Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No. 960725-B2
Authorization to contract with 1) Margarita Cheung, $10,000; 2) Larry Portnoff, $15,000; 3) Laureen Ong, $6,000; 4) Stephen Chau, $6,000; 5) Gail Ong, $6,000; 6) Amy Mui, $6,000; 7) See Cheung, $6,000; 8) Joseph Hall, $4,000; 9) Sharlotta Varkentin, $4,000; 10) Vivian Chan, $4,000; 11) Sally Chin, $4,000; 12) Nancy Rabolt, $12,000 and 13) Judith Sasser Watkins, $7,000 to provide technical assistance and program development for the Garment 2000 Program, School of Applied Science and Technology for the period July 1, 1996 - September 30, 1996. Total not to exceed $90,000

President and Members:

The Board of Trustees approved Board Resolutions, 950824-B3, 960409-B1, 960523-B6 and 960627-B27, appropriating funds for Garment 2000 to establish a model program within the apparel sector of how community colleges can collaborate with industry and labor to promote economic development and growth. Funding for these contracts are from the following grants awarded to Garment 2000: Mayor's Office of Community Development, California Community College, Economic Development, Wellness Foundation and Levi Strauss Foundation. No general funds from the District are required.

To execute this program City College needs to draw upon the expertise of specialists from within the apparel industry. Therefore, Garment 2000 would like to hire the following persons as consultants to provide technical assistance, program development, and other authorized duties for the period July 1, 1996 through September 30, 1996. Consultants are to be compensated at rates not to exceed the prevailing standards within the apparel industry and those determined by the contracts City College has with its employees. The names, scope of work and maximum amount of each contract are as follows:

1. Margarita Cheung. Conduct seminars in the latest manufacturing and management practices, garment production and modular manufacturing in the apparel industry; provide technological assistance, technology deployment, development of the business demonstration sites and workshops. Not to exceed $10,000.
2. Larry Portnoff. Work with garment industry representatives to identify training needs; provide needs analysis on re-engineering, production improvement, motivation, and innovative incentive systems for the garment industry; provide continuous quality improvement workshops; train garment industry managers to operate quality system as demanded by local manufacturers and retailers; develop customized training for sewing supervisors. Not to exceed $15,000.

3. Laureen Ong. Work with garment industry representatives to identify training needs; train garment industry managers to become people oriented, develop customized workplace training. Not to exceed $6,000.

4. Stephen Chau. Train garment industry managers to operate quality systems as demanded by local manufactures and retailers, to identify training needs; develop customized workplace training; provide assistance in sequence of garment manufacturing, scheduling and balancing the work flow and work force; create a data base of labor costing information. Not to exceed $6,000.

5. Gail Ong. Communicate with the partners involved in Garment 2000; generate a quarterly newsletter and handle the public relations details required by Garment 2000; train garment industry managers to become people oriented; develop strategic plan for Garment 2000 training program customized workplace training. Not to exceed $6,000.

6. Amy Mui. Work with the apparel industry to identify and develop sewing training needs; provide workshops for sewing trainers; develop customized training for the sewing industry; develop a program of modular manufacturing. Not to exceed $6,000

7. See Cheung. Develop and implement operations of the Training Factory; work with garment industry representatives to identify training needs; provide needs analysis on re-engineering, production improvement, motivation and innovative incentive systems for the garment industry; develop a training partnership using California Employment Training Panel; develop a garment cad cam program. Not to exceed $6,000.

8. Joseph Hall. Conduct workshops on the repair and maintenance of electronic sewing equipment; develop customized training for the sewing industry; provide technical assistance for the installation of modular manufacturing. Not to exceed $4,000
9. Sharlotta Varkentin. Develop labor costing systems for garment production; conduct workshops using time and motion studies; work with the apparel industry to identify needs in the area of labor costing. Not to exceed $4,000

10. Vivian Chan. Work with the apparel industry to identify training needs; develop a strategic plan for Garment 2000 training program; conduct workshops on the current standards for scheduling and load planning for contractors. Not to exceed $4,000

11. Sally Chin. Train garment contracting managers in use of industry computer programs to track production from work coupon training through printing checks; conduct bilingual workshops for contractors in use of spreadsheets to calculate standard allowed minutes of work; conduct bilingual workshops for contractors in developing their own spreadsheets according to their needs; maintain a data base to be used by contractors. Not to exceed $4,000

12. Nancy Rabolt. Plan and implement a survey of the San Francisco apparel industry; recruit and hire research assistants; develop and test questionnaires; identify sampling groups; collect and supervise inputting of data; analyze data. Not to exceed $12,000

13. Judith Sasser Watkins. Train garment industry managers to operate quality systems that interact with local manufacturers and retailers. Develop strategic plans to accomplish the goals of Garment 2000. Work with garment industry representatives to develop training programs; evaluate the progress toward reaching the goals of the grants awarded to Garment 2000. Not to exceed $7,000.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to contract with: 1) Margarita Cheung, $10,000; 2) Larry Portnoff, $15,000; 3) Laureen Ong, $6,000; 4) Stephen Chau, $6,000; 5) Gail Ong, $6,000; 6) Amy Mui, $6,000; 7) See Cheung, $6,000; 8) Joseph Hall, $4,000; 9) Sharlotta Varkentin, $4,000; 10) Vivian Chan, $4,000; 11) Sally Chin, $4,000; 12) Nancy Rabolt, $12,000 and 13) Judith Sasser Watkins, $7,000 to provide technical assistance and program development for the Garment 2000, School of Applied Science and Technology for the period July 1, 1996 - September 30, 1996. Total not to exceed $90,000.
FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute all documents necessary to record these budgets on the accounts of the SFCCD and to submit any and all reports required in the administration of said programs.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Chui Tsang