Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 980430-W3
Authorization to amend the sublease agreement  
(Resolution No. 980226-B21) between San Francisco  
Community College District and the City and County  
of San Francisco Department of Human Services for  
space at the Southeast Campus to increase the  
sublease space by 2644.6 square feet at a sublease  
rate of $1.00 per square foot (total of $2,644.60 per  
month) for a period equal to the duration of the lease  
between the District and the City and County of San  
Francisco or 36 months whichever comes earlier.

President and Members:

The southeast sector of San Francisco has the largest percentage of  
residents who are Welfare recipients in the city of San Francisco. The Southeast  
Campus, located in the Southeast Community Facility at 1800 Oakdale Ave. is  
recognized by many community residents as a focal point for public forums,  
education programs, and an information clearinghouse. The establishment of  
the Welfare-to-Work “One Stop Shop” at the campus allows the college the  
opportunity to become a significant resource to the community.

The Department of Human Services has been quite pleased with this centrally  
located facility and is seeking to add more services to the “One-Stop-Shop”  
center at the campus. However, to accomplish this objective, it is also necessary  
for the college to consolidate classroom space currently designated for the  
Computerized Machine Technology program (CMT), and to vacate current  
storage space allowing for an office for DHS personnel. This 2644.60 square  
feet of space is located at the rear of the building, immediately adjacent to and  
above the currently subleased space.

The Engineering and Technology Department has agreed to the consolidation of  
space with the provision that some of the money from the sublease be used to  
upgrade equipment and supplies for the CMT program. Therefore, the amount  
recommended as the sublease fee exceeds the amount currently being paid the  
District through the master lease with the City and County of San Francisco.

The following resolution is recommended for adoption:
RESOLVED: That the Board amend the sublease of space at the Southeast Campus to the City and County of San Francisco, Department of Human Services by 1737.60 square feet at a rate of $1.00 per square foot for a sum of $2644.60 for a period not to exceed 36 months or the time of the College District’s master lease with the City and County of San Francisco, whichever comes first.

FURTHER IT BE RESOLVED: That in accordance with the master lease for the facility, approximately $1,613.21 in excess of the amount the College District pays to lease the space is to be split between the College District and the City and County of San Francisco, and

FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Bernice Brown