MINUTES
BOARD OF TRUSTEES
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
April 25, 2002
City College of San Francisco
1860 Hayes Street
John Adams Campus

I. Open Session:

Call to Order: President Rodis called the meeting to order at 6:05 P.M.

Roll Call: The following Trustees were present: Dr. Natalie Berg, Johnnie L. Carter Jr., Dr. Anita Grier, Milton Marks III, Julio Ramos, and Rodel Rodis.

Also present: Student Trustee Toni Hines, Chancellor Day, and Legal Counsel Ronald Lee.

Absent: Trustee Lawrence Wong

II. Pledge of Allegiance:

President Rodis led the Trustees and the audience in the Pledge of Allegiance.

III. Approval of the Minutes

President Rodis suggested a modification to the minutes and asked if there were any additional modifications to the minutes.

All Trustees said, “Aye”, the minutes for the March Regular Board Meeting were adopted as amended.

IV. Adoption of the Resolutions Agenda

Counsel Lee referred to the handout titled, “Additions and Modifications”, detailing changes in the agenda. He stated that B1 has a typographical error in the second paragraph and the word “not” should be placed before “contributed”. He also stated that B7 needed a two-thirds vote and G3 was pulled and will be back on the agenda in May. Counsel Lee stated that all other resolutions were posted 72 hours in advance of the meeting in accordance with the “Brown Act.”

President Rodis called for a motion. Trustee Berg moved adoption of the Resolutions Agenda. Trustee Carter seconded the motion. All Trustees voted the Resolutions Agenda was adopted.

V. Approval of Consent Agenda Items

Trustee Berg moved to adopt resolutions B1-B14 as consent calendar items, with the exception of B6, B10, B11, and B13. Trustee Carter, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The B resolutions were adopted.

Trustee Berg moved to adopt resolutions C1-4. Trustee Carter seconded the motion. At the call for the vote, all Trustees said, “Aye”. Resolutions C1-C4 were adopted.

Trustee Berg moved to adopt resolutions G1-W1 as consent calendar items. Trustee Carter, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The G-W resolutions were adopted.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
VI. Special Presentation
Chancellor Day introduced Al Dixon, new Director of the Small Business Development Center (SBDC) at the Downtown campus. He gave a brief overview of Mr. Dixon’s background and welcomed him to the District.

Trustee Berg stated that she has visited the Small Business Development Center and she how amazed and excited about how much effort has been put forward with the SBDC. She congratulated him and also welcomed him to the District.

Frances Lee, Vice Chancellor of Academic Affairs (Provost) introduced and congratulated various individuals on their achievements for receiving various awards. They are as follows: California Cooperative Education and Internship Association gave an outstanding two-year college program award to the Center for Habitat Restoration (CHR), Biology Department, Mr. Ed Bedecarrax, Director of the CHR. Also Outstanding Intern Award went to CHR student Mary Ellen Doyle who won a $500 scholarship from the Association. The next award was from the Economic Development Network (ED Net) of the State Chancellor’s Office. The program, which won an award, was “Welcome Back”, led by Dr. Jose Ramon Fernandez, Co-Director of Community Health Works. Outstanding Faculty Award went to Vickie Legion, faculty member of the Health Science Department for her work in Community Health Works. The Business Partner Award to the Hotel Employees and Restaurant Employees (HERE) Union, Local 2 and the S.F. Hotels Multi Employer Group for their partnership with City College of San Francisco’s Center of Excellence under the Office of Contract Education. Another Business Partner Award went to the Genentech Latino and African American Outreach/Northern California Biotechnology Center. Lastly, the Board of Governors and Chancellor’s office awarded the Student Success Award for Region III to the Vocational ESL Immersion Program (VIP), a joint program of City College of San Francisco (ESL Dept. and CALWorks) and the San Francisco Department of Human Services.

Trustee Ramos asked what was the status of the CalWorks program budget?

Leslie Smith, Director of the Government Relations department gave an overview of what is happening at the state level.

Trustee Ramos asked if there would be a budget cut impact to the GED program as it is one of the elements of Calworks.

Chancellor Day stated that there is not any fiscal impact because the CalWorks students are referred to the District, and their participation in the GED prep is at no cost because it's noncredit.

Linda Squires-Grohe, Dean of the John Adams Campus (JAD) welcomed the Board and gave an overview of the status of John Adams campus and what changes have occurred. She stated that the JAD campus is currently putting up canopies in front of the building because the façade of the building is cracked and potentially dangerous and may fall. She stated that the gym facilities are being currently upgraded, and the auditorium drapes are being maintained to improve the auditorium. She also highlighted a program that the JAD is offering called, the “Welcome Back Center”.

