DATE: November 15, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANT
Authorization to Conduct a Study Abroad Program to Florence, Italy Fall 2002 - Spring 2003 and to Contract with ACCENT (Resolution No. 011115- B14)

BACKGROUND INFORMATION:

On October 28, 1999, the Board of Trustees adopted Resolution No. 991028-S3 authorizing the San Francisco Community College District to conduct excursions to Florence, Italy, and on January 18, 2001 Resolution No. 010118-B19 authorizing the San Francisco Community College District to contract with ACCENT International Consortium for Academic Programs Abroad, Ltd, to obtain travel and educational program arrangements, with costs to be borne by the students for Fall 2001 and Spring 2002.

Based upon a comparison of cost, value, and activities, the criteria of our requirements, and their price and policies, we are now requesting to renew our contract with ACCENT International Consortium for Academic Programs Abroad, Ltd for Fall 2002 and Spring 2003 in Florence.

The proposal for “Semester in Florence” Fall 2002/Spring 2003 is based on the cost of activities, housing, excursions and ground transportation within Italy, and student medical insurance. The proposal is follows:

Fall 2002: August 25, 2002 - November 22, 2002 (88 days)
Fall program cost (based on a minimum of 20 participants): $4750

Spring program cost (based on a minimum of 20 participants): $4750
ACCENT has insurance coverage of $3 million for general liability, errors and omissions issued by Calender-Robinson Co., Inc., General Insurance Brokers. City College of San Francisco is listed as an additional insured on the policy.

ACCENT will continue to work very closely with the Financial Aid Office at CCSF and make special efforts for delayed payments from those students who have successfully applied for financial aid. About 25-30% of CCSF students fall into this category and to our knowledge, ACCENT is the only organization that allows deferred payments until mid-semester. Furthermore, ACCENT will continue to offer $1,000 in scholarships per semester for Florence for those students coming from CCSF and the Bay Area who fulfill the criteria.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to conduct excursions to Florence, Italy, Fall 2002 and Spring 2003, and to contract with ACCENT International Consortium for Academic Programs Abroad, Ltd, to obtain travel and educational program arrangements, with costs to be borne by the students; and

FURTHER BE IT RESOLVED: That the Chancellor, the Vice Chancellor of Finance and Administration, and/or their designees are hereby authorized to execute any and all documents on behalf of the San Francisco Community College District to effectuate this resolution.

Joanne Low, Originator