DATE: January 18, 2001

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Special Services Contract -
Chow Engineering, Inc.,
(Resolution No. 010118-B8)

BACKGROUND INFORMATION:
Project: Science Hall Distilled Water System Preventative Maintenance Program

The District wish to contract with Chow Engineering, Inc., a certified Minority Business Enterprise, to provide the District with a two-year system preventative maintenance services program for the newly installed distilled water system at Science Hall building. The Board of Trustees had approved and authorized the District to contract with Chow Engineering, Inc., as the Project Engineer consultant to perform architectural/engineering services for the State Scheduled Maintenance Science Hall Distilled Water System Replacement project in Resolution 981119-B15.

The Preventative Maintenance Program is necessary for ensuring the system distillation efficiency; water purity level required for lab usage; and manufacture warranties. The proposed services include estimated labor for quarterly inspection of the distilled water system; and estimated costs, based on the manufacturer recommended standard schedule, for replacement parts and annual system descaling.

The project is funded by the 1999 State Scheduled Maintenance Program with 50% match from Prop “A” General Obligation Bond fund, to be charged to Appropriation number 420665-8062-6201-7100-HS.

RECOMMENDATION:
RESOLVED: That authorization be hereby given to contract with Chow Engineering, Inc., a certified Minority Owned Business Enterprise, to provide the District with a two-year distilled water system preventative maintenance program, for the project: Science Hall Distilled Water System Preventative Maintenance Program at a cost of not to exceed $18,000, and

RECOMMENDATION:
FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator, Peter Goldstein