TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Capital Outlay Authorization to Special Service Contract with Pacific Communications Associates, Inc. (Resolution No. 010426-B15)

BACKGROUND INFORMATION:

By Resolution Number 000224-B1, the Board of Trustees authorized a contract for $55,000 with Media Connections Group for video connectivity consulting. Media Connections Group has provided partial deliverables for the scope of work in this contract and billed CCSF for $22,313.26. This contract expired December 31, 2000 and $32,686.74 remain available in the original approved budget.

Media Connections Group no longer provides consulting for video networking, as defined in their original contract with CCSF. For project completion, City College of San Francisco will engage the services of Pacific Communications Associates, Inc. to complete the following scope of work: 1) detailed design of the video hub, located in Broadcast Media Services, 2) clarification and revision to the video distribution design as required by building design changes, and 3) inspection, test and verification of the newly installed coax video cabling systems at Phelan and other District campuses. This scope of work will be billed to CCSF on a time and materials basis, at the rate of $200/hour, not to exceed the remaining budget funds of $32,686.74. The College will only be billed for actual hours used.

This resolution authorizes a contract with Pacific Communications Associates, Inc. to provide video consulting services at a cost not to exceed $32,686.74.

The cost for this contract will be funded entirely by proceeds generated by the sale of General Obligation Bonds from Proposition A.

RECOMMENDATION:

RESOLVED: That authorization to contract with Pacific Communications, as specified above, from April 26, 2001, to December 31, 2001 at a cost not to exceed $32,686.74, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein/Douglas Re, Originators

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