class**

*Terry Doyle, ESL Instructor  
Bo Eun Yang, MA TESOL Student, San Francisco State University*

**Time:** 1:30 - 2:30  
**Place:** Multi-Use 380  
**Credit:** 1.00

The presenters will describe a Film ESL class for non-credit students (levels 5-8). In particular, they will describe lessons which include a sequence of scaffolding activities. These activities encourage student to use the idioms and vocabulary they hear in a movie to retell the story of the movie. Student reaction to this class will be discussed.

**507 - Write Your Own Will**

*Stuart A. Bronstein, Attorney*

**Time:** 1:30 - 3:00  
**Place:** Multi-Use 371  
**Credit:** 1.50

Learn about estates, wills and trusts, then write your own will under the supervision of an attorney and leave the workshop with a fully executed, fully functioning will.

**Participants should bring a non-erasable pen, preferably not black.**

**WORKSHOPS STARTING AT 2:00PM**

**508R - Perceptions of Blacks in "Western" Thought and Imagination from Antiquity Through the Enlightenment**

*V. Tarikhu Farrar, Instructor in History and African American Studies*

**Time:** 2:00 - 3:30  
**Place:** Arts 302  
**Credit:** 1.50

This presentation will explore the ways in which people from the African continent with more or less black skin, and their descendants outside of Africa, were perceived by the peoples of "The West." It will begin in antiquity with the perceptions of the ancient Greeks and Romans, and also of the ancient Israelites and in Jewish sources from the first few centuries C.E. It will continue to follow this story of thought and imagination through the "Golden Age" of Arab/Islamic civilization, through the European Middle Ages, the Renaissance, and into the Early Modern Period. And, finally, it will conclude with the development of Enlightenment thought. Did the ancients, and later peoples, think that somatic differences between human groups were connected with recognized patterns of cultural behavior? Can we find anything during this long stretch of time that we can, with some degree of confidence and accuracy, label racism, or even "protoracism." How do perceptions of the somatic other change across time? When do the ideas that are immediately antecedent to modern racism finally arise? These, and other related questions, will be addressed in this workshop.
CRN 534 – Depression and Suicide Prevention
Lori Wong, LCSW, Student Health, Psychological Services

Time: 2:00 - 3:00
Place: Student Health Ctr. 136
Credit: 1.00

With the complexities of society and culture, along with today’s tough economic times, increasing numbers of people are experiencing stress and depression. Here in Student Health Psychological Services, it’s evident in the increasing demand for our services. As instructors, you are surrounded by students with numerous challenges and can serve on the front line for identifying depression among our students.

Learn to identify symptoms of depression, how you can respond, and what resources are available to address these concerns.

Teacher, parent, other adult or peer support can be the difference between hope and despair.

Let’s talk about this important topic.

 - 509 - Apple Remote Desktop
Michael Moore, Information Technology Administrator 1

Time: 2:00 - 3:00
Place: Visual Arts 143
Credit: 1.00

Pre-Registration: (415) 241-2320 - 
Max: 25

Apple Remote Desktop is installed on most of the instructor machines in the Macintosh Labs. ARD allow the instructor to control all the Macintoshs’ in their lab. With ARD, the instructor is able to:

- Control the computer
- Observe the computer
- Share screens (share your screen or share your students)
- Lock and unlock screens,
- Send files to users on the system.

We will go through how to set up your account, how to add computers to your account and how to operate the software. And then, there will be questions from the audience about the software and set up their account on the computer.
**510V - Using Art to Promote Dignity and Human Rights for Indigenous Women and Men**

*Rita Moran, ESL Instructor, Curator  
Nancy McNee, ESL Instructor, Doctoral Candidate  
Joseph Johnston, Art Director, Arte Maya Tz’utuhil*

Time: **2:00 - 3:30**  
Place: **Student Health Ctr. 202**  
Credit: **1.50**

Central America - particularly Guatemala - is considered the most dangerous place for women in the Western Hemisphere. Rape and domestic violence are endemic; murder and violent crime occur with virtual impunity. Our indigenous students have survived racism, violence, and emotional trauma. Contemporary Maya art can bring attention to their struggle and promote their dignity, self esteem, and rights.

