DATE: May 31, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Special Services to RGA Environmental, Inc.,
(Resolution No. 010531 – B6)

BACKGROUND INFORMATION:

Project: Hazardous material survey, testing, report and construction specification preparation for the District’s Scheduled Maintenance, Hazardous Substance Abatement, Partnership For Excellence, Early Childhood Mentoring Program, and General Obligation Bond funded projects on an as needed basis

The District wishes to contract with RGA Environmental, Inc., to provide Hazardous Material survey, testing, report, construction specification writing and monitoring services for District’s Scheduled Maintenance, Hazardous Substance Abatement, Partnership For Excellence, Early Childhood Mentoring Program, and General Obligation Bond funded projects on an as needed basis. RGA Environmental Inc., has been contracted with District’s Operation Department to review and evaluate District’s hazardous material storing and handling process, and facilitate the District on complying with Federal, State and City and County’s environmental regulations.

The District is the process of preparing the “Request for Qualifications” for the Prop “A” Local General Obligation Bond, Scheduled Maintenance, and Hazardous Substance Abatement projects. The College will use a comprehensive outreach effort to encourage prospective qualified individuals and Environmental Hygienist firms to respond to the RFQ, and Facilities Planning staff will review and score the responses according to the published criteria. The “Request for Qualifications” advertisement and selection process will require approximately minimum of four months to shortlist a pool of qualified vendors for Board Trustees approval to contract with.

This service is needed for meeting the short-term, immediate needs for the construction projects scheduled for the remaining seven-month period in year 2001 for the identified projects. The as-needed contract with RGA Environmental Inc., for each project will be reported in the “For Information Only” resolution for construction contracts that are no more than $15,000 to Board Trustees as required by the Education Code Section 81656.
RECOMMENDATION:

RESOLVED: That authorization be given to contract with RGA Environmental, Inc., for special services and advice to provide the District with complete hazardous material survey, testing, report and construction specification preparation for the District Scheduled Maintenance and Hazardous Substance Abatement projects on an as needed basis, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator
W/ David Liggett