I. Open Session:

Call to Order: President Rodis called the meeting to order at 6:15 P.M.

Roll Call: The following Trustees were present: Dr. Natalie Berg, Johnnie L. Carter Jr., Dr. Anita Grier, Milton Marks III, Julio Ramos, Rodel Rodis, and Lawrence Wong.

Also present: Student Trustee Toni Hines, Chancellor Day, and Legal Counsel Ronald Lee.

II. Pledge of Allegiance:

President Rodis led the Trustees and the audience in the Pledge of Allegiance.

III. Approval of the Minutes

President Rodis suggest a modification to the minutes and asked if there were any additional modifications to the minutes.

Trustee Marks stated a few modifications he would like to see reflected in the minutes.

At the call of the question all Trustees said, “Aye”, the minutes for the February Regular Board Meeting were adopted as amended. (See February minutes for corrected version)

IV. Adoption of the Resolutions Agenda

Counsel Lee referred to the handout titled, “Additions and Modifications”, detailing changes in the agenda. He stated that B2, B4, B7, S1, and S5 was revised, B17, S5, S6, FIO, and S7 were added and B10, B11, B16, and S4 were withdrawn. Counsel Lee stated that all other resolutions were posted 72 hours in advance of the meeting in accordance with the “Brown Act.”

President Rodis called for a motion. Trustee Berg moved adoption of the Resolutions Agenda Trustee Ramos seconded the motion.

At the call of the question, all Trustees said, “Aye”. The Resolutions Agenda was adopted.

Counsel Lee stated that S7 needed a 2/3’s vote to be placed on the agenda. President Rodis called for a motion. Trustee Ramos moved to put S7 on the agenda, Trustee Wong seconded the motion. At the call of the vote, all Trustees said, “Aye”. S7 was put on the agenda.

V. Approval of Consent Agenda Items

Trustee Wong moved to adopt resolutions B1-B17 as consent calendar items, with the exception of B1, B4, B9, B15, and B17. Trustee Berg, seconded the motion. At the call of the vote, all Trustees said, “Aye”. The B resolutions were adopted.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Trustee Berg moved to adopt resolutions C1-3. Trustee Grier seconded the motion. At the call of the vote, all Trustees said, “Aye”. Resolutions C1-C3 were adopted.

Trustee Wong moved to adopt resolutions G1-N1 as consent calendar items, Trustee Berg, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The G-N resolutions were adopted.

Trustee Berg moved to adopt resolution S2 as a consent calendar item, Trustee Grier, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The S2 resolution was adopted.

Derek Green, representing the International Brotherhood of Electrical Workers Local 6 thanked the Trustees for their consideration and for accepting this agreement.

VI. Special Presentation

None at this time

VII. Monthly Financial Report

CFO Kendrix gave the monthly financial report as of March 12, 2002 (FY2002). He stated the College’s spending to date and projected spending for the year is within budget. With 70.00% of the fiscal year completed, the College has expended and encumbered 71.31% of the approved operating budget. He also stated that the District is projecting that when the fiscal year is completed, the College will have spent 98.98% of the approved operating budget.

CFO Kendrix explained that the District’s current revenues are tracking in accordance with the revised budget projection. He stated that the District is projecting that when the fiscal year is completed the College would have received a total of $152,382,898 in total revenue, which is equal to the Annual Budget. He also stated that this includes about $1.9 million in funding specifically designated for improvement of part time faculty salaries.

CFO Kendrix stated that the District is projecting an unreserved undesignated balance, of $1,900,595. He also stated that as a result of enrollment growth and with the continues prudent management of the budget it appears that the District would increase the Board Designated reserve to create a buffer against state cuts in fiscal year 2003. He explained that the District’s goal is to increase the Board’s designated reserve to $5,500,000 at the end of the current fiscal year. He also stated that this would be an increase of $550,000 from the previous fiscal year.

Trustee Wong asked what percentage is going to come from enrollment.

CFO Kendrix stated that the District is getting approximately, $1.4 million in growth money from enrollment. He stated that the addition to the reserve it comes as part of the closeout between netting revenue and expenditures.

Trustee Berg asked in the Partnership for Excellence report it states that the foreign language department hired two full-time faculty and the total amount is sixty eight thousand one seventy-eight and asked why the amount was low.

CFO Kendrix stated the District hired two full time foreign language faculty with the total salaries at $68,178, which appeared to below. He stated that salary should only be for one faculty person unless we were hiring two in the Spring Semester. He also stated that it might have been a typographical error.

