Meeting of the
Board of Trustees of the
San Francisco Community College District
City College of San Francisco
Administration Services
33 Gough Street
Thursday, November 19, 1998
Open Session - 6:00 p.m.

I. Roll Call

II. Pledge of Allegiance

III. Approval of Minutes

IV. Adoption of Resolutions Agenda

V. Approval of Consent Agenda Items as Listed:

VI. Special Presentations
   a) Child Development Programs - Stephen Rico

VII. Monthly Financial Report
   a) Audit Report - Vavrinek, Trine, Day & Co

VIII. Action on Other Resolutions Agenda Items

IX. Report from Constituent Groups
   - Academic Senate
   - Associated Students
   - Classified Senate

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.
X. Board of Trustees’ Report

XI. Chancellor and Staff Reports

XII. Requests to Speak

XIII. Adjournment

Finance (1-39 Pages)

General Fund

B1 - Authorizing contract with Coastline Community College, for a telecourse license agreement for the cable rights to two telecourses to be offered during the Spring, 1999 semester, at a cost of $1250 for the license fees and $20 per student royalty paid to the vendor by City College of San Francisco.

B2 - Authorizing contract with Jones Education Media for a telecourse license agreement for the cable rights to one course to be offered during Spring, 1999 semester, at a cost of $595 for the license fees and $20 per student royalty, paid to the vendor by City College of San Francisco.

B3 - Authorizing contract with the Miami-Dade telecourses for a telecourse license agreement for the cable rights to one course to be offered during Spring 1999 semester, at a cost of $200 for the license fees and $14 per student royalty paid to the vendor by City College of San Francisco.

B4 - Authorizing contract with the Adult Learning Service of Public Broadcasting Service, for a College by Cassette Telecourse license agreement for the rights to 3 courses to be offered during Spring 1999 semester, at a cost of $40 per student royalty paid to the vendor by City College of San Francisco.

B5 - Authorizing contract with the Adult Learning

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Service of Public Broadcasting Service, for a Telecourse license agreement for the cable rights to 11 courses to be offered during Spring 1999 semester, at a cost of $5,500 for the license fees and $20 per student royalty paid to the vendor by City College of San Francisco.

B6 - Reviewing and entering into the minutes the SFCCD Quarterly Financial Status Report for the quarter ended September 30, 1998.

B7 - Reviewing and accepting the annual audit of the San Francisco Community College District for the Fiscal Year 1997-98.

B8 - Authorizing Memorandum of Understanding with the City and County of San Francisco, Department of Parking and Traffic (DPT) for processing of City College parking citations by the DPT, with revenue distribution split as follows: San Francisco Community College District 65%; SFDPT 35%.


B10 - Authorized to amend the contract with Angus hammer Networking to perform a comprehensive network survey for City College of San Francisco the period from November 20, 1998 through December 31, 1998 for an additional $52,500 for a total cost of the current contract not to exceed $241,500.

Capital Outlay

B11 - WITHDRAWN

B12 - Authorization to contract with William H. Liskamm FAIA for special services and advice to provide the District with various facilities planning services, for a total contract cost of $11,400 for the period July 1, 1998 through June 30, 1999.

B13 - Authorization to award a construction contract to Centerline Corporation, Inc., the lowest responsible bidder for the Project: Downtown Campus Underground Storage Tank (UST) Retrofit and Upgrade, located at the Downtown Campus, for a cost not to exceed $102,722. This contract will be completed on or before December 31, 1998.

B14 - Authorization to award a construction contract to

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Thorenfeldt Construction, Inc., the lowest responsible bidder for the Project: John Adams Campus Childcare Development Teaching Facility, located at the John Adams Campus, for a cost of $180,600. This contract will be completed on or before June 30, 1999.

B15 - Authorization to contract with Chow Engineering, Inc., a certified Minority Business Enterprise (MBE) Firm, for special services and advice to provide the District with complete architectural and engineering services, for the Project: Science Hall Distilled Water System Replacement located at the Phelan Campus at a cost not to exceed $______________, to be completed on or before June 30, 1999.

Grants
B16 - Authorization to Amend the following Resolutions as indicated in the table

B17 - Authorization to conduct a seventeen day excursion to China, from June 26, 1999 through July 12, 1999 in connection with an instructional program, and authorization to contract with Avia to obtain travel and educational program arrangements, with costs to be borne by the students, and

B18 - Authorization to conduct a study abroad program to Costa Rica, 1999 in connection with a credit program, and authorization to contract with Centers for Academic Programs Abroad (CAPA) for travel and logistical program arrangements, with costs to be borne by the students for the program, August 21, 1999 - November 20, 1999

B19 - Authorization to accept two grants from the City and County of San Francisco for solid waste management projects during the current fiscal year in the amount not to exceed $33,918 and to accept $10,000 from the Regional Environmental Business Resource and Assistance Center (REBRAC) at Mission College

B20 - Authorization to subcontract with San Francisco State University (SFSU) for activities related to a grant from the U.S. Department of Education to establish the Performance Based Certificate for Community Health Workers Dissemination Program for the period of September 1, 1998 to August 31, 1999 in the amount not to exceed $70,474


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District and the California Trade and Commerce Agency) which decreases the contract budget amount of SBA/State funding from $150,000 to $123,658 and increases the cash match requirement from $22,500 to $29,090

B22 - Authorization for the Child Development/Family Studies Department to (1) submit an application for funds and (2) appropriate all funds receivable upon approval by the Child Care Facilities Fund of the Low Income Housing Fund in the amount of $5,000 for offering two training courses for family child care providers during the 1998-99 academic year

B23 - Authorization to enter into a special service contract with Matt Bury to provide computer systems technician services for the Hiring Hall Project for the period November 1, 1998 to June 30, 1999. Total not to exceed $9,720.

Equipment, Supplies & Services (40-46 Pages)

C1 - Procurement of equipment, supplies, services, etc., less than $3,000

C2 - Procurement of equipment, supplies, services, etc., $3,000 or more

C3 - Acceptance of Gifts

Human Resources (47a-59 Pages)

F1 - Academic Administrator Sabbatical Leave – Spring 1999

G1-7 - Academic Employees, Credit Program, District Funded

H1-2 - Academic Employees, Credit Program, Categorically Funded

L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract.

N1 - Academic Employees Community Services Classes

Special (60-63 Pages)

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S1 - WITHDRAWN

For your information only (64-67 pages)

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: December 17, 1998