Trustee Grier asked Dean Squires-Grohe to give an overview of the RN, LVN program and what is happening at the state level with that program.

Dean Squires-Grohe stated as part of the vocational nursing program JAD offers the certified nursing assistant program, which is located at the Southeast Campus. She stated that she started to work with the hospital council and as a result the enrollment grew from four students who graduated from the CNA program to 42 graduates last spring. She also stated that JAD has been working on a program to get CNA into the LVN program and to get credit for their CNA work.

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She stated that she has been working with various hospitals and the hospital council on a program called Ladders in Nursing Careers (LINC). She also stated that next month a board resolution would be forthcoming on a grant for the seventy community colleges offering RN programs to increase our RN program.

VII. Monthly Financial Report
VCFA Goldstein gave the monthly financial report as of April 19, 2002 (FY2002). He stated the College’s spending to date and projected spending for the year is within budget. With 79.23% of the fiscal year completed, the College has expended and encumbered 78.70% of the approved operating budget. He also stated that the District is projecting that when the fiscal year is completed, the College will have spent 99.09% of the approved operating budget.

VCFA Goldstein explained that the District’s current revenues are tracking in accordance with the revised budget projection. He stated that the District is projecting that when the fiscal year is completed the College would have received a total of $152,382,898 in total revenue, which is about $240,000 less than estimated expenditures. He stated because the expenditures projection has increased since last month, the estimated unreserved/undesignated balance is down to $1.75 million, and that additional steps to reduce year-end spending for supplies, materials, and equipment have been implemented along with severe restrictions on hiring for the remainder of the fiscal year.

VCFA Goldstein stated that at this time the District is projecting an unreserved undesignated balance, of $1,755,053. He also stated that as a result of enrollment growth and with the prudent management of the budget it appears that the District would increase the Board Designated reserve to create a buffer against state cuts in fiscal year 2003. He explained that the District’s goal is to increase the Board’s designated reserve to $5,500,000 at the end of the current fiscal year. He also stated that this would be an increase of $550,000 from the previous fiscal year.

Trustee Ramos asked if any preliminary analyses have been prepared to figure out the areas where cuts will occur.

VCFA Goldstein stated that there are discussions regarding cuts that are occurring at the Vice Chancellor level. He also stated that he is currently involved with hiring restrictions, and each request needs his approval prior to authorization for hiring an employee, which is done case by case.

Trustee Ramos asked if VCFA Goldstein feels that at this point in time that cuts would take place at the District.

VCFA Goldstein stated that given the state’s budget, it is likely that the District is going to have to look for ways to reduce spending next year. He stated at this point, the District’s focus is on developing a budget that spends less, yet at the same time, does everything we can to try to keep the current workforce in place, which would includes the number of sections offered to students.

VIII. Action on other Resolutions Agenda Items
ACTION ON B1
Adoption of Nonresident Tuition Fee Rate in Grades 13 and 14 for the fiscal year 2002-03

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Grier seconded the motion.

Trustee Ramos asked if there was an impact at all on the new policy being implemented in the state of California for non residents who have graduated from high schools here in the state of California and whether they would be subjected to this payment or would they pay the instate fee.
Chancellor Day stated that they are subjected to instate tuition and this doesn’t apply to them.

Trustee Carter stated that he has worked on some AB540 cases and currently the state is working on the waivers for anyone who qualifies under AB540 and that they would be charged the regular instate tuition. He stated that the sad part about AB540 is that the Governor did not wish to include financial aid, so individuals who have financial aid would be charge the instate tuition, but at the same time, may not be eligible for the same type of financial aid that others would be.

Trustee Ramos asked if the District has a procedure to inform students who may be beneficiaries of the AB540 of their instate payment rate and if it was in the catalog for reference.

Chancellor Day stated that these rates would not apply to the recipients and beneficiaries of that new legislation at all. He stated that the District has provided this information in the college catalog.

Trustee Ramos asked if there are any provisions within the catalog or any other of the marketing materials of City College to inform students that AB540 beneficiaries are not subject to the $130 payment.

VCSD Griffin stated that the District has put the information in the schedule and City College catalog. He will make sure to footnote information for students who are AB540 beneficiaries and who are in an ambiguous legal status within the United States in the catalog for next fall.

