TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: CAPITAL OUTLAY
Authorization to Award Construction Contracts for Construction Projects That Are No More Than $60,000
(Resolution No. 000427 – B10)

BACKGROUND INFORMATION:
Project: Construction Contracts for Projects That Are No More Than $60,000

Under the supervision of Peter Goldstein, Vice Chancellor, Finance and Administration, the Office of Facilities Planning and Construction (OFPC) performs in-house design, supervises consultant design, project bidding, and construction project management for the District. The OFPC is currently bidding many projects in small packages, affording many disadvantaged businesses the opportunity to contract with the College. All bidders must comply with the District’s Minority Business Enterprise (M/W/LBE) policy to be selected. This practice will continue and will result in many more small projects. These projects, by nature, are initiated and completed in a very short period of time. The majority of disadvantaged contractors lack the cash flow to carry their businesses for more than one month without receiving compensation for work completed. Current practice requires Board approval, on an individual basis, for all construction contracts, no matter what the cost. In order to allow for these projects to be initiated, completed and to get the contractor paid, it is important that there be a standard board resolution authorizing the awarding of construction contracts which are no more than $60,000. Of course, the District will continue to enforce all the conditions of the MWLBE Policy when determining which contractor is deemed responsive to the bid document. The OFPC will continue to publicly advertise and bid all construction work valued at more than $15,000. The OFPC will continue to request Board approval, on an individual basis, for all construction contracts valued at more than the limit established by this resolution.

RECOMMENDATION:
RESOLVED: That authorization be given to contract for construction projects with a value of not more than $60,000, and
FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

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