VIII. Action on other Resolutions Agenda Items

ACTION ON B1

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Authorization is hereby given to extend contract with Wells Fargo Bank to provide the District’s banking services during the next four (4) fiscal years (FY 2003–2006) with two (2) one year optional extensions (FY 2007 and FY 2008)

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Wong seconded the motion.

Trustee Ramos asked if a competitive process was done.

CFO Kendrix stated that there was a competitive process. He explained that the District issued twenty-two requests for proposals received only three responses. He stated that the committee had a meeting to discuss what type of services the three banks could provide and they felt that Wells Fargo was the best out of the three.

Trustee Ramos commended the District choice in selecting Wells Fargo and is pleased that the District has a great relationship with them.

At the call of the question, all the Trustees said, “Aye”, B1 was adopted.

**ACTION ON B4**

Authorization for TEN (10) Contract Modification(s) totaling $771,849.21 for Special Services Contract(s) and Construction Contract(s)

President Rodis called for a motion. Trustee Marks moved the resolution, Trustee Carter seconded the motion.

Trustee Marks asked if VCFA Goldstein could review the resolution.

VCFA Goldstein explained the resolution and the process of contract modifications.

Trustee Marks asked if the Board has ever turned down a contract modification.

VCFA Goldstein stated that in his memory, the Board has never voted against contract modifications because the District has provided an explanation about each project and why those modifications need to be made.

Trustee Marks expressed his concerns about retroactive resolutions and stated that he has to vote against this resolution because part of it is retroactive.

Trustee Wong asked if there were any consequences if this resolution was not approved.

VCFA Goldstein stated that if the board doesn't approve this resolution tonight, the District would be faced with many angry vendors, some of whom might pursue legal action.

Sylvia Alvarez-Lynch posed various questions to the Board and expressed her concerns about preservation of the Mission Theatre.

Trustee Ramos stated that public comments should be comments, and not a cross-examination.

At the call of the question, all the Trustees said, “Aye”, with exception of Trustee Marks who said, “Nay”, B4 as adopted.

**ACTION ON B9**

Authorization be hereby given that the Board hereby adopts this summation of the District’s proposed Five-Year Construction Plan for submission to the State Chancellor’s Office for review and approval.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
President Rodis called for a motion. Trustee Marks moved the resolution, Trustee Berg seconded the motion.

Trustee Marks expressed his concerns about the Board’s role in the five-year plan.

VCFA Goldstein stated within the next couple of months the District will hire a firm to do a renewed and improved facilities master plan for the District and there would be a process that would provide the Board an opportunity for involvement as the District develops the new facilities plan.

Trustee Marks expressed his concerns about the Board’s role passing a resolution, which is presented retroactive.

Chancellor Day stated that these projects go back five to ten years with extensive discussion. He stated that this resolution enumerates projects in accordance with Prop. A, and these are priorities that the District placed in the proposition that was passed so overwhelmingly by the voters of San Francisco. He suggested the Facilities Review Committee should meet with the Board to explain the projects that go back for seven years to create a comfort level for the Board.

Trustee Wong stated that he respects Trustee Marks comments but he expressed that the Board should be fair to the Administrators because they are only doing what the Board has asked them to do. He also stated that the Board had various meetings in the past regarding all the projects and although Trustee Marks is a new member of the Board, we should recognize that the Board has been involved with giving direction to the Administrative staff.

Trustee Ramos asked when is the five-year plan submitted to the State.

VCFA Goldstein stated that the five-year plan deadline is May 1st.

Trustee Ramos expressed that he feels that the resolution should be tabled and that further discussion needs to occur.

President Rodis stated that the items on the five-year plan have had ten years of extensive discussion with the voters agreeing with these priorities. He expressed how it was not fair for the people who have been working so diligently on this plan.

Trustee Carter echoed Trustee Marks’ and Trustee Ramos’ concerns about being new board members. He stated that although they don’t share the same institutional knowledge as the rest of the board members he would like to see an effort made for further discussion. He also expressed that the Board needs to have more faith that the Administrative staff can do the job.

Trustee Grier stated that the Facilities Committee should convene to discuss the five-year plan prior to May 1st.

President Rodis called for a motion. Trustee Ramos moved to table the resolution until the April Board meeting, Trustee Carter seconded the motion.

At the call of the question, all the Trustees said, “Aye”, B9 was tabled to the next meeting.

