DATE: May 25, 2000

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: REAL ESTATE
Authorization to enter into an Agreement with the United States Postal Service to place one stamp vending machine in the Cafeteria at Phelan Campus and one stamp vending machine in the lobby of the Downtown Campus, beginning May 26, 2000 and continuing until 30 day notice by either party
(Resolution No: 000525-W1)

BACKGROUND INFORMATION:

District administration has been contacted by a representative of the United States Postal Service regarding the possibility of placing stamp vending machines in the Cafeteria at Phelan Campus and the lobby of the Downtown Campus. There is no cost to the District other than utilities required to support the vending equipment. Having stamp vending machines at Phelan and the Downtown Campuses would greatly benefit the college community at both of these sites.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to District administration to enter into a license agreement with the United States Postal Service to place one stamp vending machine in the Cafeteria at Phelan Campus and one stamp vending machine in the lobby of the Downtown Campus, beginning May 26, 2000 and continuing until 30 day notice by either party, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute such a license agreement on behalf of the San Francisco Community College District.

Stephen J. Herman, Originator