President Rodis called for the vote, All the Trustees said, “Aye”, B1 was adopted.

**ACTION ON B2**

Authorization is hereby given to extend contract with Vavrinek, Trine, Day & Co., LLP to provide the District’s FY 2002 Annual Audit and auditing related services at a cost not to exceed $120,000

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Grier seconded the motion.

Trustee Marks asked how long has the audit firm been with the District.

CFO Kendrix stated that Vavrinek, Trine, Day & Co. has provided assistance for four years.

Trustee Marks asked why is the District extending for Vavrinek, Trine, Day & Co., which seems to be in violation of the District’s policy of retaining services of up to four consecutive years. He also suggested as an amendment that the District should acknowledge in the resolution that the District policies say four consecutive years.

VCFA Goldstein stated that the District has made a very strong effort to try to get some competition for audit services and to move on to a new firm but the District could not generate any interest from other audit companies.

Trustee Marks suggested that the resolution should be amended and state the following, “To remove the phrase about an option for two one-year renewals, at the beginning of the first paragraph, and then later on in the fourth paragraph. And in the first paragraph just say that RFP distributed for those years is in keeping with the District’s policies that auditors may be retained for a period of up to four consecutive years and acknowledging that this particular firm has already been on contract for four years.”

President Rodis asked when the RFP was issued was the audit firm informed that the RFP was for 2002 through 2005 and an option for two one-year renewals. So, if the District were to modify the contract after the firms had made their bids and made their proposals, would there be a problem.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.
VCFA Goldstein stated there would not be such a problem as the RFP will be reissued.

President Rodis called for a motion, Trustee Marks moved the motion, and Trustee Grier seconded the motion. All Trustees voted, “Aye” the amendment was approved.

President Rodis called for the vote, All the Trustees said, “Aye”, B2 was adopted as amended.

**ACTION ON B3**
Authorization be given to enter into instructional service agreements with YCD and VVJET on an as needed basis for a period of three years, effective May 1, 2002 until April 31, 2005, not to exceed $64,000 per year, based upon available funds

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Carter seconded the motion.

Trustee Marks asked if this contract was with both organizations and to explain the funding for this contract.

Phyllis McGuire, Dean of the Evans campus stated that the bottom numbers are the fund numbers for the trade skills department, and it is a contract entering an agreement for both organizations, separate agreements but same type of service.

President Rodis called for the vote, All the Trustees said, “Aye”, B3 was adopted.

**ACTION ON B4**
Authorization be hereby given to contract with The Foundation for California Community Colleges for Facilities Condition Analysis and Assessment (FCAA) System Design, Development, Testing & Deployment, to be completed on or before December 31, 2002, at a cost of not to exceed $75,000

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Grier seconded the motion.

Trustee Ramos asked is this a mandate from the State Chancellor’s office and does the District have a prorated portion of the entire payment that is needed.

VCFA Goldstein stated that the State Chancellor’s office wouldn’t use the word mandate. He stated that they made it clear between the lines that if the District was involved they would look upon that in a friendly manner as they evaluate all requests for capital funding. He stated that the final figure to the District is much likely to be lower than $75,000 because they have more districts then they originally thought would have signed up to split the cost. He stated that isn’t a mandate, but it is something that would be in our interest.

President Rodis called for the vote, All the Trustees said, “Aye”, B4 was adopted.

**ACTION ON B5**
Adoption of a summation of the District’s proposed Five-Year Construction Plan to be submitted to the State Chancellor’s Office for review and approval

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Grier seconded the motion.

Trustee Berg gave a report on behalf of Trustee Wong on the Facilities Committee meeting, where various discussions occurred, about the five-year plan.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Susan Lopez, City College Instructor expressed her concerns about the new Mission Campus and hopes for continuing support for the new Mission Campus to be built.

Marcia Campos, employee at City College, expressed her concern about the Mission Campus. She hopes that due to the lack of space that the current Mission Campus provides the new Mission Campus will be built soon.

Trustee Ramos expressed his concerns about the new Mission Campus. He stated that there is a disagreement on this Board as to where that campus should be built and exactly what the perimeters of the existing property earmarks for the Mission Campus. He stated that the administration has made assurances to this board that they're working full speed on the issue and the District would have resolution or at least clarification of the vision of the District with regards to the mission campus.

President Rodis stated that he would like to clarify that the new Mission Campus will be built. He stated that the only question is exactly where. He stated that although there are certain groups that have made certain things difficult there Board is trying to see how that matter could be resolved because this Board is determined to have a new Mission Campus built as soon as possible.

