Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contracts under $50,000, Office of Contract Education,
City College of San Francisco, February 2001

This report is for information only on contracts that the Office of Contract Education negotiated or amended under $50,000 in January 2001.

- 415 Productions, Inc. – Contract total $3,667.50, term January 10, 2001 to February 28, 2001, for providing a 22-hour “Presentation Skills” training. The program includes classroom instruction and individual coaching.

- BiRite Food Service Distributors – Contract total $4,800.00, term February 13, 2001 to March 13, 2001 for providing a 20-hour Vocational English as Second Language class.

- Los Angeles Community College District – Contract total $2,304.00, term October 1, 2000 to January 31, 2001 for providing technical assistance in reviewing customized curricula for banquet Servers Workbook, Train-the-Trainer and Train-the-Learning Steward.

- Futton, Inc. – Contract total $600.00, term December 11, 2000 for providing a 6-hour seminar in the area of Small City Planning and Development to a Chinese delegation.