DATE: April 26, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Chancellor

SUBJECT: GRANTS

Approval to appropriate funds received from the Chancellor’s Office, California Community Colleges, Allocation for Transfer and Articulation (Resolution No. 010426-B16)

BACKGROUND INFORMATION:

This resolution requests authorization to receive and appropriate all funds allocated by the Chancellor’s Office of the California Community Colleges for transfer and articulation. The one-time grant is designed to establish better practices and increase success of students transferring to bachelor degree-granting institutions.

The funds will enable Transfer Center personnel to attend local, regional, and statewide training and meetings; to expand the College’s Student Tour program; to increase counseling services during Summer Session and inter-sessions; and to enhance campus collaboration through staff development.

The project was delayed by the State until recently, when the Chancellor’s Office of the California Community Colleges issued a clarification that funds must be either expended or encumbered by June 30, 2001. Furthermore, the Chancellor’s Office permits a college to liquidate the encumbered funds two years after the year of appropriation, June 30, 2003.

Income
Chancellor’s Office, California Community Colleges Allocation $39,065
Total: $39,065

2000-2001 Expenditures
Counselor Salaries and Benefits $9,500
Other Operating Expenses (Travel) 1,065
$10,565
2001-2002 Encumbrance
Counselor Salaries and Benefits $8,500
Other Operating Expenses (College Tours, Travel) 20,000
$28,500

Total: $39,065

RECOMMENDATION:

RESOLVED: That authorization be given to appropriate or encumber all funds receivable for the Transfer and Articulation Allocation for the period of April 1, 2001 to June 30, 2003 for a total not to exceed $39,065, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Don Griffin, Originator
With Carl Jew