Trustee Berg echoed what President Rodis stated about the new Mission Campus. She stated that the Board is exploring its options in terms of where the campus will be located, and exploring them with due diligence.

John Robinson, Faculty member of City College of San Francisco expressed his concerns about the Mission Campus.

President Rodis called for the vote, All the Trustees said, “Aye”, B5 was adopted.

**ACTION ON B7**
Authorization be given to contract with SOM from May 1, 2002 through May 1, 2003 for special services and advice to provide the District with architectural and engineering services, for the Project: District Facilities Master Plan Architectural & Engineering Consultant at a cost not to exceed $750,000

President Rodis called for a motion to put Resolution No. 020425-B7 on the resolutions agenda for discussion. Trustee Berg moved the motion, Trustee Carter seconded the motion. President Rodis called for the vote, All Trustees said “Aye”, except Trustee Ramos who said, “nay”, B7 was placed on the agenda for discussion. The vote was 5 to 1.

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Grier seconded the motion.

Trustee Ramos expressed his concerns about how many consultants the District is hiring in order to guide and assist the Board and the District in the implementation of Prop A funds.

VCFA Goldstein stated that Blomquist consultants are managing the initial stages of bond projects for the District.

Trustee Ramos stated that given this tight budgetary situation that the District is currently in it behooves him to ask administration what is the administrative picture with regards to the role of consultants in Prop A. He also asked if the District is going to hire more consultants and in what scope or what capacity. He asked if this is the beginning of the need or the end of the beginning with regards to consultants.

VCFA Goldstein clarified for the Board that services from Blomquist consultancy would not be charged to the operating budget of the college. He stated that the District’s financial situation is

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not affected by these contracts. He stated that these are bond related tasks that are paid out of bond funds. He stated that in the proposal for SOM, it’s important to know that the District has been criticized by local regulatory agencies who are dedicated to looking at city planning issues for having admittedly a rather weak facilities master plan in place. The District has committed specifically to the City planning department to improve this. The firm of SOM is one that is highly qualified in city planning. They will be providing assistance with site selection and site orientation for the Ocean Avenue Campus.

Trustee Ramos asked if the District was hiring SOM to save money and what was the full spectrum of this contract.

Chancellor Day stated that a significant portion of what SOM is doing for the District would have to get done anyways and the District would have to spend that money in the course of doing our bond projects.

Trustee Ramos stated for clarification for the public that SOM will provide in terms of services to the District is a comprehensive, overall structure, a discipline over project management. He asked with regards to previous hiring of the Blomquist consultancy is there an overlap between the two functions, and are they going to be cooperating.

VCFA Goldstein stated that Blomquist consultancy would be cooperating SOM in meeting the District’s needs. He stated that Mr. Blomquist has helped the District through the process in terms of making the best selection during the competition for master planning services.

Trustee Ramos asked if SOM will provide estimates of project costs per specific project or is it more of a schematic conceptual type of service.

VCFA Goldstein stated that they might give us some cost estimates for smaller projects. He stated for major projects it wouldn’t be their task.

Trustee Ramos asked if the $750,000 was the projected amount of the contract.

VCFA Goldstein stated that the District goal is to try to bring this in under $750,000 but the District will not exceed $750,000.

Trustee Berg expressed her support for SOM. She stated that SOM is a major international known architectural and engineering firm and is extremely well positioned to do a master plan for City College.

VCFA Goldstein gave reassurance that the District has checked references of this firm with other Higher Education Institutions in California and those references have been superb.

Trustee Marks echoed Trustee Berg’s sentiments and requested that the Trustees be included in the process so that our facilities committee has an opportunity to hear from and engage the planning team.

Chancellor Day stated that it would be built in as an expectation in the scope of work once we get the plans.

Trustee Marks suggested a couple of amendments to the resolution so the resolution specifically identifies the representatives from SPUR & San Francisco Planning Department. He also wanted the resolution to be amended to clarify that the Chancellor has selected SOM to be recommended to the Board to provide these services.

President Rodis called for a motion to amend the resolution. Trustee Marks moved the motion, Trustee Carter seconded the motion. All the Trustees said, “Aye” the amendment was adopted.
Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.

Trustee Grier asked how the contract compliance officer determines compliance with this resolution.

VCFA Goldstein stated that the District expects our contract compliance officer, Norma Nelson to assist the District with verifying that firms are complying with the SLBE policy. He stated that Ms. Nelson checks that they have met the percentage goal that is required.