*Maya Women* curator Rita Moran participated in the 2011 delegation of the Guatemala Human Rights Commission/USA investigating violence against women. She will give an update on the current situation.

Nancy McNee, an Ed.D. candidate at the University of San Francisco will discuss international and multicultural education with a focus on human rights education.

*Arte Maya Tz’utuhil* curator Joseph Johnston has worked with the Maya artists for 25 years. He will present a slide show on the development of the Naïve Art movement. Original paintings from the Maya Women collection will be on display.

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**401 - SEIU Local Union 1021**

*Athena Steff, SEIU Local Union1021 Chapter President*

Time: **2:00 - 4:00**  
Place: **Wellness Center 103**  
Credit: **2.00**

In this workshop we will give an orientation and discuss issues relating to all Classified employees, SEIU Local 1021, and City College of San Francisco.

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**511 - Financial Sense to White Picket Fence: Budgeting, Borrowing, Buying & Beyond**

*Carol Jensen, Director, California Community College Real Estate Education Center*

Time: **2:00 - 5:00**  
Place: **Rosenberg 304**  
Credit: **3.00**

“Financial Sense to White Picket Fence: Budgeting, Borrowing, Buying, and Beyond.” Financial Literacy for all Californians. How to position yourself for homeownership success in today’s affordable housing market.
WORKSHOPS STARTING AT 2:15PM

402 - Part-Timer Faculty Meeting

AFT 2121 Part-Timer Committee

Time: 2:15-3:00
Place: Multi-Use 140
Credit: 0.75

All part-time faculty are invited to join the AFT 2121 Part-Timer Committee for a discussion and about part-timer issues and a chance to meet your part-time colleagues.


Christine Ingoldsby, Financial Advisor, Zuk Financial Group

Time: 2:15 - 3:15
Place: Multi-Use 230 - 330
Credit: 1.00

THERE ARE PLACES TO TRUST THE LUCK OF THE DRAW...YOUR RETIREMENT IS NOT ONE OF THEM. NAVIGATING THE CURRENT ECONOMIC CLIMATE WHEN APPROACHING RETIREMENT.

This workshop shows you what you can do before and after retirement to manage retirement risks. We look at how much you will need and how you can make it last. We discuss CalSTRS advanced planning strategies to help maximize your monthly retirement benefits. This workshop will also help you develop an investment and distribution plan to help protect your nest egg, access you money and help make your income last a lifetime. This workshop applies to all who are planning to retire at some point. That's everyone.

513V - The Library of Foreign Language Clips: Learning Language and Culture Through Film

Barbara Baraff, Assistant Coordinator, Language Center, CCSF

Time: 2:15 - 3:45
Place: Rosenberg 205-E
Credit: 1.50

The Berkeley Language Center Library of Foreign language Film Clips is a collection of clips cut from foreign language films that have been tagged for language (vocabulary tags in the L2) and English descriptors of the clip content (significant culture, linguistic forms or speech acts).

Instructors can use the data to help them find clips that might be of interest when teaching a particular topic. Once the order is placed, the instructor receives a URL with the link to the clip that remains active for a two-week period.

These clips can be used only within the Fair Use Guidelines of U.S. Copyright Law. Come apply to become a registered user and learn about this exciting new resource.

Prerequisites: Basic computer knowledge, including email (your CCSF account), simple work processing and occasional internet use.
514 - Modeling Educational Achievement

Steven Spurling, Assistant Director of Research

Time: 2:30 - 3:30  
Place: Multi-Use 260  
Credit: 1.00

Educational Achievement, whether that be graduation or transfer, has become an increasing center of focus. Not only has the legislature required it, but WASC has built it into the next accreditation cycle. Yet, little has changed either statewide or at CCSF. Degree and certificate issuance is about 5% of enrollment. A simple equation can predict achievement and in some doing can frame the variables that are important to affect. This presentation will present the equation and variables, and also present evidence from CCSF's academic history to support its validity.

