Accreditation Committee Meeting Notes  
August 20, 2013 
3:00 PM – 4:00 PM 
Batmale Hall L108 

Attending committee members: Beth Cataldo, Kristina Whalen, Donna Hayes, Tim Ryan, Doug Re, Aaron Holmberg, Kristin Charles, Gohar Momjian  
Alternates: Judy Seto, Edissa Nicolas 

Review Notes of Last Meeting on 8/6/13 – members reviewed notes, no changes to Aug. 6 notes 

Accreditation Update – Gohar Momjian provided an update on the review process, work on the Smartsheet, and introduction to CCSF Forward site 

CCSF Forward website -- Members expressed concern about using .com in the CCSF Forward site since .com is associate with businesses and for-profits. Gohar said she’ll look into options for changing domain to .org or .edu. She shared that the website was pulled together very quickly working with the State Chancellor’s Office of Communications. Members complimented the streamlined look to the website. 

Roadmap to Success/Smartsheet tool on the CCSF Forward site – Gohar Momjian emphasized that the Roadmap is not new information, they are the action plans which were developed for the Show Cause report to address the deficiencies the College noted. The Roadmap currently is a subset of the action plans related to the specific standards the Commission noted in their decision letter. In time, all the action plans will be imported into the Smartsheet so the College will use that as the primary tracking tool. Members expressed concern that the % complete column was still blank and discussed marking items as 100% completed if done, and in progress if item is in progress. Suggestion also included placing a reference table to the positions listed as responsible persons since many of the persons occupying positions has changed. 

Communications – Members discussed possible tweets to get out a positive accreditation message and suggested that accreditation create its own facebook and twitter account. Communications should focus on actual work completed to address problems which will help fix the college and come into compliance with standards. 

Next meeting dates:  Once every 2 weeks at L108, 3-4pm  
- September 3 
- Sept. 17 – No meeting due to Flex – Positive Pathways to Accreditation 
- October 1