Regular Meeting of the Board of Trustees of the San Francisco Community College District

City College of San Francisco
Southeast Campus
1800 Oakdale Avenue
Thursday, February 27, 1997
Open Session - 6:30 p.m.

I. Roll Call

II. Pledge of Allegiance

III. Approval of minutes - Regular Meeting - November 21, 1996

IV. Special Presentation -
   A) Audit Report by Deloitte and Touche
   B) Education Technology Plan: “Creating Opportunities: Using Information Technology in Education”
   C) Update on Academic Computing

V. Report from Academic Senate

VI. Report from Associated Students Council

VII. Report from Classified Senate

VIII. Board of Trustees' Reports

IX. Chancellor's Report

X. Adoption of Resolutions Agenda

XII. Action on Resolutions Agenda Items

Finance (Pages 1-53)
B1 - Reviewing and accepting the annual audit of the SFCCD for the Fiscal Year 1995-96.

B2 - Authorization to accept grant funds in the amount of $30,000 to maintain the Bay Area Transition to Careers Center. The funds will be received in the following amounts: Bank of America $10,000, Charles Schwab and Pacific Bell $7,500 each, and Walter Johnson Foundation $5,000.

B3 - Authorization to (1) submit a renewal applications for funds and (2) appropriate all funds receivable upon approval by Chancellor's Office California Community Colleges (COCCC), Office of Economic Development for a grant to continue the development of an Advanced Transportation Technology Center in collaboration with Skyline College and College of Alameda, July 1, 1997 to June 30, 1998, $25,000.

B4 - Amending Resolution No. 960926-B22 which approved receiving $75,260 from the Private Industry Council of San Francisco (PIC) to conduct an Occupational Classroom Training Program under the provisions of the Job Training and Partnership Act (P.L. 97-300) for the period of July 15, 1996 through June 30, 1997. The period has been extended through December 31, 1997, and the funds have been increased by $56,445 to $131,705.

B5 - Amending Resolution No. 960627-B28, which appropriated funds in the amount of $91,311 to City College of San Francisco from Carl D. Perkins Vocational and Applied Technology Education Act of 1990 (VATEA Title II-A Funds), by the State Chancellor’s Office, California Community Colleges, for Fiscal Year 1996-1997, by increasing the appropriation by $41,501 to $132,812.

B6 - Authorization to contract with “Adworks for San Francisco” for the sale of advertising in the City College of San Francisco Schedule of Classes, from March 1, 1997 through December 31, 1997, with a commission of up to 25 per cent per advertisement to be paid to Adworks for San Francisco.”

B7 - Authorization to contract with Regina Vaicys as Industrial Liaison to track job opportunities for women in the CCSF Aeronautics Program for the period November 18, 1996 through June 30, 1997. Total not to exceed $4,000.

B8 - Authorization to (1) receive and (2) appropriate a grant from the Miranda Lux Foundation to develop Career Link, a collaboration between City College of San Francisco and three local high schools in the growth areas of hospitality and health care. Total not to exceed $10,000.
B9 - Authorization to (1) submit five renewal applications for funds and (2) appropriate all funds receivable upon approval by Chancellor’s Office California Community Colleges (COCCC) for the Carl D. Perkins Vocational and Applied Technology Act of 1990 (P.L. 101-392), Special Projects, FY 97-98 (7/1/97 - 6/30/98), for the Title II-B and Title III-E: 1) New Horizons, $60,000; 2) Links: Program to Encourage Women in Technology, $35,000; 3) JTPA/VATEA Partnership, $50,000; 4) Step-Up: Preparing Women for the Trades, $49,982; 5) Tech Prep, $69,400.

B10 - Authorization to Close Wells Fargo Bank Account No. 0006-037667 called San Francisco Community College District Revolving Fund.

B11 - Authorization to accept and appropriate all receivable funds from the Foundation of City College of San Francisco for the purpose of operating the educational access Channel 52 funded by television access funds from the City of San Francisco, a total of $12,159.29.

B12 - Reviewing and entering into the minutes the SFCCD Quarterly Financial Status Report for the quarter ended December 31, 1996.

B13 - Authorization to (1) submit an application for a grant and (2) appropriate all funds upon approval by The Myrtle V. Fitschen Charitable Trust Fund for the enhancement of the Community College - Mission Campus, for the period February through June, 1997 in the amount not to exceed $5,500.

B14 - Authorization to extend the current contract with NBGS III, INC., aka New Boston Systems aka Toner Consulting for special services to provide system administration consultation to City College’s Information Technology Service Department (ITS) technical staff at a cost not to exceed $26,000 for the period from March 1, 1997 through June 30, 1997.

B15 - Authorization to (1) submit an application for a grant and (2) appropriate all funds upon approval by the Chancellor’s Office California Community Colleges to establish a Northern California Center for Applied Biological Technologies that will develop new internships as well as market college programs, faculty and students to biotechnology industry. It will involve the department of Biotechnology and Chemistry for the period of August 1997 - July 1998 in the amount not to exceed $150,000.