515 - Conversational and Cultural Competencies in the Real World

Irena Dewey, Author/Owner, US Conversation

Time: 2:30 - 3:30  
Place: Multi-Use 350 - 357  
Credit: 1.00

It is widely known that there is a large gap between the academic, "textbook-prescribed" English and the language used by average Americans in casual conversations. Created by a former (and perpetual) ESL learner turned ESL instructor, this course is designed for the largely unaddressed need of intermediate to advanced learners to "fine-tune" their conversational and cultural competencies in the real world.

The course is based on authentic, high-interest video conversations between California residents of different ages, backgrounds, and professions. It guarantees the students a high volume of exposure to natural, unscripted conversations accompanied by a wide range of activities designed to improve listening and reading comprehension, spelling and writing.

The online format of the course allows the learners to:

- View the videos multiple times and check whether they understood the participants. They can do it in the comfort of their homes without the pressure of immediate participation in the conversation.

- Internalize the speech patterns of naturally-flowing American conversation and thus boost their confidence and gain the skills necessary not only to understand, but also participate in natural communication on their own.

The built-in Learning Management System allows this to be a fully online or a blended/hybrid course.
516 - Emergency Preparedness in Classroom and Violent / Active Intruder

Andre Barnes, CCSF Chief of Police  
Sunny Clark, Associate Dean Student Health

Time: 2:30 - 4:00  
Place: Student Health Ctr. 214  
Credit: 1.50

Emergencies happen unexpectedly. What do you do when one happens in your classroom? In an effort to be prepared for events like the tragic shooting in Arizona and other violent issues on college campuses, as well as natural disasters like earthquake and tsunami, this presentation shares information regarding readiness prior to assistance from first responders. The workshop focuses on how to efficiently respond to campus emergencies while working with Student Health Services and Campus Safety. Topics covered included communication, prevention, and responses. Please join us for this informative training.

517 - How to Navigate Emily Dickinson

Loren Bell, English Instructor

Time: 2:30 - 4:30  
Place: Multi-Use 370  
Credit: 2.00

The purpose is to not tell readers what to understand in the poems, but how to best approach Emily, so as to develop one's own understanding of her poetry. To discover how Emily urges us to re-imagine ourselves through her writing process, favorite diction, historical and religious contexts, influences both literary and domestic.
**518R - The Poetry of Langston Hughes in the ESL Classroom**

*Ann Overton, ESL Instructor*

**Time:** 3:00 - 4:00  
**Place:** Multi-Use 180  
**Credit:** 1.00

The poetry of Langston Hughes, rooted in African American experience, is appreciated by people worldwide. Its humanistic expressions are well received by ESL students. We will focus on using two of his poems as writing and discussion prompts. Participants will receive classroom handouts and other material.

**519 – Assessment of Student Learning Outcomes**

*Karin Saginor, Academic Senate President*

**Time:** 3:00 – 4:00  
**Place:** Multi-Use 270  
**Credit:** 1.00

Authentic Assessment of SLO's, an interdepartmental idea swap and mutual encouragement session.

**520 - The ESL Student Wiki: Free Resources, The Student Wall, Empowering Students**

*Daniel O’Connell, ESL Instructor*

**Time:** 3:00 – 4:00  
**Place:** Rosenberg 209  
**Credit:** 1.00

The ESL Student Wiki is growing and expanding. Find out how your students could benefit from free online resources, an online grammar index, bilingual links, and a student wall for sharing students’ papers and presentations.

