Honorable Board of Trustees of the
San Francisco Community College District

Subject: Resolution No.961219-B4
Approval of a contract for special services and advice for California Procurement Training and Assistance Center (California PTAC), a program of the West Valley/Mission Community College District, to perform business counseling and training with clients of the San Francisco Small Business Development Center (SF SBDC) during the period between October 1, 1996 and December 31, 1996, at a cost not to exceed $5,000.00.

President and Members:

On December 14, 1995, the Board of Trustees adopted a resolution which authorized the execution and submission of Standard Grant Agreement, Contract No. C95-0110, and appropriation of all funds received upon approval by the California Trade and Commerce Agency to provide continued funding for the SF SBDC for the period January 1, 1996 to December 31, 1996. On August 29, 1996, the Board of Trustees adopted Resolution No. 960829-B10 which approved an amendment to the SBDC contract, C95-0110, which increased funding for the SF SBDC from $150,000.00 to $295,000.00 and increased the SF SBDC’s duties to perform business counseling and training during the last two quarters of 1996. In order to accomplish the SF SBDC’s mission to increase local economic development by providing business counseling and training to small business owners, the SF SBDC is in the process of increasing its capacity to perform business counseling and training with more small business owners and is developing and implementing new specialized training workshops.

The anticipated business counseling and training workshops to be performed by California PTAC will substantially aid the SF SBDC in reaching its 1996 contract milestones for one-on-one counseling and training. It will increase the depth and expertise of the SF SBDC counseling team.

No General Fund Money is required.

The following resolution is recommended for adoption:
RESOLVED: That the contract for services with California Procurement Training and Assistance Center, a program of the West Valley/Mission Community College District, to perform business counseling and training with clients of the San Francisco Small Business Development Center during the period between October 1, 1996 and December 31, 1996, at a cost not to exceed $5,000.00 be approved.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees, are hereby authorized to execute all documents necessary to record this contract and to submit any and all reports required by the State Chancellor’s Office in the administration of said program.

Recommended for Adoption:

Del M. Anderson
Chancellor

Originator: Steven Glick