**ACTION ON B13**

Authorization be and is hereby given for approval to contract with San Francisco Municipal Railway to develop (1) a CAREER LADDER program, including support services and contextualized curriculum for the MUNI workforce for the time period of April 1, 2002 through September 30, 2003 for a total of $463,000 and (2) EMPLOYEE PROGRAMS with the Human Resource Department for a total of $300,000 for the time period of July 1, 2002 through June 30, 2003 and development and delivery of (3) a TRAINER CERTIFICATE for

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the time period of July 1, 2002 through June 30, 2003 and for a total of $164,000. The total income from MUNI for the development and implementation of these three programs will be $927,000.

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Grier seconded the motion.

Trustee Berg commended Dean, Phyllis McGuire for her efforts related to contracting with San Francisco Municipal Railway (MUNI).

At the call of the question, all the Trustees said, “Aye”, B13 was adopted.

**ACTION ON B15**

Authorization be given to submit an application and appropriate all funds receivable upon approval from the Department of Education (FIPSE) for a grant to support the National Articulation and Transfer Network (NATN) for the period of fiscal year 2002 (through September 30, 2002) in the amount not to exceed $800,000.

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Wong seconded the motion.

Trustee Ramos asked if someone could discuss the structure of the application, the time dedicated to the National Articulation and Transfer Network (NATN) and how funds are being distributed.

Chancellor Day stated that earlier this year the College was advocating for additional support of the NATN initiative through a special Congressional earmark that the District was successful in receiving with the direct help of Congresswoman Nancy Pelosi. He explained that funds from the special earmark will augment an earlier infusion of federal dollars from FIPSE granted last October in the amount of $865,000 over three years. He stated that these dollars, bolstered by in-kind resources from the participating institutions, are going toward the creation of five critical components of the program. These are general articulation agreements; a transfer guidance manual and database, web-based software applications to be used in a specially constructed technological infrastructure, on-line interactive applications for students and staff, and longitudinal research database. He also stated that FIPSE’s responsibility is to ensure that a specified earmarked grant meets the congressionally mandated purposes established in the appropriations act and then to monitor the project to ensure that Federal funds are spent responsibly. He stated that before a congressional grant can be awarded, FIPSE requires that the College submit a detailed project plan, time lines, a budget narrative, and an evaluation plan covering the entire period of the grant.

At the call of the question, all the Trustees said, “Aye”, B15 was adopted.

**ACTION ON B17**

Authorization be hereby given to accept a grant from DHS to provide matching funds for work-study wages of eligible students, cost not to exceed $137,000 for the period July 1, 2001 to June 30, 2002.

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Grier seconded the motion.

At the call of the question, all the Trustees said, “Aye” B17 was adopted.

**ACTION ON F1-3**

Administrative Appointments (2 or 3 year terms)
President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Grier seconded the motion.

At the call of the question, all the Trustees said, “Aye” F1-3 was adopted.

**ACTION ON F4**  
Exempt Grant-Funded Temporary Academic Administrative Appointment

President Rodis called for a motion. Trustee Wong moved the resolution, Trustee Carter seconded the motion.

Chancellor Day apologized for not having a resume attached and stated that Albert Dixon will do a great job.

At the call of the question, all the Trustees said, “Aye” F4 was adopted.

**ACTION ON S1**  
Authorization to establish new wage rates/ premiums and benefits levels for fiscal year 2001-2002

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Wong seconded the motion.

Trustee Berg stated she has worked with Jim Keenan for a number of years and commended him for all of his efforts at the District.

VCFA Goldstein thanked Trustee Berg for her comments and hoped that all of the Board members could support this resolution.

At the call of the question, all the Trustees said, “Aye” S1 was adopted.

**ACTION ON S3**  
Authorizing a procedure to implement the Student Activity Fee using a negative Check-off.

President Rodis called for a motion. Trustee Grier moved the resolution, Trustee Berg seconded the motion.

Chancellor Day made a modification to the recommendation portion of this resolution. He also explained the procedure to implement the student activity fee using a negative check off.

Trustee Berg asked what was the procedure for determining the appropriation of the funds and how it will be money spent.

Chancellor Day stated that the District is looking at the actual revenue streams and what the equity needs are in terms of other campuses. He stated that the distribution will be based upon work with our IT department so that the District can identify every dollar that comes directly from the campus goes back to the campus. He stated that the District has not yet figured out the procedure on how the money will be spent. He also stated that one of the things that the District is trying to do is weigh the issue of a minimum threshold.

