Honorable Governing Board of the  
San Francisco Community College District

Subject: Resolution No.960222-B17
Authorization to 1) contract with, and 2) appropriate funds from the following hotels, (ANA, Westin St. Francis, Sheraton Palace, San Francisco Hilton and Towers, Handlery Union Square, Holiday Inn Union Square, Holiday Inn Civic Center, and Fairmont) to provide Team Building Practices and Vocational English for their employees. The contract total is $ 225,920, February 1, 1996 through December 31, 1997

President and Members:

City College of San Francisco, through the Office of Contract Education and the School of Applied Sciences and Technology, has been working with a consortium of hotels to develop employee skills upgrade training and cross training classes.

The first phase of the training includes classes in team building practices and vocational English. The implementation of this phase will begin on February 1, 1996 and end on December 30, 1997.

No District matching is required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor and/or Chief Operating Officer are hereby authorized to execute a contract on behalf of City College of San Francisco with the following hotels, (ANA, Westin St. Francis, Sheraton Palace, San Francisco Hilton and Towers, Handlery Union Square, Holiday Inn Union Square, Holiday Inn Civic Center, and Fairmont) to provide Team Building Practices and Vocational English for their employees. The contract total is $ 225,920, February 1, 1996 through December 31, 1997.

FURTHER BE IT RESOLVED: That in accordance with the Title 5, California Code of Regulations, Section 59010 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made to the General Fund, Part B - Restricted to cover the following project for the period February 1, 1996 through December 30, 1997.

02/22/96 - B17 Page 1
Local Income

ANA Hotel $35,200
Westin St. Francis Hotel 21,760
Sheraton Palace Hotel 29,440
San Francisco Hilton and Towers 60,160
Handlery Union Square 17,920
Holiday Inn Union Square 27,520
Holiday Inn Civic Center 8,960
Fairmont Hotel 24,960
$225,920

Expenditures

Instructional costs $200,000
Project Management $25,920
$225,920

FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer are hereby authorized to execute all documents necessary to record this budget revision on the accounts of the San Francisco Controller and the SFCCD and to submit any and all reports required by the consortium in the administration of said program.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator:  Judy Teng