Trustee Grier asked if she is an observer of the process.

VCFA Goldstein stated that she is an observer but an observer with an eye toward fairness. She is there to make sure that the District is following the rules. He stated that her expertise goes beyond SLBE. He stated that Ms. Nelson has a good deal of expertise in public sector contracting processes as well.

President Rodis called for the vote, All the Trustees said, “Aye”, B7 was adopted.

**ACTION ON B8**
Authorization hereby given to contract with 3D/International Corporation for a Facilities Condition Analysis and Assessment, to be completed on or before November 30, 2002, at a cost of not to exceed $140,000

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Carter seconded the motion.

President Rodis called for the vote, all the Trustees said, “Aye” B8 was adopted.

**ACTION ON B9**
Authorization hereby be given to contract with Page & Turnbull, a certified Local Business Enterprise, for continuing special services and advice to provide the District with complete historic preservation architectural services, for the Project: New Campus for Chinatown/North Beach, including the Historic Preservation of the Colombo Building at a cost of $16,090 to be completed on or before June 30, 2002

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Carter seconded the motion.

Trustee Marks asked what was the scope of what is being proposed.

VCFA Goldstein stated that Mr. Turnbull’s Firm has been directly involved in an advisory capacity throughout the selection process, as that role was require in the settlement agreement that followed a lawsuit involving this campus.

Trustee Marks asked would their participation in setting up the process to get an architect for that campus preclude them from being a subcontractor.

VCFA Goldstein stated that they have acknowledged that and they are willing to go forward with this engagement with that understanding.

President Rodis called for the vote, all the Trustees said, “Aye” B9 was adopted.

**ACTION ON B12**
Authorization hereby be given to contract with Futton, Inc. for coordinating the Transfer/Degree Program between Zhejiang University City College of China and City

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College of San Francisco. CCSF will provide the instruction in China with Futton, Inc. paying all CCSF’s training cost. No general fund nor public fund will be or can be expended on this program. The term of this agreement is from June 1, 2002 to June 30, 2004, for a total not to exceed $869,610

President Rodis called for a motion. Trustee Carter moved the resolution, Trustee Berg seconded the motion.

Trustee Ramos asked for an overview about the contract with Futton.

Judy Teng, Dean of Contract Education explained that Futton is a San Francisco based company that specializes in promoting improved understanding between the American and Chinese business communities. She stated that after much preliminary work, Contract Education is ready to seek approval to enter into a twelve (12) year cooperative agreements with Futton, Inc. She explained that the terms of the implementation budget are renewable every two years. She stated that Futton would pay CCSF for all the contracted training cost in China, including housing for faculty and staff. Futton, Inc. will also arrange similar agreements with Zhejiang University City College of China and a four-year university in the United States that will provide the upper division curses and graduate degree.

Dean Teng explained budget projections for the contract. She stated that they are based on the assumption that CCSF offers thirteen not-for-credit ESL and study skills college preparation classes, pending review and approval of the first semester pilot activity by the Academic Senate and appropriate Academic Department’s, the option of offering up to two credit transfer courses will be offered in the second half of the first year. She also stated that the 2003-04 budget is based on the assumption that the Academic Senate gives its approval to continue and the program offers six not for credit college preparation and up to eight credit transfer courses. She concluded that the budget is based on the assumption that the District serves a total of two hundred students.

President Rodis commended Dean Teng for all of her efforts with the contract.

Counsel Lee stated that if the Board was not comfortable with the contract and since it is still in the pilot stage the District may step away from the contract.

Trustee Berg commended Dean Teng for her efforts and for making this possible.

President Rodis called for the vote, all the Trustees said, “Aye”, except for Trustee Ramos who said, “Nay”, B12 was adopted.

**ACTION ON B14**
Authorization is hereby given for approval to contract with the Rsmart Group, Inc., for $625,000 for the period May 1, 2002 through April 30, 2003

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Grier seconded the motion.

Trustee Ramos asked if this contract went through an RFQ process.

Chancellor Day stated that this contract did not go through an RFQ process because they are selected based upon their experience with FIPSE.

Trustee Ramos asked if the District had a legal obligation to go through an RFQ process.

Chancellor Day stated that the District does not have a legal obligation to go through an RFQ process for an IT contract.

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Counsel Lee stated that there is no legal requirements for an IT contract to go through an RFQ process.