**521R - Francophone America**

*Tom Blair, Department Chair, Foreign Language  
Jacques Arceneaux, Foreign Language Instructor*

**Time:** 3:00 - 4:30  
**Place:** Arts 313  
**Credit:** 1.50

The French-speaking population of the U.S. is large and diverse with roots in Canada (Quebec and Acadia), Haiti and France. Groups range from New England to Florida to Louisiana. Learn about this multicultural aspect of America, its history, and development.
522 - Transit & Trails: Great Bay Area Hikes Without a Car

Ryan Branciforte, Director of Conservation Planning and Director of Transit and Trails for the Bay Area Open Space Council

Time: 3:00 - 4:30
Place: Multi-Use 238 - 280
Credit: 1.50

Find out how easy it is to make your next Bay Area hiking or camping trip a car-free adventure! Bay Area Open Space Council’s Ryan Branciforte will give a digital presentation of some of his favorite Bay Area hikes, accessible by public transit. Join Ryan as he hikes from Sausalito to Stinson Beach through the magnificent Marin Headlands, to the spectacular summit of Mount Diablo from Walnut Creek, along the East Bay ridgeline from Richmond to Orinda, and along Sweeney Ridge above Pacifica. You’ll take in the sweeping vistas from the summit of Mission Peak in Fremont, and head out backpacking on the Ohlone Regional Trail. Learn how to use the interactive Web site of the Transit & Trails Project (www.transitandtrails.org) to research public transit-accessible hikes, trailheads, and campgrounds throughout the Bay Area’s 1.2 million acres of protected lands.

523H - LGBTQI Safe Zone

Samuel Santos, Associate Dean Student Activities
Tracy Burt, Teacher Prep Center Coordinator & Instructor, Child Development and Family Studies.

Time: 3:00 - 4:30m
Place: Multi-Use 240
Credit: 1.50

Join us to discuss strategies for creating a safe classroom environment for LGBTQI students. Research indicates that lesbian, gay, bisexual, transgender, queer, and intersex (LGBTQI) students find many campus climates to be uninviting, to even hostile. In addition, LGBTQI students often have to deal with verbal or physical harassment, both on and off campus property. This hostile environment complicates attempts at fostering student development, both academically and personally. This Safe Zone training is a way for us to reach out proactively to begin a dialogue on how we, as college employees, can work to improve both the campus climate for LGBTQI students at CCSF. This workshop will cover basic terms and definitions, an overview of issues facing LGBTQI students, and information on best practices.

524 - Using iClickers - Strategies for Success

Katryn Wiese, Geology Instructor
Chris Lewis, Geology and Physical Science Instructor

Time: 3:00 - 4:30
Place: Science 45
Credit: 1.50

A group discussion and show-and-tell, in which we will share the most successful ways we are using iClickers in the classroom and the challenges we face. Emphasis on sharing tips and strategies and brainstorming best procedures related to writing good iClicker questions, using the iClicker to facilitate group work, using the data as part of a grade, and handling logistical issues.
**525V - What Constitutes an Accent? What Does Title VII Say About It?**

*Carmen Roman-Murray, ESL Instructor  
Terry Doyle, ESL Instructor*

**Time:** 3:00 – 5:00  
**Place:** Multi-Use 380  
**Credit:** 2.00

Many City College of San Francisco faculty, staff and students come from other countries whose native language is other than English, and thus speak English with an accent. So the question is, "What constitutes an accent? And does Title VII of the Civil Rights Act of 1964 come to bear on this issue?"

This workshop aims at clarifying, discussing, and learning about the ramifications that speaking with an accent can bring to your life, including at your place of employment. Please join us in this fascinating linguistic and legal topic.

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**526 - Body/Mind Exercise**

*Reza Azarmi, Child Development & Family Studies Instructor  
Emma Emmerlich, CCSF Student*

**Time:** 3:00 - 5:00  
**Place:** Wellness Center 323  
**Credit:** 2.00

Physical activities, swift bodily movement, and cognitive understanding of the root causes of stress is essential in stress reduction. Body/Mind Exercise Curriculum was initially developed by Faculty Reza Azarmi to help very young children with destructive behaviors. Based on three years research data, BME was accountable for reduction of cortisol, and increased natural opiates in the brain. Currently, BME techniques are used to help students and teachers at CCSF.
403V - Honduras: Two Years After the Coup

Bie Tan, Member of human rights delegation to Honduras (July 2011), and Math Instructor
Allan Fisher, AFT 2121 Executive Board Member and ESL instructor
Rick Sterling, Member of human rights delegation to Honduras (July 2011)
AFT 2121 Peace and Justice Committee

Time: 3:15 - 4:00
Place: Multi-Use 140
Credit: 0.75

Two years ago, Manuel Zelaya, the democratically elected president of Honduras, was forcibly removed from his bed by the military. Since the coup, teachers have been fighting against the move toward privatizing education and farming communities are fighting eviction. This slide show will present some of the findings of an international observers’ group that visited Honduras this past summer, two years after the coup.

