Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.960627-B25
Authorization to 1) contract with, and 2) appropriate funds from the Department of Public Health, Childhood Lead Prevention Program to provide up to $22,000 for development of nine fact sheets, up to $5,760 for translation of fact sheets in Chinese and Spanish, up to 20 hours for the Lead Awareness curriculum development, up to 52 hours of Lead Awareness training, up to 50 hours of project management, up to 80 hours of field testing, up to $3,360 for books, up to $2,100 for supplies, May 24, 1996 through December 31, 1996, City College of San Francisco, $49,340

President and Members:

The City and County of San Francisco Department of Public Health, Childhood Lead Prevention Program has requested City College of San Francisco to develop nine (9) easy to read and well illustrated fact sheets in English on Lead Hazards Prevention. These fact sheets will be translated Chinese and Spanish languages. CCSF will also conduct five (5) 4-hour Lead Awareness Training classes to the department's custodial staff. The training will emphasize lead-specific cleaning skills for those entering the custodial or cleaning profession through CCSF vocational training classes.

The District will charge the Department of Public Health, Childhood Lead Prevention Program up to $22,000 for development of 9 fact sheets, up to $5,760 for translation (Chinese, Spanish), $110 an hour for the Awareness training, $110 an hour for Lead Awareness curriculum development, $100 an hour for project management, $40 an hour for field testing, up to $3,360 for books, up to $2,100 for supplies.

No District matching is required.

The following resolution is recommended for adoption:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute a contract on behalf of City College of San Francisco with Childhood Lead Prevention Program to provide up to $22,000 for development of nine fact sheets, up to $5,760 for translation of fact sheets in Chinese and Spanish, up to 20 hours for the Lead Awareness curriculum development, up to 52 hours of Lead Awareness training, up to 50 hours of project management, up to 80 hours
of field testing, up to $3,360 for books, up to $2,100 for supplies, May 24, 1996 through December 31, 1996, City College of San Francisco, $49,340.

FURTHER BE IT RESOLVED: That in accordance with the Title 5, California Code of Regulations, Section 59011 and the Budget and Accounting Manual for California Community Colleges, the following appropriation is made to the General Fund, Part B - Restricted to cover the following project for the period May 24, 1996 through December 31, 1996.

**Local Income**

| Childhood Lead Prevention Program | $49,340 |

**Expenditures**

| Fact Sheet Development | $22,000 |
| Translation (Chinese, Spanish) | $5,760 |
| Lead Awareness Curriculum Development | $2,200 |
| 4 Hour Awareness Training | $5,720 |
| Project Management | $5,000 |
| Field Testing | $3,200 |
| Books | $3,360 |
| Supplies | $2,100 |

Total $49,340

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute all documents necessary to execute this grant.

Recommended for adoption:

Del M. Anderson  
Chancellor

Originator: Judy Teng