MINUTES
BOARD OF TRUSTEES
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
January 30, 2003
City College of San Francisco
33 Gough Street
Gough Street Campus

I. Open Session:
Call to Order: President Rodis called the meeting to order at 6:14 P.M.

Roll Call: The following Trustees were present: Dr. Natalie Berg, Johnnie L. Carter Jr., Dr. Anita Grier, Milton Marks III, Julio Ramos, Rodel Rodis and Trustee Lawrence Wong.

Also present: Student Trustee Rick Cantora, Chancellor Day and Legal Counsel Ronald Lee.

II. Pledge of Allegiance:
President Rodis led the Trustees and the audience in the Pledge of Allegiance.

III. Approval of the Minutes
President Rodis asked if there were any modifications to the Regular Board Meeting minutes.

President Rodis called for a motion. Trustee Ramos moved the adoption of the minutes, Trustee Wong seconded the motion, All Trustees said “Aye”, the minutes for the January Board Meeting were adopted.

IV. Adoption of the Resolutions Agenda
Counsel Lee referred to the handout titled, “Additions and Modifications”, detailing changes in the agenda. He stated that B3 was revised, B5 was substituted and B6&B7 were withdrawn. Counsel Lee stated that all other resolutions were posted 72 hours in advance of the meeting in accordance with the “Brown Act.”

President Rodis called for a motion. Trustee Carter moved adoption of the Resolutions Agenda, Trustee Grier seconded the motion.

All Trustees voted “Aye”, and the Resolutions Agenda was adopted.

V. Public Response to the Initial Proposals of the American Federation of Teachers, Local 2121, and of the San Francisco Community College District for a Successor Collective Bargaining Agreement

NO COMMENTS AT THIS TIME

VI. Approval of Consent Agenda Items
Trustee Wong moved to adopt resolutions B1-B5, with exception of B1, B2, B3 ,B4 as consent calendar items. Trustee Grier, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The B resolutions were adopted.

Trustee Carter moved to adopt resolutions C1-C4 as consent calendar items. Trustee Grier, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The C resolutions were adopted.

Trustee Berg moved to adopt resolutions G1-N1 as consent calendar items, Trustee Grier, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The G-N resolutions were adopted.

Trustee Berg moved to adopt resolutions S1-4, with exception of S3 and S4 as consent calendar items, Trustee Grier, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The G-N resolutions were adopted.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
VII. Special Presentations
Chancellor Day introduced Trustee Grier who presented Bob Varni, Former Board member with an honorary alumnus award for his contribution to the District.

Mr. Varni extended his appreciation for being honored and thanked the faculty and staff for the nomination and for all of their during the years.

VIII. Monthly Financial Report
CFO Kendrix stated that the College's spending to date and projected spending for the year is within budget. With 44.23% of the fiscal year completed, the College has expended and encumbered 56.15% the approved operating budget. He stated that the District is projecting that when the fiscal year is completed, the College will have spent 97.08% of the approved operating budget.

He also stated that last month’s financial report was issued while we were engaged in discussions with the labor unions about further delaying implementation of wage increases to help the District in absorbing about $1.8M of the remaining shortfall attributable to state cuts. Assuming that all labor unions agree to a further delay in implementing wage contracts, combined with the previously discussed cost saving measures: Reduced Summer class sections by 50% $700,000; Reduced “extra pay” (overtime and reassigned time) $200,000; Reduced payments to SFPD & SFFD; $400,000; Reduced funding for workers Comp; Reduced non-personnel spending (all items) $1,000,000; Reduced hours at Library/LRC $100,000. The District should be able to absorb the current year state budget cuts. In addition, restrictions on hiring of classified staff and administrators remain in place, as does the freeze on travel and scrutinizing of all other expenses.

He explained the Assembly/Senate proposal for reducing state funding is significantly more favorable to the District’s operating budget. Both the Assembly’s and the Senate’s versions of the cuts would take less away from the District’s operating budget and shift some cuts into other areas. Specifically the operating budget would lose about $3 million as opposed to $5 million under the Governor’s plan, but the District would also lose almost all instructional equipment funds, and all schedule maintenance funds in the current year, a total combined loss of about $5.5 million. Finally, the Assembly’s version of the mid year cuts would defer additional cuts recommended by the Governor until 2003-04.