جزاء - 527 - The Macintosh Servers

Michael Moore, Information Technology Administrator 1

Time: 3:15 - 4:15
Place: Visual Arts 143
Credit: 1.00

Pre-Registration: (415) 241-2320 -饱和
Max: 25

The current system for logging on to Macintosh computers has been around for the past five years. There are twelve labs and the ACRC that use this Macintosh log-in system. This will be a review of how the system operates, what is involved, and how the instructor can get the best results for his/her class. This will include:

- Log-in and keychain
- How the servers are set up for the different department
- How the folders and files are set up for an individual instructor
- Preferences files and folders
- Permission and the permission script
- Setting up a wiki
- When there is a problem
- Questions from the audience about the system.
**WORKSHOPS STARTING AT 3:30PM**

**528 - Marijuana Use/Abuse: The Harm Reduction Continuum Model**

*Rodolfo (Rudy) Padilla, Business Technology Instructor/ Former HIV/AIDS Case Manager & Harm Reduction Trainer*

**Time:** 3:30 - 4:30  
**Place:** Student Health Ctr. 203  
**Credit:** 1.00

Most human services providers have had no formal training on drug treatment and have only had the traditional disease model of chemical dependency on which to base referral decisions. This would also hold true for most educators outside of the medical, mental health, and drug treatment fields. This workshop involves engaging faculty in an honest dialog on preconceived ideas and/or value judgments about drug users and drug abusers. Four drug treatment models will be introduced.

The Harm Reduction Continuum of drug use/abuse model will be discussed for the purpose of promoting informed decision making in the classroom; in addition, there will be a brief discussion on the impact of marijuana use/abuse on short-term memory and metacognition. Workshop participants will learn to deliver the Harm Reduction Continuum Model in a nonjudgmental manner, and participants will share their best practices expertise in converting the continuum model into learning opportunities in the classroom for students.

Rudy Padilla is a former HIV/AIDS Case Manager, HIV Testing Program manager, and Harm Reduction Trainer with a decade of firsthand experience works with drug users/abusers in community-based medical clinics and hospitals both in Boston and San Francisco. Direct service populations include African Americans, Puerto Ricans, Dominicans, and Haitian communities in Boston and the Transgender, Gay White, Latino, and African American communities in San Francisco.

**529 - Preparation for Statistics: An Alternate Path to Transfer - Level Math**

*Hal Huntsman, Math Department Faculty  
Lily Lum, Math Department Faculty  
*(CANCELED)*

**Time:** 3:30 - 5:00  
**Place:** Multi-Use 250  
**Credit:** 1.50

Preparation for Statistics is a new course designed for students with majors in behavioral and social science (and many others), who have statistics in their transfer path. Instead of taking the traditional, two-semester algebra sequence, this one-semester course prepares students for transfer-level statistics using a problem-centered pedagogy that engages with questions meaningful to students and their communities and promotes discussion of social inequity. The session will include an interactive exercise similar to those used in the course, as well as preliminary results from the CCSF Fall 2011 course pilot.
530R - The Fly in the Milk and Other Indications an African American Faculty Member is Not the Norm on a College Campus

Dr. Patricia Nunley, Lecturer & Educational Consultant, P.A.Y.S.E.P

Time: 3:30 - 5:00
Place: Multi-Use 360
Credit: 1.50

This interactive workshop invites participants to examine the research on African American Educators in Higher Education for the purpose of engaging in a dialog about the challenges and opportunities that exist for this teacher population group. The recent focus on the call for African American males to enter the field will also be explored.

531 - ROTH is Right for You!

