Date: April 29, 1999

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Human Resources
         Amending effective date
         Resignation with the Intent to Retire
         Educational Academic Administrator
         (Resolution No. 990429 - F1)

BACKGROUND INFORMATION:

The Board of Trustees adopted Resolution No. 990325 - F1 accepting Mira D. Sinco’s resignation with the intent to retire effective June 30, 1999. Consequently, it was determined that the effective date should be August 30, 1999. Resolution No. 990429 - F1 serves to amend the effective date to August 30, 1999.

RECOMMENDATION:

RESOLVED: That the resignation with the intent to retire of Mira D. Sinco from any and all employment with the San Francisco Community College District be amended effective close of business August 30, 1999.

Gary Tom, Originator

04/29/99 - F1 page 1