Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.960222-B12
Authorization to contract with Marguerite Versher as a technical and grant support for Title III in fulfilling conditions of grant by developing and preparing Title III accounting system, auditing and budget for the period February 23, 1996 to June 30, 1996, in amount not to exceed $8,000

President and Members:

City College of San Francisco received the Title III grant of the U.S. Department of Education, Office of Postsecondary Education, to strengthen student academic success for non-traditional students.

City College of San Francisco wishes to retain the services of Marguerite Versher as a technical and grant support for Title III in fulfilling conditions of grant by developing, monitoring and preparing Title III accounting system, auditing and budget for the period February 23, 1996 to June 30, 1996, in amount not to exceed $8,000.

California Government Code Section 53060 reads, in part, as follows:

“The legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal or administrative matters if such persons are specially trained and experienced and competent to perform the special services required.....”

The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District contract with Marguerite Versher as a technical and grant support for Title III in fulfilling conditions of grant by developing, monitoring and preparing Title III accounting system, auditing and budget and preparing necessary reports for the period February 23, 1996 to June 30, 1996, in amount not to exceed $8,000.
Expenditure

Setting up accounting system and other assigned tasks $2,000
Monitoring system for the Title III activities and an operation manual, newsletter $2,000
Assembly of materials for Title III external audit and expansion of Title III homepage $2,000
Preparation of budget and application for renewal of grant $2,000

Total $8,000

FURTHER BE IT RESOLVED: That the Chancellor and/or Chief Operating Officer are hereby authorized to execute such contract on behalf of the San Francisco Community District.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Robert Gabriner