Angela Perry, District Manager, VALIC
Greg Weaver, Financial Advisor, VALIC
Carnell Freeman, Financial Advisor, VALIC

Time: 3:30 - 5:00
Place: Multi-Use 388 - 361
Credit: 1.50

Calling all City College employees who have patiently awaited the arrival of after-tax Roth account plans. The time is now. Roth 457b and Roth 403b plans have arrived for City College employees. Do you want to diversify your assets and have some that will not be taxed? Are you worried that tax rates will rise in the future? Have you been unable to contribute to a Roth IRA because of the Adjusted Gross Income (AGI) restrictions? VALIC now has the solution. Join us!
532 – Engaging Activities for Literacy: Reading, Writing and Exercising

Literacy Activities: Make Teaching Points Fun (Title Change)

Charles Belbin, ESL Instructor
Lin Tan, Classified ESL Teaching Assistant
Robert Swift, ESL Instructor

Time: 4:00 – 5:00
Place: Multi-Use 188
Credit: 1.00

We will go over some ways to engage students in interesting activities on the Literacy level. Using visuals as a mnemonic and hook to hang language on gives students something to grasp while trying to process the language. Using rhythmic exercise-like routines also serves a similar function. These extra-linguistic means lay groundwork for language retention. ‘Practice’ reading gives students self-confidence and familiarity with the sound/symbol connection.

533 – Student Success Task Force Update

Karin Saginor, Academic Senate President
Susan Lopez, Academic Senate Executive Council

Time: 4:00 - 5:00
Place: Multi-Use 270
Credit: 1.0

The California Community College Student Success Task Force presents Recommendations to the Board of Governors on January 9-10. We will report on the process at the State level and changes coming to City College.

404V - AFT 2121 Diversity Caucus Meeting

Kovak Williamson, Co-Chair Diversity Caucus, Treasurer AFT Local 2121, and Business Faculty Member
Pablo Rodriguez, Co-Chair Diversity Caucus and Transitional Studies Faculty Member

Time: 4:15 - 5:00
Place: Multi-Use 140
Credit: 0.75

The presenters will discuss the program of the Diversity Caucus of AFT Local 2121. The Caucus strives to build the participation and leadership of constituent groups with Local 2121 including disabled members, Native Americans, African Americans, Latinos, Asian-Pacific Islanders, and Gay and Lesbian faculty. The presenters will bring speakers from Occupy San Francisco, and will have a discussion on how the Caucus is currently working with the occupy movement.
Professional Development Activities Workshop Evaluation  
(Spring 2012)

CRN # __________ or Workshop Title: ___________________________________________________________

(Check one): I am:  Administrator  Department Chair  FT Faculty  PT Faculty  Classified

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Briefly state how this activity relates to your department, disciplines, student learning outcomes, or job:

Additional comments or suggestions:

I want a representative to contact me (name): ______________________________  at: ________________

Please return to: Office of Professional Development, 33 Gough Street, San Francisco, CA 94103
(415) 241-2320 * Fax (415) 241-2347
## Professional Development Activities Workshop Evaluation

(Spring 2012)

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INDEPENDENT PROFESSIONAL DEVELOPMENT REPORT FY2011-2012

Name ______________________________________ ID# ______________________________
Home Phone _________________________________ Department ___________________________

Independent Activities are workshops, conferences, seminars & other activities not offered during mandatory Flex Days.

Please attach a copy of the agenda, brochure, flyer, registration material and/or a brief description of the activity.

No additional pay will be given for additional flex and/or independent flex credits. Both flex & independent flex credits are recorded within a fiscal year (July 1 — June 30). Extra flex and/or independent flex credits cannot be carried forward. For more information, please refer to the flex guidelines.

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TOTAL:

By signing this form, I certify that I have completed this independent activity within the timeline specified. Full-time: Maximum Independent Credits allowed per fiscal year cannot exceed 15.0 credits. Part-time: Maximum Independent Credits allowed = 50% of fiscal year’s total requirement.

