Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B2a
Authorization to amend Resolution No. 970918-B5, and thereby Amend the 1997-98 Adopted Budget by 1) increasing the General Fund Unrestricted estimated revenues from $116,903,262 to $118,217,197 2) Reappropriating $612,865 in General Fund Unrestricted Expenditure Allocations (see Exhibit A) for corrections and unanticipated needs.

President and Members

On September 18, 1997, the Board of Trustees approved Resolution No. 970918-B5 amending the 1997-98 Adopted Budget by increasing the General Fund Unrestricted estimated revenues from $116,903,262 to $117,072,180 thereby increasing the 1997-98 General Fund Unrestricted Expenditure budget by the same amounts and reappropriating $3,555,719 in General Fund Unrestricted Expenditure Allocations for corrections and omissions.

Based upon the 2nd Quarter Financial Report and the distribution of the 1997-98 First Principal Apportionment Statement by the State Chancellor’s Office the District can anticipate improvement in estimated revenues as follows:

1. $743,763 increase in General Apportionment as a result of increased student headcount growth from 96-97.
2. $401,254 increase in other revenues primarily attributed to additional sales tax income, non-resident tuition and a prior year correction in revenue from the state.

Revenue has improved a total of $1,145,017 since the revision of the Adopted Budget on September 18, 1997.

The reappropriation of $612,865 will fund the following:

1. $100,000 in unanticipated storm-related repairs to District facilities – one-time
2. $23,000 higher costs than anticipated for electronic monitoring of District facilities – on-going
3. $40,500 higher promotional & advertising costs to increase student enrollment – one-time
4. $115,000 anticipated decrease in postage costs not achieved – on-going

5. $20,000 costs for additional services on MBE/WBE Disparity Study—97-98

6. $45,900 in higher costs than anticipated for hazardous materials maintenance & removal

7. $163,700 costs for Admissions & Records including micro-filming of student records, forms for new registration process. Portion of cost will be offset by $70,000 estimated revenue for transcript fees of which was $29,770 was collected as of December, 1997.

8. $75,000 costs for Chancellor’s Search Committee.

9. $29,765 in one-time costs for equipment in the Info Tech Services Department, one-time non personnel for Human Services and Staff Diversity Hourly.

RESOLVED: That authorization to amend Resolution No. 970918-B5, Amended 1997-98 Adopted Budget by 1) Increasing the General Fund Unrestricted estimated revenues from $116,903,262 to $118,217,197, 2) Reappropriating $612,865 in General Fund Unrestricted Expenditure Allocations (Exhibit A) for corrections and unanticipated needs.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate the resolution.

Recommend for Adoption:

Del M. Anderson
Chancellor

Originator: James Kendrix