He stated the College’s Unreserved/Undesignated Ending Balance could be dramatically less than the $2.4 million from the previous fiscal year. Although the current projection, which is based on the Governor’s proposed cuts, assumes all of the Unreserved/Undesignated beginning balance will be expended, the objective will be to manage the District’s resources in a way that will generate a June 30, 2003 Unreserved/Undesignated Ending Balance of approximately $2.0 million. The Assembly/Senate proposal for budget cuts would allow the District to achieve an Unreserved/Undesignated Ending Balance of approximately $1.6 million.

He explained that the Board’s Designated reserve would be $4,000,000 at the end of the current fiscal year, a decrease of $1,500,000 from the previous fiscal year. The decrease is the result of the planned use of $1.5 million to help balance this year’s expenditure budget.

Trustee Marks asked why Academic Salaries at the end of the year is running at a deficit and the Classified Salaries is at a surplus.

CFO Kendrix explained that the reason why the classified salaries may look like there is a surplus was because the District’s original budget included a planned raise for the period of January through June. Since that has been delayed the District has savings in classified salaries.

Trustee Marks asked if there was a delay in the increases for Academic Salaries as well.

CFO Kendrix stated that there is also going to be a delay in Academic Salaries and it is under the Unallocated column. He explained that the potential two percent increase for Academic Salaries is represented in that $1.4M and the other reason is that some part time academic salary classifications were spending more than originally budget.

Trustee Marks stated that he would contact CFO Kendrix for further explanation of the Monthly Financial Report.

IX. Action on other Resolutions Agenda Items

ACTION ON B1
Adoption of Nonresident Tuition Fee Rate in Grades 13 and 14 for the Fiscal Year 2003-04

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.
President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Carter seconded the motion.

VCFA Goldstein explained the modifications to the resolution, which was previously presented to the Board.

Trustee Carter asked what about Peralta College’s decrease from last year.

VCFA Goldstein stated that Peralta had made an error in their calculations on student attendance the previous year.

Trustee Wong asked about which foreign countries are our students are coming from.

Joanne Low, Dean of the Chinatown/NorthBeach Campus stated that largest number of students are coming from Asia, Japan in particular.

VCFA Goldstein explained that the District proposal if adopted, would raise the non-resident tuition rate but it would still be significantly lower than the actual cost of the District to provide that education. He highlighted a few modifications to the resolution.

Jeffrey Fang, speaking for the International Student Association (ISA) expressed his concerns regarding the non-resident tuition fee increase. He stated that there were miscommunication with ISA and the District regarding the fee increase. He explained that this was the first time the ISA had a chance to review the resolution and they couldn’t support the resolution without a few modifications. He concluded by explaining that he would like to see a few modifications in the resolution.

VCFA Goldstein stated that Mr. Fang is correct that there is a paragraph missing from the resolution. He apologized and stated that Counsel Lee could read it in as an amendment. He stated that it was the same language that was in the resolution, as it was previously presented.

Student Trustee Cantora asked if a modification could be made to the resolution so it would state no less than $195,000 than no more than $195,000.

VCFA Goldstein explained that the resolution should not include Student Trustee Cantora’s modification because the resolution was written that way because of the nature of the cuts that are being aimed at the community colleges right now. He stated that it would be our goal to spend the full $195,000 on these services but the District also needs to consider savings if there is a budget shortfall.

Trustee Berg asked the District if this resolution needed to be adopted tonight.

VCFA Goldstein explains that due to state deadlines we need to approve this resolution tonight.

Counsel Lee read for the record the proposed deadlines we need to approve this resolution tonight.

President Rodis called for a motion. Trustee Berg moved the amendments to the resolution, Trustee Wong seconded the motion.

Trustee Ramos expressed his sensitivity to the ISA for the increase in tuition. He explained that the full impact of the budget cuts on the governor’s level makes it very difficult to oppose this particular item in the sense of policy. He suggested an amendment to the resolution to include a status report on the implementation of staffing for SEVIS, student health center and counseling, academic counseling, and international support services coordination be provided to the Board within one year.