Signature ____________________________________ Work Phone No __________ Date __________

Make a copy for your records and return form by June 30, 2012 to:
Office of Professional Development, 33 Gough Street, San Francisco, CA 94103
# Workshop Proposal Form

**Please Write Legibly**

- **Main Presenter’s Name:**
  - **Email:**

- **Main Presenter’s Job Title (to be published):**

- **Company/Organization Name/Department**

- **Main Contact Person:**
  - **Best Contact Phone #:**
  - **Email:**

- **Contact Mailing Address:**

- **2nd Presenter’s Name:**
  - **Email:**

- **2nd Presenter’s Job Title/Organization (to be published):**

- **3rd Presenter’s Name:**
  - **Email:**

- **3rd Presenter’s Job Title/Organization (to be published):**

  *(If more than 3 presenters, attach another sheet of paper listing names, job titles, & email addresses)*

**Presentation Date(s):**

- **Number of Hours:**
  - **I can only present at (Specify Time):**
  - **I must be in Bldg/Room #:**
  - **I have Reserved Bldg/Room #:**
  - **Any room is fine**

- **Special Request:**

**Workshop Type:**

- **Computer / Technology**
- **Staff Development / In-Service Training / Instructional Improvement**
- **Program & Course Curriculum, Learning Resource Services**
- **Course Instruction / Evaluation**
- **Meetings / Institutional Research**
- **Duties Assigned by District**
- **Diversity**
- **Student Related Services, Advising, Matriculation, Orientation**
- **Supporting Activities for the Above**
- **Other (Explain):**

**Workshop Title:**

**Workshop Description** *(Please attach another sheet of paper if you need more space):*

---

**FOR OFFICE USE ONLY**

- **# of Credits:**
  - **Flex Credit**
  - **Independent Credit**
  - **Approved**
  - **Pending**
  - **Denied**

**NOTES:**

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Please return to: Office of Professional Development, 33 Gough Street, San Francisco, CA 94103

(415) 241-2320 * Fax (415) 241-2347
**EQUIPMENT NEEDS**

Please indicate your equipment needs for your workshop. We will do our best to accommodate you. If you have any questions, need assistance, or have a special request for equipment not listed on this sheet, please contact the Audiovisual Department at (415) 452-5411.

NAME: ________________________  WORKSHOP TITLE: ________________________

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**My Presentation Is:**
- ☐ A Demo:
  - ☑ Requires Computer for Presenter Only.
  - ☐ Requires Bldg/Room:
- ☐ Hands-On:
  - ☑ Requires Computer Lab for Participants.
  - ☐ Requires Bldg/Room:
- ☐ Lecture.
- ☐ Other: __________________________________________

**Audio / Video Needs:**
- ☐ Video Projector for Laptop / Notebook Computer
- ☐ Video Projector / Monitor for DVD
- ☐ Video Projector / Monitor for VHS
- ☐ Overhead Transparency Projector
- ☐ Screen
- ☐ Chalk Board / Chalk / Eraser
- ☐ White Board / Dry Erase Markers / Eraser
- ☐ Flipchart / Paper / Markers
- ☐ Other: __________________________________________

**Software Requirements:**
- ☐ BANNER
- ☐ Photoshop
- ☐ MS Office: Word / Excel / PowerPoint / Access
- ☐ Other: __________________________________________

**I Will:**
- ☐ Bring my own Laptop / Notebook Computer
- ☐ Need to borrow a Laptop / Notebook Computer
- ☐ Need Internet connection
- ☐ Need training on the borrowed equipment – Please indicate:
  - ☑ Best Contact Phone #: ____________________________
  - ☑ Best Email Address: ______________________________

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To the many distinguished Guests, Presenters and Vendors
for making this Professional Development Event educational and stimulating.
And to the many volunteers, staff, and students whose hard work and dedication
shape this event and making this program a success. Your commitment,
enthusiasm, and support make our job rewarding.

Departments

Audio Visual
Broadcast Electronic Media Arts
Buildings Grounds
Custodial Services
Duplicating Services
Human Resources
Mail Services
Technology Division
Technology Learning Center
Theatre Arts