Skip Fotch, Dean of Student Activities explained that the Student Governance Task Force is going to come up with the range of needs and requirements. He stated that there is a mechanism for non-credit students, and the District has promoted student development activity in all the campuses.
Frank Chong, Dean of Student Affairs stated that the District is in the process of putting together budget items that students can look at funding and giving revenue sources necessary for the individual campuses.

Dean Fotch stated that it is important to understand that the study task group works hard to come to a consensus about particular issues. The funding issue was a hard fought issue. He stated that the negative check off would be the driving force to release funds necessary for a real share of equity. He stated that this is a small step in the right direction because members of the committee are committed to making the formula distribute something equitable for all campuses.

Student Trustee Hines stated that since the Ocean Avenue Campus is more active and more involved in the decision making process that it is hard to get students from other campuses to provide steady leadership. She stated that one possible reason is that there are no student leadership classes or advisors at the other campus, so even though a consensus was reached, it was not a district-wide consensus.

Raymond Smith, member of the Associate Students expressed his concerns. He stated that this particular negative check off is trying to correct some disparity in our delivery services to other campuses. He also stated that in order to do that, any type of formula at this particular point and time would rectify this situation rather than further divide the lack of services among campuses. He suggested that the resolution should be worded to read that it would be based on the assessment of needs of the different campuses.

Trustee Wong moved to amend this resolution to incorporate the suggestion made by Student Trustee Hines to include the wording that this formula would be developed by Student Government Representatives from campuses district-wide, and to include the wording on page sixty-four, top paragraph. Trustee Berg seconded the amendment.

Mr. Smith requested some modifications to the resolution. He stated that he would like to include that the amendment to include the need for the executive Board of the Associated Student Council be directly responsible for assisting in the assessment of needs of each campus and that the distribution of the funds be under control of the Executive Board of the Associated student Council and that they would be basing the distribution to bring about parity at the different campus in order to meet student needs.

Student Trustee Hines stated that the Executive Board meets twice a semester and needs to be strengthened with more attendance at the meeting. She stated that before a decision is made the Board needs to know the goals of the Executive Board.

Trustee Berg stated that she wanted to make clear that within this Resolution we are approving a negative check off with the provision that the originators of the motion come back to us with the appropriate procedure for disbursement of these funds.

At the call of the question, all the Trustees said, “Aye”, S3 was adopted as amended.

**ACTION ON S5**

Authorization is given to modify current SLBE policy, eliminating the $500,000 dollar ceiling for evaluation credits, so that SLBE evaluation credits will apply to all construction-related professional service projects.

President Rodis called for a motion. Trustee Wong moved the resolution, Trustee Berg seconded the motion.

At the call of the question, all the Trustees said, “Aye”, S5 was adopted.

**ACTION ON S6**

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Remembrance and Appreciation of Patricio Aguirre, Business Instructor at City College for Over 30 Years

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Carter seconded the motion.

At the call of the question, all the Trustees said, “Aye”, S6 was adopted.

ACTION ON S7
Additional Members for Oversight Committee for Prop A

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Carter seconded the motion.

At the call of the question, all the Trustees said, “Aye”, S7 was adopted.

RECESS, RESUMED AT 8:10pm

IX. Report from Academic Senate
Ophelia Clark, President of the Academic Senate gave a brief overview on what the Academic Senate is currently involved in. She expressed her concerns about matriculation and AB1725. She attended the remembrance for Patricio Aguirre and was pleased that the Board recognized his efforts for the District. She stated that elections for Academic Senate Executive Council are occurring, the strategic planning retreat at the Presidio was a success, and she highlighted the spring session Academic Senate conference and the California Federation Teachers conference she attended. She also stated that Graduation will be on May 24, 2002 and will be at the Davies Symphony Hall. She stated that faculty would be on stage with the Board.

X. Report from Associated Students
Rick Cantora, President of the Associated Students gave a brief overview on what the Associated Students is currently involved in. He stated that Associated Students on the Ocean Campus is currently developing a business discount program for CCSF students who pay their student activities fee by building a database of local businesses interested in participating in the program. He also stated that elections will be held and candidates should pick up an election packet in the Student Union. He stated that the strategic planning retreat was successful and commends Dr. Day for all of his efforts. He thanked the Board for their support with the negative check off and hopes to adjourn tonight’s meeting in memory of Richard Dudics, father of Darryl Dudics, AS Director of Technology.