Trustee Ramos expressed his concerns about the contract and about how the contract should have followed an RFP protocol since the District has the flexibility to award this type of contract to a minority entity.

Chancellor Day expressed his support for The Rsmart Group, Inc (TRG) and gave an overview of the process that the contract went through.

Trustee Marks stated that it would be helpful to understand the RFQ process because it may be confusing.

Trustee Carter expressed his thoughts about this contract. He stated that the Board of Trustee has already passed a prior resolution and it would be irresponsible for this Board not to approve this resolution to provide technology services for the National Articulation and Transfer Network (NATN) based upon an RFQ question.

Trustee Ramos stated that he felt that there was not much diversity in it contracts and felt that it was evasive because it did not go through an RFQ process.

Trustee Marks asked how would the District initiate a process that addressed the issue of RFQ’s, RFP’s, and various related issues. He also asked how the process of RFQ’s and RFP’s intersects with federal, state, and local law.

President Rodis stated that at the next board meeting or at some point the Board can get a report from the Administration about what the state policies and local policies are in this area.

Trustee Marks asked how does the Board initiate the process for examining policies.

President Rodis stated that by raising the question.

Trustee Berg stated that she would like to see a report about when the District needs to do an RFP, RFQ process and what rules and laws regulate it and what our policy manual states. She stated that after that report is completed the District can look at the implications, and make a decision on what to do. She stated that she agrees with Trustee Carter insofar that this resolution is not the resolution to make a stand on. She also stated that the District has already hired the firm and all that the District is doing is extending the contract. She stated that the District needs to act responsibly to continue to work.

Trustee Grier asked if there were time restraints on this resolution or could it be tabled it for next month?

Trustee Rodis stated that the duration of the contract is from May 1, 2002- April 30, 2003 and that, and the Board approved it for the continuation, which was entered on August 30, 2001.

Chancellor Day expressed his efforts to get a congressional earmark allocation which has been awarded as an augmentation through FIPSE to the City College of San Francisco. He stated that the money has to be spent during a federal government fiscal year, which ends on September 30, 2002.

President Rodis called for the vote, all the Trustees said, “Aye”, B14 was adopted.

**ACTION ON S1**
District’s 2002-2003 Legislative and Budgetary Priorities

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Carter seconded the motion.

Trustee Marks asked about the legislative committee meeting about the capital outlay funding for preliminary plans for Chinatown/North Beach campus, working drawings for the Mission campus, and preliminary plan and working drawings for the John Adams campus, and stated he would like an explanation.

Trustee Carter stated that at the legislative committee there was an issue around the construction funds for the Mission Campus and there was a typographical error in the funding. He stated that the resolution reflects that modification.

Leslie Smith, Director of Government Relations gave a brief overview of the resolution and clarified the typographical error.

Trustee Marks expressed his concerns about how it may be confusing how the Mission Campus and Chinatown/North Beach Campus are being funded. He asked for clarification if the District is not going to get funding from the State bond in November of 2002, should the District expect getting funds from the bond in March 2004 and if so, how can the District proceed.

Chancellor Day stated that the funding would come out of the bond that will be approved in November of 2002. He explained that the following year, which would be 2003, the District would get the working drawing funds for Chinatown/North Beach and construction funds for the Mission.

Trustee Marks asked from what source will these funds be available to the District.

Chancellor Day stated from the November 2002 Bond.

Trustee Marks asked why wasn’t it listed in the resolution.

Chancellor Day stated that this is only a list for this year.

Trustee Ramos asked if the capital outlay that is in the resolution is referring to fiscal year 2002-2003.

Ms. Smith stated that is correct and that the state is running on a one-year budget cycle. She gave a brief overview of the state budget process.

President Rodis called for the vote, all the Trustees said, “Aye”, S1 was adopted.

**ACTION ON S2**

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Carter seconded the motion.

President Rodis called for the vote, all the Trustees said, “Aye”, S2 was adopted.

**ACTION ON S3**
Supporting the City’s $250 Million Affordable Housing Bond Proposal, 2002, entitled “Homes for the City”

President Rodis called for a motion. Trustee Carter moved the resolution, Trustee Berg seconded the motion.

Trustee Grier asked if there were any discussions with San Francisco Unified School District.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Chancellor Day stated that it was not formally endorsed but San Francisco Unified School District will be formally presented with the information.

President Rodis called for the vote, all the Trustees said, “Aye”, S3 was adopted.

