TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: POLICY MANUAL
Notice of Intention to Amend the SFCCD Policy Manual by Adding Section 7.24, Small Local Business Enterprises and Directing the Administration to Take Appropriate Steps to Prepare a Small Local Business Enterprise Utilization Program (Resolution No. 010329-P1)

BACKGROUND INFORMATION:

The Board of Trustees adopted a Minority, Women, and Local Business Enterprise (M/W/LBE) Policy by enacting Policy Manual Section 7.23. The Board also approved a program to implement this policy. The program has been highly successful. The primary objectives of the M/W/LBE Policy and Program have been met to such an extent that it is now appropriate to consider other policies and programs.

It has long been recognized that enterprises that do business in San Francisco face greater challenges in terms of higher taxes, rent, wages, and insurance. Small businesses in San Francisco face the same challenges as larger San Francisco businesses. These small businesses are valuable in providing employment opportunities to San Francisco residents, contributing to the economic development and vitality of the City, and bringing a fresh perspective to the business community. Thus the District should encourage opportunities for small local businesses, especially in its construction and construction-related services, by adopting a small local business enterprise policy.

Moreover, to give effect to this proposed policy, the District should encourage opportunities for small local businesses, especially in construction and construction-related services, by instituting the development of a small local business utilization program to foster the growth of small local businesses that are able to provide high quality services.

San Francisco Community College District Policy Manual Section 1.05 D. reads in part as follows: “Adoption of Policies. Any policy may be adopted by the Board, be amended or repealed by an affirmative vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting…”
RECOMMENDATION:

RESOLVED: That notice is hereby given that the following proposed amendment to the San Francisco Community College District Policy Manual, Section 7.24 - Small Local Business Enterprises, shall be acted upon at the April 26, 2001 meeting of the Board of Trustees;

That SFCCD Policy Manual Section 7.24 - Small Local Business Enterprises shall be added to read as follows: (NOTE: Additions or substitutions are indicated by **bold italic** and deletions are indicated by strike-over.) (See following page).

FURTHER BE IT RESOLVED: That the Board of Trustees of the SFCCD hereby directs the administration to take appropriate steps to prepare a Small Local Business Enterprise Utilization Program;

AND FURTHER BE IT RESOLVED: That the Small Local Business Enterprise Utilization Program include, to the extent permitted by law, support measures to enhance opportunities for the participation of small local businesses in District construction and construction-related services; processes for verifying and monitoring the qualifications of businesses to participate in such opportunities; and the elimination of institutional or procedural barriers to the active participation of small local businesses in the District’s construction and construction-related services.

Ronald Lee, Originator
It is the policy of the San Francisco Community College District to encourage and facilitate full and equitable business opportunities in the areas of construction and construction-related services for small local business enterprises wishing to do business with the District.