Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.960627-B8
Appropriating all funds receivable for the Federal Pell Grant Program of the S.F. Community College Campuses Financial Aid Program for the Fiscal Year 1996-1997

President and Members:

In the Federal Pell Grant Program, students obtain applications at high schools, libraries, post offices, and at postsecondary institutions. Students then submit the completed application to a Federal Student Aid processor for processing. The approved application, called a Student Aid Report, (SAR), is sent to the student for submission by the student to the Financial Aid Office of the postsecondary institution of his or her choice. The institution cannot control or predict with accuracy the number of students who may submit SARs.

Beginning in 1980-81, the U.S. Department of Education changed its allocation procedures. To ration the fund more efficiently, the initial allocation is only a portion of the estimated need, making a supplemental submission of SAR documents necessary. These documents are submitted by S.F. Community College Campuses to the Department of Education as the method of requesting additional funding.

Problems arise in 1) the timeliness of our request; 2) the Department of Education's delay in processing it, producing a supplemental allocation letter (which takes up to four weeks), and mailing it to us; 3) submitting a resolution for Governing Board appropriation of the allocation before the agenda deadline date; and 4) finally drawing down the funds and preparing and disbursing the checks to the eligible and needy students.

There is no District matching contribution required for this Federal Pell Grant Program. SFCCD does not apply for the funds; it is an entitlement program. It is requested that all funds receivable in this program for the fiscal year 1996-1997 be appropriated on a blanket basis.

The following resolution is recommended for adoption:

RESOLVED: That in accordance with Title 5, Code of California Regulations, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made in the Student Financial Aid Fund to cover the following project for
the period July 1, 1996 to June 30, 1997 in the amount of the allocation contained in the U.S. Department of Education Official Authorization Letter(s).

**Federal Revenues**

U.S. Department of Education
Federal Student Financial Aid Program
Federal Pell Grant Program, CFDA

**Expenditures**

San Francisco Community College Campuses
Federal Pell Grant Program

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee, are hereby authorized to execute all documents necessary for this grant and to submit any and all reports required by the U.S. Department of Education in the administration of said program.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee, are hereby authorized to deposit to and expend from a separate commercial bank account at the Wells Fargo Bank, West Portal Branch, the amounts appropriated and budgeted for this program in accordance with the federal regulations of the program.

Recommended for adoption:

Del M. Anderson
Chancellor

Originator: Mira Sinco