XI. Report from the Classified Senate
Alice Shvarts, President of the Classified Senate gave a brief overview on what the Classified Senate is currently involved in. She stated that the strategic planning retreat was successful and that the Classified Union elections are on April 10th. She also gave a brief overview of the Accreditation Committee she attended. She thanked the Board for passing S1 and for recognizing all of Jim Keenan’s efforts with the District. She stated that this month is Women’s History Month and presented the women members of the Board a gift.

XII. Public Comment
Ed Murray, member of AFT 2121 stated that the Caesar Chavez parade will be happening on Sunday and encouraged people to attend. He announced that AFT has invited Nancy Pelosi to give a Legislative presentation for assistance with funding at a national level to be held at 33 Gough on April 19th. He stated the California Federation of Teachers would be hosting a lobby day on April 29th. He concluded by expressing his concerns about part time equity.

XIII. Board of Trustees’ Report

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Student Trustee Hines gave a brief overview on what she has been involved with for the past month. She stated that ASU district wide elections are coming up and thanked the student task force for all of their efforts. She also commended the strategic planning retreat and congratulated Jim Keenan for his promotion.

Trustee Marks gave a brief overview on what he has been involved with for the past month. He stated that he attended an administrative forum and congratulated Dr. Day for all his efforts for a commendable strategic planning retreat.

Trustee Ramos encouraged people to attend the Latino Services Network open house on May 3rd. He stated that students have brought to his attention a lack of bike racks at the Ocean Avenue campus. He suggested at the next facilities committee meeting that bike racks at the Ocean Avenue Campus at the library could be an item for discussion. He also asked if the District has policy about privacy to student information.

Chancellor Day stated that the District does have a formal policy and it is stated in the college catalogue that the District will not release any student information without a student’s consent or waiver. He stated that students are aware that they are placed on a mailing list and a public student directory. He also stated that students have the option of not being on the directory. He concluded by mentioning that this had been a subject of concern for gay and lesbian students.

Trustee Berg gave a brief overview on what she has been involved with for the past month. She apologized that she couldn’t attend the strategic planning retreat because she was at a conference in Washington D.C. but heard all the exemplary work that was involved.

Trustee Wong congratulated the financial staff, John Bilmont, James Kendrix, and VCFA Goldstein for their efforts with the District's AAA rating for our general obligation bonds which speaks volumes about the way we run this district. He stated that it is a terrific rating for a post-secondary education institution like City College of San Francisco.

Trustee Grier gave a brief overview on what she has been involved with for the past month. She stated that she attended the California Federation Teacher Conference and is looking forward to attend the Caesar Chavez parade. She also highlighted the California Community College Board meeting.

President Rodis gave a brief overview on what he has been involved with for the past month. He stated that when the Board of Supervisors passed a resolution creating the Elections Commission, all the elected bodies were to have a representative in the commission and elections. Everyone did except the Community College Board. He stated that the District didn’t know how the Board of Supervisors omitted the Community College Board. He also stated that Trustee Berg learned about it a brought it to the attention of the Board President Rodel Rodis and Supervisor Leland Yee and it was corrected. He concluded that this matter is currently in the hands of the city attorney to redraft the statute.

President Rodis announced that Richard Rothstein, an education writer for the New York Times wrote an excellent piece about City College. He stated that Mr. Rothstein praised City College for being a leader in the Cal Works Program by providing scholarship opportunities for those in the welfare to career program.

XIV. Chancellor Report
Chancellor Day highlighted a few issues that he addressed in the Chancellor’s Report, and briefly described what he has been involved with during the past month. He highlighted the following:

- Efforts for the strategic planning workshops
- Renaming the Phelan Campus to Ocean Avenue Campus
- Shared Governance
- Student success story from the African American Achievement Program

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
XV. Closed Session Announcements
None at this time

XVI. Adjournment:
President Rodis called for a motion. Trustee Berg moved the motion, Trustee Marks seconded the motion. At the call of the question, All Trustees’ said “Aye”. Meeting adjourned in memory of Richard Dudics, father of Darryl Dudics, AS Director of Technology, and Bob Burton late Board of Trustee member, who passed away one year ago, meeting ended at 9:00 p.m.

Submitted by,
Chancellor Philip R. Day, Jr.
Secretary, Board of Trustees
(By Toni Lee)

The minutes are based on the transcription of the proceedings taken by Transpose, Certified Transcription Service in San Francisco.

The foregoing Minutes approved at the meeting of the Board of Trustees
__________________, 2001
Approved: ____________________________, President