President Rodis called for the vote, All the Trustees said, “Aye”, B1, except for Trustee Marks who said, “Nay”, the resolution was adopted.

**ACTION ON B2**

Reviewing and Accepting the 2001-02 Annual Audit

President Rodis called for a motion. Trustee Grier moved the resolution, Trustee Wong seconded the motion.

VCFA Goldstein gave an overview of the resolution. He stated that the audit report was reviewed during a prior special board meeting hosted by the Finance Committee. He introduced Ms. Heidi White, Partner for Vavrinek, Trine & Day and she highlighted the 01-02 Audit report and explained that the District has met all the GAAP standards.

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President Rodis commended district administrators and staff for all of their efforts with an outstanding audit report. He also thanked Ms. White for a wonderful job over the years and expressed how much he appreciates their efforts.

Trustee Wong also wanted to commended district administrators and Staff for all of their efforts with the audit report.

Trustee Marks expressed his appreciation for the district administrators and staff for their efforts with the audit report and asked a few questions to clarify information in the report.

Trustee Ramos also expressed his appreciation to the district’s administrators and staff for their efforts with the audit report and asked questions for clarification. He also expressed his concerns about students not paying their fees.

President Rodis called for the vote, All the Trustees said, “Aye”, B2 was adopted.

**ACTION ON B3**
Authorization is hereby given to authorize a contract the firm of Macias, Gini & Company LLP to provide the District’s annual audit services for FY 2003, FY 2004, FY 2005 and FY 2006 at a cost not to exceed $88,000 for FY 2003, $91,000 for FY 2004, $85,200 for FY 2004, and $99,000 for FY 2006; and to provide special auditing services on as required by the District on a per fee basis.

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Grier seconded the motion.

VCFA Goldstein explained that the selection process was implemented for selecting the next audit firm.

Trustee Marks asked why is the District only proposing a four-year contract.

VCFA Goldstein stated that although the District was happy with Vavrinek, Trine & Day, the District wanted to rotate auditor periodically.

Trustee Marks asked if there language in the contract allowing the Board wanted to cancel the contract.

VCFA Goldstein explained that the standard language in the District’s contracts allow us to cancel the contract with the auditors.

Trustee Marks requested a presentation about standard contract language at a future board meeting.

Trustee Carter asked if the firm that was being hired is an MBE firm.

VCFA Goldstein that while they are not a San Francisco Firm, they are an MBE firm from Southern California and they are accredited by different state agencies.

President Rodis called for the vote, All the Trustees said, “Aye”, B3 was adopted.

**ACTION ON B4**
Authorization be hereby given to contract with Photisis Consulting, to provide consulting services related to intercampus connectivity and related services to the District beginning February 1, 2003 through December 31, 2003, for a total fee not to exceed $33,000 with the possibility of a single year extension at the same funding level upon mutual agreement.

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Grier seconded the motion.

Trustee Ramos asked about the resume for the consulting firm.

Chancellor Day explained that the background information included the resume information, which he was requesting.

Trustee Ramos suggested that it would be clearer if the resume is separate.

James Jones, Consultant from Photisis Consulting explained that his company specializes in optical networking design and implementation.

Trustee Ramos thanked Mr. Jones for coming and asked if he has done any preliminary analysis on the needs of the interconnectivity process, and how it’s going to develop at the District.

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Mr. Jones stated that the project has been explained and Photisis Consulting understands the Districts needs.

Trustee Ramos asked if Mr. Jones as an idea or concept as to the type of backbone architecture that the District is going to implement here at the District.

Dr. Denton Crews, Consultant for the District highlighted how the Ocean Avenue campus has already gone through the networking phases. He explained the funding for this project as well as how optical fiber connectivity would benefit the District.

Trustee Ramos asked Mr. Jones to explain how optical fiber connectivity would benefit the District.

