DATE: April 29, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: Policy Manual
Notice Of Intention To Amend The San Francisco Community College District Policy Manual Section 2.02- Administrative and Organizational Structure of the San Francisco Community College District
(Resolution No. 990429-P1)

BACKGROUND INFORMATION:

The Chancellor, immediately upon assuming his duties in the District, began a review of the administrative structure. The focus of such review and any resulting recommendation for re-organization is how best to serve the District’s students. The Chancellor has reviewed the plan with the various campus constituency groups regarding the creation of a new Vice Chancellor For Student Development with a corresponding abolishment of the current Executive Vice Chancellor position. The proposed reorganization would assign student services activities, currently under the supervision of the Provost and Executive Vice Chancellor, to the new Vice Chancellor For Student Development. The title of Provost would change to Vice Chancellor For Academic Affairs, and the title of Chief Operating Officer would correspondingly change to Vice Chancellor of Finance and Administration. Peter Goldstein would continue to function as the College’s Chief Operating Officer, and this would be reflected in his job description. This new title would be more organizationally consistent. He will also serve as the Acting Chancellor in the absence of the Chancellor, in accordance with Board policy.
San Francisco Community College District Policy Manual Section 1.05 D reads in part as follows:  Adoption of Policies.  Any policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting. . .

RECOMMENDATION:

RESOLVED: That notice is hereby given that the following proposed amendments to the San Francisco Community College District Policy Manual Section 2.02 - Administrative and Organizational Structure of the San Francisco Community College District (and/or revisions to such amendments as directed by the Board) shall be acted upon at the next meeting of the Board of Trustees on May 27, 1999, with such changes to be effective July 1, 1999. (NOTE: The current organizational structure affected is labeled Appendix A. The proposed structure affected is labeled Appendix B.)

Ronald Lee, Originator

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