DATE: April 27, 2000

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Special Services—
F.W. Associates, Inc.,
(Resolution No. 000427 – B7)

BACKGROUND INFORMATION:

Project: Evans Campus, Classroom and Lab Additions

The District wishes to contract with F.W. Associates, Inc., a certified Minority Business Enterprise (MBE) Firm (Asian), as the lead consultant to provide electrical, mechanical and telecommunication engineering services for the project: Evans Campus, Classroom and Lab Additions. F.W. Associates was a named sub-consultant of several architectural firms which were recently interviewed for Prop. A Bond design services. The District received a grant from the City and County of San Francisco’s Department of Human Services, to provide a teaching environment at the Evans campus for learning various maritime related skills and vocational training. The Office of Facilities Planning and Construction learned earlier this month that the draft schedule calls for hiring a design team and completing construction documents by April 1, 2000, and construction beginning May 15, 2000. In order to meet the urgent completion conditions of the grant, construction of the classrooms and labs must begin as soon as possible, leaving inadequate time for using the District’s new selection process for architects and engineers. The bulk of the work will be new electrical, mechanical and telecommunication systems to support the classroom functions. The scope of work will include: electrical, mechanical and telecommunication engineering design services, coordination of consulting architectural services, cost estimating, construction documents, securing review agency’s approval, project bidding, and construction administration. F.W. Associates has completed a substantial amount of preliminary review of existing building electrical and mechanical systems for a CalWORKS project at the same site.

This project is funded by the Partnership for Excellence Grant, to be charged to Appropriation 412037-0130-6201-7100-S.
RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with F.W. Associates, Inc., a certified MBE Firm, for special services and advice to provide the District with Electrical Engineering services for project: Evans Campus Maritime and Construction Training Center at cost not to exceed $80,000, to be completed on or before December 30, 2000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator
W/ Charles Jackson