Mr. Jones gave an overview of how optical fiber connectivity is essentially spun glass, and rather than having cut wires between campus locations, the District would connect them with wires made of spun glass and plug lasers onto either end of it to carry data.

Trustee Ramos asked if telephone applications could be applied to the lightweight technology.

Chancellor Day explained Trustee Ramos was correct and it can even reduce the District’s phone bill.

Trustee Ramos asked if Photisis Consulting would seek to ensure that all the applications are compatible.

Chancellor Day explained that Pacific Communications has already done that as part of their study.

President Rodis called for the vote, All the Trustees said, “Aye”, B4 was adopted.

X. SPECIAL PRESENTATION
Chancellor Day welcomed the representatives of the San Francisco Tobacco Free Project, Christine Reyes and Rachel Perez. They gave a brief overview of the San Francisco Tobacco Free Project, which is sponsored by the Latino Issues forum. They hope that CCSF would provide an educational opportunity for students by guiding them to do research and public speaking to promote their project.

Trustee Marks commended their work and asked them if there is a threshold of what their idea is regarding what is a tobacco investment. He asked if there has to be a certain percentage of a company’s business and does it have to be a percentage.

Ms. Perez explained that she would like the District’s foundation to divest from the Tobacco Company’s as well as their subsidiary products at all their campuses.

Chancellor Day explained that there are two levels that Trustee Marks is asking, one is if the District or others own actual stock, and is the District investing in specific companies instead of funds. He stated that the District does not own stock and is not investing in specific companies. He also stated that the District would do research to see what makes up those funds.

Chancellor Day stated that he would work with Ms. Perez to try to get something implemented on our campuses.

President Rodis asked if the District could check on Nabisco projects to see if they are affiliated with any Tobacco Company’s.

Trustee Wong thanked Ms. Reyes and Ms. Perez and the rest of the tobacco student advocates for bringing this to the Board and for the research that they are doing and providing.

ACTION ON S3
Protestation of Contemplated War on Iraq

President Rodis called for a motion. Trustee Carter moved the resolution, Trustee Berg seconded the motion.

Ray Berard, Private Citizen of San Francisco expressed his support to adopt this resolution.

Trustee Carter gave an overview of the resolution and also made a few modifications to the resolution, which is reflected on the record.

Trustee Wong suggested a few modifications to the resolution and thanked Trustee Carter for his effort with the resolution.

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Trustee Carter thanked Trustee Wong for his modifications and accepted the changes.

Trustee Berg expressed her support for the resolution and also suggested a few modifications.

Student Trustee Cantora expressed his support and suggested that the resolution should include world peace in the context of the resolution.

Trustee Berg explained that the resolution should maintain its tone with protestation of contemplated war on Iraq.

Trustee Carter stated that in light of Trustee Bergs comments there is plenty opportunity to support another resolution on world peace. He stated that he would work with Student Trustee Cantora in this effort.

President Rodis called for a roll call vote, All the Trustees said, “Aye”, amended S3 was adopted.

ACTION ON S4
Contracts Related on Grants

President Rodis called for a motion. Trustee Carter moved the resolution, Trustee Berg seconded the motion.

Chancellor Day gave an overview of the resolution and expressed the need to amend the policy manual.

President Rodis called for the vote, All the Trustees said, “Aye”, S4 was adopted.

IX. REORGANIZATION & ELECTION OF THE BOARD

President Rodis explained that at the January Board meeting, elections are held for the President and Vice President of the Board of Trustees.

Trustee Berg nominated Trustee Grier as President of the Board and thanked Trustee Rodis for all of his efforts as president.

Trustee Wong seconded the nomination and extended his appreciation for all of Trustee Rodis effort as president.

Trustee Marks thanked President Rodis for his leadership as President of the Board.

Trustee Berg moved to close the nominations, and Trustee Wong seconded the nomination. President Rodis called for the vote, All the Trustees said, “Aye”, Trustee Grier was elected as President of the Board of Trustees.

President Grier thanked all of her colleagues for all of their support. She also thanked the District for its support and commended Trustee Rodis for his leadership and efforts as president by presenting Trustee Rodis with a symbolic gavel.

