Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980827-B15
Authorization to contract with Gary Chong, an independent contractor, to provide Marketing and Outreach services for the San Francisco Small Business Development Center during the period between May 13, 1998 and December 31, 1998, at a cost not to exceed $10,000

President and Members:

The Board of Trustees adopted Board Resolutions 971119-B5, 980326-B15, and 980430-B23 which authorized the execution and submission of 1) California Trade and Commerce Agency Standard Grant Agreement, C97-0105 in the amount of $150,000, for the period January 1, 1998 to December 31, 1998; 2) Chancellor’s Office of the California Community Colleges (COCCC) Grant Agreement 97-0143-018 in the amount of $150,000, for the period January 1, 1998 to August 31, 1998; and 3) COCCC Grant Agreement 98-0143 in the amount of $140,550, for the period July 1, 1998 to June 30, 1999; and appropriation of all funds received to provide continued funding for the San Francisco Small Business Development Center (SBDC). In order to accomplish the SBDC’s mission to increase local economic development by providing business consulting and training to small business owners, the SBDC is in the process of increasing its marketing efforts.

The anticipated the development of marketing and outreach by Gary Chong, an independent contractor, will substantially aid the SBDC in reaching its 1998 contract milestones by developing relationships with minority communities and creating strategic alliances in the welfare-to-work arena. It will also increase the depth and expertise of the SBDC counseling team. Gary Chong will be compensated at $50 per hour.

Funding for this contract is from the 1) California Trade and Commerce Agency and 2) ED Net grants of COCCC. No general fund moneys from the District are required.

The following resolution is recommended for adoption:

RESOLVED: Authorization be here granted to contract with Gary Chong, an independent contractor, to provide professional marketing and outreach services for the San Francisco Small Business Development Center during the period between May 13, 1998 and December 31, 1998,
at a cost not to exceed $10,000, be approved, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Steven Glick