Attending members: Kristina Whalen, Gohar Momjian, Judy Seto, Andrea Niosi, Thelma Scott-Skillman, Guests: Chuen Chan, Mandi Liang, Grace Eseban,

This was a meeting called in lieu of the Sept. 17 meeting which was the Flex day. Purpose of the meeting was to discuss the Closure Report, which was also listed as an agenda item at the Participatory Governance Council the same day. Handouts included the ACCJC Policy on Closing an Institution and the March 15, 2013 Closure Report (excerpted from the Show Cause Report).

The Chancellor introduced Chuen Chan and Mandi Liang who have helped pulling data pieces together for the report. She clarified that the ACCJC asked for more detail on the March 15, 2013 report, given the potential July 31, 2014 termination of accreditation date. CCSF’s report was similar in scope and detail to other colleges place on Show Cause, but no other institution was given a potential termination date. The Closure Report is due on October 14 to the ACCJC Substantive Change Committee. It is a public document and also a model for other colleges since CCSF is the first to put more detail on a document such as this. There needs to be enough detail within the report which would enable the college to implement the plan IF the termination date holds.

The committee reviewed the seven elements of the report and noted questions to be developed into a set of FAQs. Below is a summary of the points made:

- Chuen Chan and Mandi Liang are working on the number of students who have completed 75% of a degree
- Communications with CEOs from other community colleges have begun to support CCSF’s students
- A list of highly impacted and specialized programs is being developed, so that students could participate in a CCSF teach out (post-termination) for a period of 18-24 months
- Students completing 75% or more would transfer to other community colleges
- Mergers with other institutions are not feasible
- Noncredit students would be provided with referral information (CBOs, K-12, other options to be explored)
- SFSU may be repository of CCSF student records
- CCSF needs to scan all historical records
- Draft MOUs and communications with students and employees will be included with Report
- Financial aid moves with students to transferring institution
- For-profit institutions are not on any lists
- Employees are not guaranteed employment; decisions will be based on contracts, teachouts, defined needs for continued operations based on teach out, impact on City
- Working with legal to see if March 15 letters (pink slips) will be sent since may not know decision until first part of July
- Report is like contingency plan