DATE: May 31, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., and Chancellor

SUBJECT: GENERAL FUND
Approval of Special Personnel Services Contracts
With WebCT, Inc.
(Resolution No. 010531-B2)

BACKGROUND INFORMATION:

City College of San Francisco began offering on-line courses in Fall 2000. The College has been using WebCT as the course management system as well as the hosting service for its online courses. In addition, the College also licenses the use of WebCT software to support courses where the instructors have developed Web-supplemented components for their lecture courses. The Education Technology Office is responsible for providing the training and support to instructors for both on-line and Web-supplemented courses, and is in the process of hiring staff to provide the ongoing training and support. While the technical support staff is being hired, the training of new on-line faculty need will be done by WebCT. In addition, the new support staff will need special "train the trainer" workshops, in order to take over the training functions for the WebCT software, and WebCT system administration training. This resolution is to contract with WebCT for technical training ($20,000), hosting services ($8,000) and licensing fees ($1,500).

The ITS Department general funds will cover the cost of the hosting services and the WebCT licensing fees for a total of $9,500. The State Chancellor's Office Telecommunications Technology Infrastructure Program (TTIP) Human Resources Funds for technology staff development will cover the cost of the training workshops for $20,000.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with WebCT, Inc. to provide technology training, hosting services for City College's On-line courses, and licensing fees for period from June 1, 2001 through June 30, 2002 for a total cost not to exceed $29,500, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
Mamie How, Originator

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