Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 980430-B13
Authorization to contract with 1) Shun Kwai Mak, $7,500; 2) Hermelinda Navarro, $7,500; 3) Garmento Speak, $8,000; and 4) Ruff Development Corporation, $15,000 to provide technical expertise for “Made in San Francisco”, School of Applied Science and Technology. Total not to exceed $38,000.

President and Members:

The Board of Trustees approved Board Resolution (980129-B31) appropriating funds to support the participation of City College in an industry-driven regional collaborative called “Made in San Francisco” which provides education and training services within the apparel industry of the Bay Area. To execute this program City College needs to draw upon the expertise of specialists from within the apparel industry. Therefore, “Made in San Francisco” would like to hire the following consultants to provide technical assistance in support of its goals. Consultants are to be compensated at rates not to exceed the prevailing standards within the apparel industry and those determined by the contracts City College has with its employees. The name, scope of work, period of service, and maximum amount of each contract are as follows:

1. Shun Kwai Mak. Conduct sewing training for apparel industry personnel enrolled in the Made in San Francisco marketing program; train the trainers of apparel contracting shops in the "Portnoff Method" of speed sewing; demonstrate as required the steps of progression in the "Portnoff Method" conducting workshops as requested. For the period April 1, 1998 through June 30, 1998. Compensated at a rate of $15 per hour; total not to exceed $7,500.

2. Hermelinda Navarro. Develop a system of quality inspection at factories in support of Made in San Francisco; install the JC Penny method of garment inspection; train and monitor apparel industry personnel in the use of the JC Penny system; work with the documentation process of this system; regularly conduct site visits of the 25 apparel factories involved in the Made in San Francisco Program. For the period April 1, 1998 through June 30, 1998. Compensated at a rate of $20 per hour; total not to exceed $7,500.

3. Garmento Speak. Support Made in San Francisco in the development of training models in the area of Quality Control; review and evaluate the existing methods of factory profile assessment used in Bay Area factories; create the Master Factory assessment model tailored to the specific needs and requirements of Bay Area factories. For the period April 1, 1998 through June 30, 1998. Compensated at a rate of $25 per hour; total not to exceed $8,000.
4. Ruff Development Corporation. Inspection of each apparel contractor participating in Made in San Francisco with regard to its level of compliance; development of a compliance plan with each contractor in accordance with findings of inspection; conduct a second inspection to insure that corrections are implemented; monitor each participating contractor in accordance with DOL guidelines as established in the business plan and agreed to with DOL. For the period April 1, 1998 through June 30, 1998. Compensated at a rate of $25 per hour; total not to exceed $15,000.

Funding for these contracts are from the “Made in San Francisco” grant awarded by California Community Colleges, Office of Economic Development. No general fund monies from the District are required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to contract with 1) Shun Kwai Mak, $7,500; 2) Hermelinda Navarro, $7,500; 3) Garmento Speak, $8,000; and 4) Ruff Development Corporation, $15,000 to provide technical expertise for Made in San Francisco, School of Applied Science and Technology. Total not to exceed $38,000.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Recommended for adoption:

Del Anderson
Chancellor

Originator: Phyllis McGuire