IX. Report from Academic Senate
Ophelia Clark, President of the Academic Senate gave a brief overview on what the Academic Senate is currently involved in. She highlighted various activities such as the “wok on the wild side” buffet, education committee meeting, and the Asian Coalition Dinner. She thanked Trustee Carter for attending the spring session for Academic Senate and congratulated colleagues for various items. She attended the State Academic Senate Session and expressed her concerns about the budget. She highlighted various items that she has been involved with during the past year and she thanked various people who got her involved with the Academic Senate.

President Rodis thanked her for leadership as the President of the Academic Senate.

X. Report from Associated Students
Rick Cantora, President of the Associated Students gave a brief overview on what the Associated Students is currently involved in. He thanked the poll workers, especially Gigi Lau for all of their efforts with the Associated Students election. He stated that the tour of City College Ocean Avenue Campus for high school students that was provided by Jya Mejia was a success. He also thanked Ophelia Clark, President of the Academic Senate for a wonderful working relationship.

Otto Wong, Election Commissioner for the Ocean Avenue Campus highlighted the Associated Students election. He gave the results of the elections (1259 votes credit, 503 votes non-credit) and stated that this election had great results at all campus sites.

Skip Fotch, Dean of Student Activities thanked Otto Wong and Gigi Lau for all of their efforts with the Associated Students elections. He announced that the new Student Trustee is Rick Cantora and that Prop. S did not pass with a 2/3’s vote. He gave an overview of Prop. S and thanked the people who were involved.

Student Trustee Hines asked if there was a plan B regarding Prop. S. She stated that Prop S is basically giving the students the opportunity to have an option to bring forward a student representation fee for one dollar per semester and this money resides in a pot for specific lobbying efforts internal, external state, and federal. She wanted to thank all who were involved with this effort.

Dean Fotch stated that there currently isn’t a plan B, but he will be working towards one.

Otto Wong thanked Jim Keenan and Chancellor Day for all of their assistance with the Associated Students elections.

President Rodis thanked Otto Wong and Dean Fotch for all of their work with the election process. He congratulated Rick Cantora and William Walker for their newly elected positions.

XI. Report from the Classified Senate
Steve Kech, first Vice President of the Classified Senate gave a brief overview on what the Classified Senate is currently involved in. He stated that a group of classified senators worked on standard 7 and standard 10 for the last midterm report and submitted their report. He also stated that a group of classified staff went to Sacramento to try to work with the Community College league to represent their case. He also stated that the election of senators is also approaching.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.
Chancellor Day stated that there are some students from the Guardsman present, and wanted to recognize Professor Juan Gonzales, who is their advisor and who recently received statewide awards for the paper.

Professor Juan Gonzales thanked the Board and the Chancellor for recognizing the Guardsman and some of the work they have been doing for years. He stated that this year, the Guardsman staff has continued their trend of getting recognized as one of the better newspapers in the state of California, by picking up eighteen awards at the Journalism Association for Community Colleges.

Trustee Rodis stated that it is really important that the Guardsman be an integral part of the District and hopes that he will see more reporters at the Board meetings.

XII. Board of Trustees’ Report

Student Trustee Hines gave a brief overview on what she has been involved with for the past month. She thanked Ophelia for all of her leadership and congratulated all the Associated Students Officers on their newly elected positions. She announced that on May 8th the Woman’s Resource center would be hosting a fundraiser to benefit the HARTS program.

Trustee Ramos asked why were post cards for the Associated Student elections disseminated directing students to contact local deans in order to find out who the candidates were.

Dean Fotch stated that the Student Trustee information was handed out prior and then the student Trustee translations packets came in later. He stated that the timing was a little bit different, and he wasn’t able to have all four languages present for the publication to go out. He stated that he made sure that it was available to all the campus deans as soon as the publication was ready. He explained that was the reason for the reference to the campus deans having that information posted on their campus so that the students would have access to it.

Trustee Ramos asked if the District’s policy could be changed regarding ESL programs and transferring to CAL State?

Counsel Lee stated that the issue is in discussion with the State Chancellor’s office. He stated that the ESL department recently revised its credit ESL curriculum and when the District resubmitted those courses to the State Chancellor’s office, the District was expecting that some of these courses would return as “degree applicable” because they were comparable to the previous courses. The District found out that the State Chancellor’s office is looking at them differently, calling them "non-degree applicable." He further stated that the District is in conversation with the State Chancellor’s office and working with Leslie Smith, Director of Government Relations to appeal the decision.

Trustee Ramos stated that he finds this troubling, given the impact that would have on many students with their career paths and their expectations of receiving an AA degree.

