Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.960926-B15
Authorization to contract with Steven Spurling to provide research for the Office of Research and the office of Matriculation for the period October 1, 1996-June 30, 1997, in the amount not to exceed $10,000

President and Members:

City College of San Francisco wishes to retain the services of the Steven Spurling to provide research on City College of San Francisco student matriculants. The research project will provide reports in the following areas:

1. Analysis and comparison of the Office of matriculation database and the college’s student database to determine if there are any discrepancies, and if so, why.
2. Analysis of student population using matriculation services by age, gender and ethnicity.
3. Analysis of student population using matriculation services and enrolling in classes by age, gender and ethnicity compared to students who do not enroll.
4. Analysis of students using matriculation services compared to those who do not by overall grade point average, retention in class and pass or failure at the end of the term.

The research study will be conducted from October 1, 1996 to June 30, 1997, and the cost will not exceed $10,000.

This request for external help to supplement the work of the Office of Research arises because of the current high levels of workload for the office due to research-related projects associated with the collegewide strategic planning initiative including but not limited to the development of the education technology and transfer enhancement plans.

California Government Code 53060 reads, in parts, as follows:

“The legislative body of any public or municipal corporation or District may contract with and employ any persons for the furnishing to the corporation or District special services and advice in financial, economic, accounting, engineering, legal or administrative matters if such persons are specially trained and experienced and competent to perform the special services required.....”
The following resolution is recommended for adoption:

RESOLVED: That the San Francisco Community College District contract with Steven Spurling to provide matriculation research for the Office of Research and office o matriculation for the period October 1, 1996 to June 30, 1997, in the amount not to exceed $10,000;

FURTHER IT BE RESOLVED: That the Chancellor and/or Chief Operating officer, and/or their designee are hereby authorized to execute such contract on behalf o the San Francisco Community District.

Recommended for adoption,
Del M. Anderson
Chancellor

Originator: Robert Gabriner/Jean McTyre