B16 - Authorization to (1) submit a renewal for a grant and (2) appropriate all funds upon approval by the California State Chancellor’s Office, Economic Development to renew the Regional Environmental Business Resource and Assistance Center (REBRAC) to assist businesses with new environmental technologies and energy conservation with the involvement of the Engineering & Technology
Department/Environmental Technology program and School of Business for the period of July 1, 1997 - June 30, 1998 in the amount not to exceed $100,000.

B17 - Authorization to (1) submit an application for funds and (2) appropriate funds receivable for a joint project with the Workability III contract for a joint project with the Department of Rehabilitation, State of California, for the period of July 1, 1997 through June 30, 1998, City College of San Francisco 117,976. Total contract amount $179,876.

B18 - Amending Resolution No. 960627-B12, which appropriated funds in the amount of $913,113 to City College of San Francisco from Carl D.Perkins Vocational and Applied Technology Education Act of 1990 (VATEA Title II-C Funds), by the State Chancellor's Office, California Community Colleges, for Fiscal Year 1996-1997, by increasing the appropriation by $27,296 to a total of $940,409.

B19 - Authorizing the approval of Contract Modification #1, for $122,660 for Golden Bay Construction Company, for project: CCSF, Tennis Courts, located at the Phelan Campus, for a total contract cost not to exceed $315,660.

B20 - Authorization for Contract Modification #4, for $5,757.86, with GT Construction, to cover the cost of Change Order #6, for $11,601 and Change Order #7, a credit of $5,843.14, for the Project: CCSF, Stadium Renovation, Press Box, located at the Phelan Campus, for a total contract cost not to exceed $1,039,321.75.

B21 - Authorization to receive bid from and award contract to the firm of Nutek Construction, for the Project: CCSF, Energy Efficient HVAC Retrofit Project, located on the Phelan and John Adams Campus, for a cost not to exceed $141,300.

B22 - Authorization for Contract Modification #1, for $2,500, with Kaplan McLaughlin Diaz, for special services and advice to provide the District with services for the Bond Issue Proposal, for a total contract cost not to exceed $6,500.

B23 - Authorization to receive bid from and award contract to the firm of Amtech Lighting, Amelco Electric for retrofitting services for the Project: CCSF, Energy Efficient Lighting Retrofit Project, located at Phelan, Alemany, John Adams and Downtown Campuses, for a cost not to exceed $1,135,515.45 $939,537.15
B24 - Authorizing the approval of Contract Modification #1, for $10,000, with William H. Liskamm FAIA for Special Services and Advice to provide the District with various facilities planning services, for a total contract cost not to exceed $22,000 for the period July 1, 1996 through July 31, 1997.

B25 - Authorization to receive bid from and award contract to the firm of Ghilotti Brothers, the lowest responsive bidder, for construction services for the Project: CCSF, Balboa Reservoir Parking, for a cost not to exceed $222,855.

B26 - Authorizing the approval of Contract Modification #5, for $1,863, including Change Order #9, for $373.75 & Change Order #10, for $1,489.25, with Seto’s Construction Company, for project: CCSF, Smith Hall–Grill Alteration, for a total contract cost not to exceed $218,257.


Equipment, Supplies & Services (Pages 54-61)

C1 - Procurement of equipment, supplies, services, etc., less than $3,000

C2 - Procurement of equipment, supplies, services, etc., $3,000 or more

C3 - Acceptance of Gifts

Human Resources (62-111 Pages)

F1 - Educational Administrator Temporary Appointment City College of San Francisco

F2 - Non-Educational Academic Administrator’s Appointment, City College of San Francisco.

F3 - Resignation from an Academic Administrative Position

G1-G10 - Academic Employees, Credit Program, District Funded

H1-H2 - Academic Employees, Credit Program, Categorically Funded

J1-J5 - Academic Employees, Non-Credit Programs, Categorically Funded
K1-K3- Academic Employees, Non-Credit Programs, District Funded

L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract

N1-N2- Academic Employees Community Service Classes

Policy (pages 112-118)

P1 - Notice of Intention to Amend the San Francisco Community College District Policy Manual Section PM 2.02 - Administrative And Organizational Structure of the San Francisco Community College District.

P2 - Notice of Intention to Amend the San Francisco Community College District Policy Manual Section PM 2.02 - Administrative and Organizational Structure of the San Francisco Community College District

Special (Pages 119-127)

S1 - Authorizing that the student trustee starting June 1, 1997 be 1) elected by a college wide election of students Spring 1997 2) compensated at $350 per month, along with a $1000 travel allowance 3) asked for their advisory vote before the board votes on each resolution with that vote being recorded in the minutes.

S2 - Expressing gratitude and appreciation to Gretchen Hart Schubeck for here service as a student and part-time employee of the San Francisco Community College District

Informational Reports - No Action Necessary (Pages 128-129)

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: March 27, 1997

Phelan Campus