Regular Meeting of the
Board of Trustees of the San Francisco Community College District

City College of San Francisco
EVANS Campus
Thursday, December 19, 1996
Open Session - 6:00 p.m.

I. Roll Call

II. Pledge of Allegiance

III. Approval of minutes
     - Regular meeting September 26, 1996

IV. Special Presentations:
     - EVANS Campus - Chui Tsang

V. Report from Academic Senate

VI. Report from Associated Students Council

VII. Report from Classified Senate

VIII. Board of Trustees' Reports

IX. Chancellor's Report

X. Adoption of Resolutions Agenda

XI. Action on Resolutions Agenda Items

Finance (Pages 1-29)

B1 - Authorization to contract with Keenan & Associates for participation in the California Schools Dental Coalition for the administration of dental benefits for all eligible employees from January 1, 1997 through December 31, 1998 at a cost of up to $92.02 per employee per month

B2 - Authorization of the Chancellor/designee to act on Classified Salary Matter
B3 - Approval of a contract for special services and advice for Liza Mapaye, an independent contractor, to perform business counseling with clients of the San Francisco Small Business Development Center (SBDC) during the period between October 9, 1996 and December 31, 1996, at a cost not to exceed $3,500.00.

B4 - Approval of a contract for special services and advice for California Procurement Training and Assistance Center (California PTAC), a program of the West Valley/Mission Community College District, to perform business counseling and training with clients of the San Francisco Small Business Development Center (SF SBDC) during the period between October 1, 1996 and December 31, 1996, at a cost not to exceed $5,000.00.

B5 - Approval of a contract for special services and advice for the Silicon Valley Small Business Development Center (Silicon Valley SBDC), a program of the West Valley/Mission Community College District, to perform business counseling with clients of the San Francisco Small Business Development Center (SF SBDC) during the period between November 1, 1996 and December 31, 1996, at a cost not to exceed $20,300.00.

B6 - Authorization to approve an amendment to a contract for special services and advice, dated March 28, 1996, for the period ending December 31, 1996, by and between the San Francisco Community College District and Global Consultants of San Francisco, which increases the amount from $20,000.00 to $25,000.00.

B7 - Authorization to enter into an agreement, C96-0117, with the California Trade and Commerce Agency to accept and appropriate continued funding in the amount of $150,000 for the San Francisco Small Business Development Center for the period January 1, 1997 to December 31, 1997.

B8 - Authorization to contract with Karla Fritzler to provide design support in use of computer technology, multimedia, electronic communications and internet use in curriculum development and instructional support fulfilling conditions of Title III grant for the period January 1, 1997 - June 30, 1997, in the amount not to exceed $21,000.

B9 - Authorization to (1) submit an application for a grant and (2) appropriate all funds upon approval by the National Science Foundation for Enhancement of the Community College General Chemistry, Analytical Chemistry and Organic Chemistry Curricula with GC-MS, with the
involvement of Chemistry Department for the period of July 1997 - July 1999 in the amount not to exceed $23,755

B10 - Authorization to 1) contract with, and 2) appropriate funds from Jewish Vocational Services to provide up to 460 hours of instruction, up to 100 hours for facilities usage, up to $400 for materials/miscellaneous, for a customized Licensed Vocational Nursing Training Program, February 1, 1997 through June 30, 1997, City College of San Francisco, $49,700

B11 - Authorization to contract with Merle E. Cannon, for Special Services and Advice to provide the District with the Five Year Capital Outlay Construction Plan for the 1997 submittal to the State Chancellor’s Office, at a cost not to exceed $5,000.

B12 - Authorization for Contract Modification with GT Construction, to cover the cost of Change Order #4, for the Project: CCSF, Stadium Renovation, located at the Phelan Campus, at a cost not to exceed $11,071.

B13 - Authorization to 1) apply for funding from the Miriam and Peter Haas Early Childhood Fund 2) to appropriate all funds received for educational materials at Grace Child Development Center for the period of June 1, 1996, through August 30, 1996. City College of San Francisco Child Development and Family Studies Department, $2,500.

B14 - Authorizing the approval of Contract Modification #4 for Seto’s Construction Company, for project: CCSF, Smith Hall--Grill Alteration, at a cost of $1,675.

B15 - Authorization to Close Wells Fargo Bank Checking Account #0043-104769 called City College of San Francisco Bookstore and transferring the balance of funds approximately of 1,000 to the San Francisco Community College District Bookstore Auxiliary (dba CCSF Bookstore Auxiliary) checking account #4518-102017

B16 - Adopting a new District plan for Cooperative Work Experience Education (CWEE) in accordance with all Title 5 provisions.

B17 - Adoption of expenditure plan as required by the Budget Act of 1996 in order to receive special State funds for Telecommunications Technology Infrastructure, $54,500

Equipment, Supplies & Services (Pages 30-34)

C1 - Procurement of equipment, supplies, services, etc., less than $3,000
C2  - Procurement of equipment, supplies, services, etc., $3,000 or more

C3  - Acceptance of Gifts

Human Resources (Pages 35-93)

F1  - Commending Chancellor and Authorizing Salary Increase for Chancellor

F2  Non-Educational Academic Administrator’s Appointment, City College of San Francisco

G1-14  Academic Employees, Credit Program, District Funded

H1-5  Academic Employees, Credit Program, Categorically Funded

J1-4  Academic Employees, Non-Credit Programs, Categorically Funded

K1-3  Academic Employees, Non-Credit Programs, District Funded

L1  - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract

N1-2  Academic Employees Community Service Classes

Policies (Pages 94-97)

P1  - Notice of intention to amend the San Francisco Community College District Policy Manual Section 7.2 - Environmental Policies and District Activities: A) Solid Waste Management; B) Hazardous Materials C) Conservation and Air Quality; D) Transportation; E) Purchasing; F) Groundskeeping; G) Facilities and H) Curriculum, Education and Staff Development.

Special (Pages 98-108)

S1  - Presenting the Initial Proposals of the American Federation of Teachers, Local 2121, and of the San Francisco Community College District for a Successor Collective Bargaining Agreement, and Placing a Special Order
of Business on the Agenda for a Public Board of Trustees Meeting in January 1997 for Public Response to the Initial Proposals

S2 - Amending Board of Trustees Resolution No. 960627-S3 Classification of (1370) Special Assistant XI -Payroll Supervisor

S3 - Recognizing and expressing gratitude to Trustee Maria Monet.

S4 - Directing The Chancellor To Review The District’s Hiring Policies And Procedures regarding faculty.

Informational Reports - No Action Necessary. (Pages 109-110)

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

Next Board Meeting Date: January 23, 1996
Phelan Campus
Pierre Coste