Trustee Grier also thanked and commended Trustee Carter for all of his efforts and presented him with a plaque for his role as Vice President.

Trustee Carter extended his appreciation to President Grier and nominated Trustee Wong for Vice President.

Trustee Rodis seconded the nomination for Trustee Wong. He thanked his colleagues for all of their support with various activities that occurred during his presidency.

Trustee Berg stated she supports the nomination of Trustee Wong as Vice President.

Trustee Carter moved to close the nomination, Trustee Berg seconded the motion. President Grier called for the vote, All the Trustees said, “Aye”, Trustee Wong was elected as Vice President of the Board of Trustees.

Vice President Wong expressed his gratitude for the various comments, which were stated by the Board and stated he looks forward to working with the District for the coming year.

XI. Report from Academic Senate

David Yee, President of the Academic Senate congratulated President Grier and Vice President Wong for their elections. He thanked Trustee Rodis and Trustee Carter for all their efforts and gave an overview on

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what the Academic Senate is currently involved in, such as, awarding the PG&E Hispanic Employee Association and Scholarship, Puente Program, enhanced self study recommendation for increasing professional development opportunities on student assessment and new accreditation standards on student learning outcomes. He also wanted to acknowledge Dean Rita Jones and her staff at the library for winning the 2003 Excellence in Academic Library's award.

Glen Nance, Faculty member congratulated President Grier and Vice President Wong for their nominations. He thanked Trustee Rodis and Trustee Carter for all their efforts. He explained that February is Black History Month and highlighted various programs and events that would be happening.

President Grier thanked Mr. Nance for the information regarding Black History Month.

Trustee Marks asked President Yee if he felt like the constituent reports benefited the Academic Senate as well as the rest of the constituent groups.

President Yee explained that he believes that the constituent report gives the Academic Senate an opportunity to highlight various aspects of their executive meetings to the Board.

Trustee Marks stated that he feels that the District should examine this system to see if there could be improved accommodations that would be more meaningful for the constituent groups and the Board.

Vice President Wong explained that he believes that the constituent groups have enough time to highlight their executive meetings.

Trustee Berg explained that the constituent group report allows each group to highlight their executive meetings and explain to the Board their needs. She explained that the limited time is not to engage in dialogue.

Trustee Rodis explained that the minutes for the Academic Senate meeting are in the City Currents for individuals who may want to know more detail about their meetings.

Student Trustee Cantora expressed his support for Trustee Marks and explained that there needs to be an effort established with the Board of Trustees to improve communication for the constituent groups and the Board.

XII. Report from Associated Students
Kevine Boggess, President of the Associated Students expressed his support for Student Trustee Cantora and Trustee Marks comments. He suggested that the Board should have the constituent reports in the beginning rather than towards the end of the meeting. He also gave a brief overview on what the Associated Students is currently involved in. He expressed his concerns about the Governor’s Budget Cuts and hopes that the ISA and the District would have more dialogue prior to future increases. He also hopes that future increases will be smaller to alleviate many International Students financial hardships.

XIII. Report from the Classified Senate
Alice Shavarts, President of the Classified Senate expressed her concerns and appreciation if the Board would consider having the Constituent Group reports in the beginning rather than at the end of the meeting. She congratulated President Grier and Vice President Wong for their nominations. She thanked Trustee Rodis and Trustee Carter for their leadership and gave a brief overview on what the Classified Senate is currently involved in, such as, Fled Day workshop, women history march and monthly events, and Classified Senate re elections.

XIV. Board of Trustee’s Report
Student Trustee Cantora congratulated President Grier and Vice President Wong for their nominations and thanked Trustee Rodis and Trustee Carter for their leadership. He thanked staff and Trustee Carter for attending the ASU executive Board meeting regarding various issues. He also expressed his concerns about the math requirement at the District.

Vice President Wong expressed his support for legislation, concerning at risk Asian Pacific American students. He hopes that the District would support this legislation at the federal level as well as develop its own program. He commended the legislative team who has done an excellent job for the District.

Trustee Berg commended Chancellor Day and District staff for being vigilant about the budget and she wished everyone a Happy Chinese New Year.

