AMENDED AGENDA (1/24/96)

Annual Organizational meeting
of the
Board of Trustees of the San Francisco Community College District

City College of San Francisco
Pierre Coste Dining Room

Thursday, January 25, 1996
Open Session - 6:00 p.m.

I. Roll Call

II. Pledge of Allegiance

III. Election of Board of Trustees Officers

IV. Approval of Minutes - November 9, 1995 meeting.
- Amended December 14, 1995 meeting.

V. Special Presentations
   - Council on Black American Affairs - Irene Higgins, Vice President
   - Training Students in Health Fields -- integrating Surface Learning, Vocational and Academics - Leslie Simons

VI. Report from Academic Senate

VII. Report from Associated Students Council

VIII. Report from Classified Senate

IX. Board of Trustees’ Reports

X. Adoption of Resolutions Agenda

XI. Action on Resolutions Agenda Items

Finance (Pages 1-30)

B1 - Authorization to subcontract funding to San Francisco State University (SFSU) for activities related to a grant from the Carl D. Perkins Vocational and Applied Technology Education Act of 1990 (VATEA) for the Community Health Worker Training Program for the period July 1, 1995 to June 30, 1996 for $73,673
Authorization to close Wells Fargo Bank Checking Account #0043-108398 called San Francisco Community College Campuses GED Testing and Assessment Fee Account

Amending Resolution No. 95l2l4-B4 which approved Child Development Training Consortium Contract Number 95-32660 with Yosemite Community College District in which the San Francisco Community College District received $3,000 to conduct credit courses needed for licensing child development personnel. For additional training the appropriation will be increased by $3,000

Authorization to conduct an excursion to Mexico, Summer 1996, in connection with a credit program, and authorization to contract with Kristensen International Travel & Tours, Ltd. (KITT, Ltd,) for travel and logistical program arrangements, with costs to be borne by the students for the excursion, City College of San Francisco

Amending Resolution No. 950727-B29, authorization to 1) enter into a master lease arrangement to secure up to $4.75 million in financing for the Library/LRC telecommunications system, energy conservation improvements, and improvements to district-owned facilities and grounds subject to recreational and related use by the community 2) refinance the District’s existing lease with Hewlett-Packard for a management information system and related items 3) enter into binding agreements with Municipal Leasing Associates Inc. for leasing the Property upon such terms, conditions and interest rates as specified in attachment A, and 4) to execute, all necessary agreements including, but not limited to, an agreement for financial advisory services with Liberty Public Financial Advisors (at a compensation rate not to exceed .0065 per cent of the total amount financed), a master lease/option agreement, individual Lease Schedules, assignment of rights of ownership, advance payment agreement, acknowledgment of assignment and acceptance certificates and a transfer of assets valued at $500,000, to be pledged as additional security for the lease. The authority given for these purposes shall be deemed retroactive, all acts performed prior to the passage of this resolution are hereby ratified and affirmed

Authorization to 1) contract with, and 2) appropriate funds from a consortium of airlines, (United Airlines, Delta Airlines, Shanghai Airlines, and China Eastern Airlines) to provide skills enhancement training and FAA - Airframe and Power Plant (A&P) licensing test preparation class for twenty-five (25) Chinese national mechanics in Shanghai, China. The cost per training slot is $4,000.00 (US dollars). The contract total is $100,000.00. June 1, 1996 through December 30, 1996, City College of San Francisco, $100,000

Authorization to enter into a contract for Special Advice and Services with Mary Ann Finger, who is to provide technical support services in the area of system administration and system/data recovery for the college’s Bull computer during the period of March 1, 1996 through June 30, 1997, at a total cost not to exceed $50,000, at an hourly rate between $90 and $125 per hour
B8 - Reviewing and entering into the minutes the SFCCD Quarterly Financial Status Report for the first quarter of 1995-96. Period ending September 30, 1995

B9 - Authorization to contract with Swinerton and Walberg, builders, to provide the District with complete project management services for the project: CCSF, Stadium Renovation, located at the Phelan Campus, for a fee not to exceed $293,000

B10 - Authorization to contract with Mobile Modular, to provide the District with a construction trailer for the project: CCSF, Central Shops and Warehouse, located at the Phelan Campus, for a period from December 8, 1995 through December 7, 1996 at a cost not to exceed $6,000

B11 - Authorization to contract with Burlage and Associates, to provide the District with architectural services for the Project: CCSF, Smith Hall Grill Alterations, located at the Hotel and Restaurant facilities, Smith Hall, Phelan Campus, for a fee not to exceed $15,000

B12 - Authorization to enter into a contract with the Firm of McKenna and Cuneo for the providing of legal services in the areas of labor and non-labor relations, beginning December 19, 1995 at a rate not to exceed $185 per hour

B13 - Adoption of Nonresident Tuition Fee Rate in Grades 13 and 14 for the Fiscal Year 1996-97

B14 - Accepting the lowest responsible bid and awarding a contract to Double Day Office Services to provide relocation of the City College of San Francisco Library equipment, furniture and contents of the Audio Visual Department, Language Lab and Media Center to the Claude and Louise Rosenberg, Jr. Library-Learning Resource Center at a cost not to exceed $6,000

B15 - Authorizing the approval of the cost of Contract Modification #1, for $13,580, to cover the cost of Space Inventory Documentation for 1400 Evans Avenue and the new Library-Learning Resource Center as well as producing the District's 5-Year Capital Outlay Construction Plan for submittal to the State Chancellor's Office, with Cannon-Weichert-Fleming

Equipment, Supplies & Services (Pages 31-39)

C1 - Procurement of equipment, supplies, services, etc., less than $3,000

C2 - Procurement of equipment, supplies, services, etc., $3,000 or more

C10 - Disposal of Personal Property with No Sales Value

Human Resources (Pages 40-116)

F1 - Academic Administrative Appointment
G1-12  -  Academic Employees, Credit Program, District Funded
H1-3  -  Academic Employees, Credit Program, Categorically Funded
J1-4  -  Academic Employees, Non-Credit Programs, Categorically Funded
K1-3  -  Academic Employees, Non-Credit Programs, District Funded
N1-2  -  Academic Employees Community Service Classes

Legal (Pages 117-124)

P1  -  Notice of Intention to Amend the San Francisco Community College District Policy Manual Section PM 2.02 - Administrative and Organizational Structure of the San Francisco Community College District

Special (Pages 125-128)

S1  -  Authorizing destruction of records List No. 22, District Business Office
S2  -  Exemption from City & County of San Francisco zoning ordinances and in regards to Parking at the South Balboa Reservoir

Building & Grounds (Pages 129-131)

W1  -  Approval of a lease agreement with United Savings Bank to rent space for the San Francisco Small Business Development Center for the period January 1, 1996 to December 31, 1996, at a cost not to exceed $12,000
W2  -  Acceptance of and Authorization to enter into a Representation Agreement with Barton C. Miller, Commercial Real Estate, 101 Alta, #202, San Francisco, California, at no direct cost to the District

Informational Reports - No Action Necessary (Pages 132-135)

XII. Requests to Speak

XIII. Chancellor's Report

XIV. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date:  February 22, 1996