TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: SPECIAL
Establish Community Service fees for the Institute for International Students commencing with the Fall 2001 program
(Resolution No. 010118-S5)

BACKGROUND INFORMATION:

In 1991, City College of San Francisco began offering a new community services program consisting of intensive ESL classes to foreign students under the auspices of International Education Programs. The offerings are for students from abroad who wish to study English and are willing to pay for this education in conformance with SB 432 of 1987, and California Education Code Section 78300. It was anticipated that there was a substantial market for this program in San Francisco which has proved to be the case. Enrollment has gone from 25 in Fall 1991 to more than 200 in Fall 2000. The Institute is a self-supporting program.

Resolution No. 910425-S4 authorized an original fee of $1,400 per semester. Resolution No. 941205-S2 authorized an increase in fees for Spring 1995 to $1,695 per semester and $900 per nine week program. In April 1996, fees were increased to $1,795 per semester and $950 per nine week program.

Due to rising costs of faculty and staff salaries, increased demand on the Institute’s resources by other International programs, and general increases in overall costs, it is necessary to increase the fee charged to the students.

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RECOMMENDATION:

RESOLVED: That in accordance with California Education Code Section 78300, the community service class fee charged to all students enrolled be adjusted as follows:

A. For a program offered through the Institute for International Students, of an eighteen week duration, $2,295.00 per semester program;

B. For a program offered through the Institute for International Students, of a nine week duration, $1,195.00 per nine week program;

C. For the Summer Session programs offered through the Institute for International Students of four or eight weeks duration, $575.00 per four weeks or $1,125.00 per eight weeks; and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Joanne Low, Originator

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