Trustee Rodis thanked the Board for their support during his presidency and highlighted various projects he was involved with during his term. He also thanked District staff for all of their support as well as Trustee...
Carter for his support as Vice President, and congratulated President Grier and Vice President Wong on their elections.

Trustee Carter gave a brief overview on what the Associated Students is currently involved in, such as, the strategic plan, press conference at the state building, Martin Luther King Breakfast and march, the budget crisis, and the executive board meeting with the Associated Students. He thanked staff members for their continuing efforts and suggested to his colleagues to voluntarily take their stipend and donate it to the college foundation, and direct it to EOPS. He also presented Rita Jones, Dean of the Library with an American Colleges and Research libraries award for excellence, which is a nationwide competition.

Trustee Ramos thanked Alan Fisher, AFT for his guidance for the Protestation of Contemplated War on Iraq resolution. He commended Trustee Carter for all of his efforts with providing assistance with the press conference at the state building. He also asked for an updated status report about the uncollected revenues and commended President Grier and Vice President Wong for their nominations.

Trustee Marks expressed his concerns about the traffic on Phelan Avenue and asked for an update regarding efforts to make it safer.

VCFA Goldstein stated that the project has been completed and there are signs at all three crosswalks with signs visible from both directions for traffic. He explained that there are new signs in the middle of the street as well and a tree has been trimmed that was blocking one of the warning signs, so it’s as good as it’s ever been.

Trustee Marks explained his comment about the constituent groups reports and hopes that they understand it is only to encourage the groups to be more expressive and expansive with their reports. He also highlighted why he voted against B1. He also expressed how pleased Friends of the Urban Forest are for four new interns from City College’s environmental Horticulture department.

XV. Chancellor Report
Chancellor Day briefly described what he has been involved with during the past month. He highlighted the following:

- Statewide Press Conference
- Planning calendar/Board of Trustees Workshop sessions
- Working closely with the Koret Foundation, Haas Foundation to improve Basic Skills
- National Advisory Council
- Flex Day opening speech – Leadership for Turbulent Times

He stated that the next board meeting will be held at the Chinatown/North Beach campus and the February Board meeting would be held at the South East Campus, although it is subject to change. He also stated that he is still working on the annual schedule for the Board and looks forward to working with everyone next year.

XVI. Closed Session Announcements
Counsel Lee stated The District has received a letter from an attorney representing a faculty member. The letter is addressed to the California Department of Fair Employment and Housing (DFEH) and informs DFEH that the faculty member withdraws a right to sue so that the District and faculty member can engage in mediation. However, the right to sue can be reinstated immediately. The letter is available for public inspection. *1/27/03 letter from Michael Sorgen Re: Ann Clark

The Board authorized a defense for the District and District employees (both current and former) in the case of Lourdes Padilla V. City College of San Francisco, et al. This is an action in which a former employee alleges discrimination based on disability.

The vote was as follows:

President Rodis: Aye
Vice President Carter: Aye
Trustee Berg: Aye
Trustee Grier: Aye
Trustee Marks: Aye
Trustee Ramos: Aye
Trustee Wong: Aye

XVII. Public Comments

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.
Alan Fisher, Member of AFT 2121 congratulated President Grier and Vice President Wong on their elections and expressed concerns about the tentative agreement AFT is negotiating with the District. He highlighted the press conference and it’s efforts and leadership was a success. He also expressed how much he opposes to the war with Iraq and how he also attended the anti war with Iraq march as well as the Martin Luther King March.

XVIII. Adjournment:
President Grier called for a motion. Trustee Wong moved the motion, Trustee Ramos seconded the motion. At the call of the question, All Trustees' said "Aye." meeting ended at 9:10pm.

Submitted by,
Chancellor Philip R. Day, Jr.
Secretary, Board of Trustees
(By Toni Lee)

The minutes are based on the transcription of the proceedings taken by Michele Shea, a Certified shorthand reporter.

The foregoing Minutes approved at the meeting of the Board of Trustees

____________________, 2002

Approved:______________________________, Vice Chancellor of Finance and Administration

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