Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No. 960328-S1  
Review of Hiring Procedures for Administrators  
City College of San Francisco

President and Members:

In March of 1992, Resolution 920330-S1 presented the Administrative Hiring Procedures at City College document to the Board for adoption. Board consideration indicated additional discussion of qualifications was appropriate, and the Board adopted the document to apply to four pending administrative positions only. It was suggested that the Board's Personnel Committee take up the discussion of the document at a later time. These discussions have been deferred.

Since 1992, State regulations regarding hiring qualifications have been revised, and revisions to the State's general hiring regulations are now being considered. In 1993, the District administrative services were reorganized and additional reorganization may be necessary. Since 1992, the district has also had additional experience in administrative hiring. The Hiring Procedures should be considered in light of these factors.

It is recommended that the Board assign its Personnel Committee to convene to review the administrative hiring procedures in light of the various considerations indicated above or other factors which might be appropriate. It is further recommended that the Board authorize the use of procedures which substantially comply with the 1992 procedures for administrative hiring to cover the period since 1992.

The following resolutions is recommended for adoption:

RESOLVED: That the Board of Trustees authorizes the use of procedures for administrative hiring which in the judgement of the director of Human Resources substantially comply with the procedures which were the subject of Resolution 920330-S1 until the board adopts an Administrative Hiring Procedure.
FURTHER BE IT RESOLVED: That the Board of Trustees assigns its Personnel Committee to convene to review the Hiring Procedures for Administrators which were the subject of Resolution 920330-S1 in light of proposed qualifications, any applicable regulatory changes, District reorganization needs, overall effectiveness, and any other related considerations. The Committee shall report to the Board as appropriate.

Recommended for adoption:

Del M. Anderson  
Chancellor

Originator: Clara Starr