TO:     Board of Trustees  
FROM: Dr. Philip R. Day, Jr., Chancellor  
SUBJECT: GENERAL FUND  
Authorization to Conduct a Study Abroad Program  
Paris, France Fall 1999 - Spring 2000  
Florence, Italy Fall 1999 - Spring 2000  
(Resolution No. 981217- B4)  

BACKGROUND INFORMATION:  

In 1985, the Board of Trustees approved a Board Resolution to contract with Opportunities in International Learning (O.I.L.) and European Studies Association (E.S.A.) in order to provide travel and educational program services for a semester program in France. In 1989, the Board of Trustees gave approval to contract with O.I.L. for a Study Abroad Program in Italy. On October 31, 1991, O.I.L. changed their name to Accent International Consortium for Academic Programs.  

O.I.L./ACCENT has been successfully providing us with services for our Study Abroad Programs in Paris for twenty-six (26) consecutive semesters for Paris and seventeen (17) consecutive semesters for Italy. This organization consistently receives excellent evaluations from CCSF students participating in Study Abroad Programs in these countries.  

City College is now proposing to renew its contract with Accent for the Fall, 1999 and Spring 2000 semesters.
The scope of work, period of service and cost per student are as follows:

1. Study Abroad Program in Paris, France. Accent will provide the necessary travel and educational program arrangements for CCSF’s Study Abroad Programs in Paris. The dates of these programs will be: Fall 1999: September 5 - December 9, 1999 and Spring 2000: February 1 - May 26, 2000. Cost per student, which includes instruction, housing, and student activities and excursions and ground transportation, is $5400 for Fall, 1999 and $5750 for Spring 2000.

2. Study Abroad Program in Florence, Italy. Accent will provide the necessary travel and educational program arrangements for CCSF’s Study Abroad Programs in Florence. The dates of these programs will be: Fall 1999: August 29 - November 26, 1999 and Spring 2000: February 27 - May 27, 2000. Cost per student, which includes instruction, housing, and student activities and excursions and ground transportation, is $4300 for both Fall, 1999 and Spring 2000.

The costs of these programs are to be borne by the students. The District shall not expend any funds for transportation, housing, meals or incidentals.

**RECOMMENDATION:**

RESOLVED: That authorization be given to contract with Accent International Consortium for Academic Programs for logistical and program arrangements to Paris and Florence, in connection with a credit program. and authorize to contract with Centers for Academic Programs Abroad (CAPA) for travel and logistical program arrangements

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute such contract on behalf of the District to effectuate this resolution.

Joanne Low, Originator

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Originators: Joanne Low/Jill Heffron