Honorable Board of Trustees of the  
San Francisco Community College District

Subject: Resolution No:960725-B11  
Authorization to contract with Marguerite Versher as a technical and grant support person for Title III in setting up accounting system and other assigned tasks, monitoring system for the Title III activities and an operation manual, newsletter, assembly of materials for Title III external audit and expansion of Title III homepage, preparation of budget and application for renewal of grant thus fulfilling the conditions of grant and preparing necessary reports for the period July 1, 1996 to June 30, 1997, in the amount not to exceed $22,000

President and Members:

City College of San Francisco received the Title III grant of the U.S. Department of Education, Office of Postsecondary Education, to strengthen student academic success for non-traditional students.

City College of San Francisco wishes to retain the services of Marguerite Versher as a technical and grant support for Title III in fulfilling conditions of grant and preparing necessary reports for the period July 1, 1996 to June 30, 1997, in the amount not to exceed $22,000.

California Government Code Section 53060 reads, in part, as follows:

“The legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal or administrative matters if such persons are specially trained and experienced and competent to perform the special services required.....”

The following resolution is recommended for adoption:

Resolved: That the San Francisco Community College District contract with Marguerite Versher as a technical and grant support person for Title III in setting up accounting system and other assigned tasks, monitoring system for the Title III activities and an operation manual, newsletter, assembly of materials for Title III external audit and expansion of Title III
homepage, preparation of budget and application for renewal of grant thus fulfilling the conditions of grant and preparing necessary reports for the period July 1, 1996 to June 30, 1997, in the amount not to exceed $22,000

**Expenditure**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Setting up accounting system and other assigned tasks</td>
<td>$ 5,500</td>
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<tr>
<td>Monitoring system for the Title III activities and an operation manual, newsletter</td>
<td>$ 5,500</td>
</tr>
<tr>
<td>Assembly of materials for Title III external audit and expansion of Title III homepage</td>
<td>$ 5,500</td>
</tr>
<tr>
<td>Preparation of budget and application for renewal of grant</td>
<td>$ 5,500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 22,000</strong></td>
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Further be it Resolved: That the Chancellor, Chief Operating Officer and/or their designee, are hereby authorized to execute such contract on behalf of the San Francisco Community District.

Recommended for adoption,

Del M. Anderson
Chancellor

Originator: Robert Gabriner