Counsel Lee stated that the State Chancellor’s office is not saying that they are changing their policy. He explained that it’s their interpretation that these courses are one level below English 1A. He stated that the District is arguing with them that in the past, CSU or UC accepted these courses as transferable, and they would automatically recognize them and then would say these are “degree applicable”. He expressed another issue is that studying ESL is not quite the same thing as studying remedial English and the District would like to consider the student studying ESL as studying a foreign language, and a foreign language would be degree courses.

Trustee Ramos asked if this is a statewide interpretation or specific to City College of San Francisco.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Counsel Lee stated that there is a wide range in terms of how different colleges look at their ESL courses.

Trustee Ramos asked if the Board could get a report at the next meeting regarding this issue.

Trustee Marks gave a brief overview on what he has been involved with for the past month. He stated that he attended Nancy Pelosi’s kick off party, and reviewed the Education Committee report. He hopes that at the next retreat that there would be discussion about standard 10 and commended Chancellor Day on strategic planning for the District.

Trustee Berg gave a brief overview on what she has been involved with for the past month. She thanked Ophelia Clark for all of her efforts as Academic Senate President and mentioned that it was a pleasure working with her. She highlighted that her goal is to visit every campus, and she toured SBC, which is a great program. She attended the reception for the newly tenured faculty members as well as the “Wok on the Wild Side” buffet dinner. She also attended Nancy Pelosi’s kick off party as well as the strategic planning session.

Trustee Grier gave a brief overview on what she has been involved with for the past month. She thanked Ophelia Clark for all of her efforts as Academic Senate President and mentioned that it was pleasure working with her. She also stated that Bob Varni, prior Board member for City College of San Francisco suffered a heart attack and wants him and his family to know that the District wishes him well and a speedy recovery.

Trustee Carter gave a brief overview on what he has been involved with for the past month. He thanked Ophelia Clark for all of her efforts as Academic Senate President and mentioned that it was a pleasure working with her. He attended the Bay 10 dinner and the Mayor’s Youth Economic Power Day. He thanked Leslie Smith for providing the Legislative Committee meeting with information. He also attended the Northern California Hispanic Chamber of Commerce seventh annual Hispanic Business salute, which was a great success, and Nancy Pelosi’s Kick off reception. He looks forward to attending the AFT policy reception, and working with City College of San Francisco’s one stop/housing authority program.

President Rodis gave a brief overview on what he has been involved with for the past month. He thanked Ophelia Clark for all of her efforts as Academic Senate President and mentioned that it was pleasure working with her. He also congratulated Ray Berard on his retirement and thanked him for all of his services at the District. He thanked Ric Cantora and staff for all of their efforts with the Associated Student elections. He expressed how exciting it was to hear that all the various programs that the District provides were recognized by various awards for their leadership. He also expressed his concerns about the airport screeners who may loose their jobs at the San Francisco International Airport.

XIII. Chancellor Report

Chancellor Day thanked Ophelia Clark for all of her efforts as Academic Senate President and mentioned that it was pleasure working with her.

Chancellor Day highlighted a few issues that he addressed in the Chancellor’s Report, and briefly described what he has been involved with during the past month. He highlighted the following:

- Education Committee and Legislative Committee Meeting
- City College of San Francisco Sunshine Ordinance Advisory Committee meeting has been rescheduled
- Progress report for Resolution No. 011115-B27, Fix-A-Gene project.

He thanked Counsel Lee, Linda Squires-Grohe, Dean of the JAD campus and various classified staff for all of their assistance with the advisory committee meeting.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
XVI. **Closed Session Announcements**

None at this time

XV. **Public Comments**

Ed Tong, Member of the coalition for economic equity expressed his concerns regarding the consultants study of the feasibility of project labor agreements for Prop A projects.

XVI. **Adjournment:**

President Rodis called for a motion. Trustee Berg moved the motion, Trustee Marks seconded the motion. At the call of the question, All Trustees' said “Aye”. Meeting adjourned in memory of Marcos Guiterrez, Jr., Faculty member in the Broadcasting department, meeting ended at 10:15pm

Submitted by,

Chancellor Philip R. Day, Jr.
Secretary, Board of Trustees
(By Toni Lee)

The minutes are based on the transcription of the proceedings taken by Transpose, Certified Transcription Service in San Francisco.

The foregoing Minutes approved at the meeting of the Board of Trustees

__________________________, 2001

Approved: ________________________________, President

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