DATE: September 25, 2003

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Amend Professional Services Contract - Downtown Campus Fire Watch
(Resolution No. 030925-B6)

BACKGROUND INFORMATION:

Project: Downtown Campus Fire Watch

A-1 Security Services (SLBE) is currently performing "Fire Watch Services" at the Downtown Campus. A fire watch is required whenever construction contractors are working; staff and students are in the building; and the building's fire alarm is turned off. The fire alarm system is turned off from time to time to allow modifications associated with the renovation work and to prevent false alarms. A roving fire watch satisfies all of the local and state requirements under such circumstances. A-1 Security is currently doing work under a Professional Services Contract. It is recommended that the current contract be increased an additional $40,000.00 to a new total cost not to exceed $50,000.00, which should enable the College to utilize the same firm to complete the fire watch requirement on current construction projects.

All four SLBE security firms that are certified with the Human Rights Commission were contacted. The firms are; Cypress Security, A-1 Security, H & H Security, and Big Eye Security. The District is already using Cypress Security on another project. Big Eye was not able to meet our schedule. A-1 is recommended since they have the lowest rates and are currently working on this project. Should Fire Watch services be required on other projects, all four SLBE certified firms will be contacted and given the opportunity to contract for services with the District.

The project is funded with 2001 Proposition A General Obligation Bond funds.

SHARED GOVERNANCE REVIEW:

Yes ___; No ____; if yes, which committee: ______

Date of Review: ______

(A negative response indicates that a review is not necessary)
RECOMMENDATION:

RESOLVED: That authorization be hereby given to amend the contract with the A-1 Security, for the project: Downtown Campus Fire Watch, to be completed on or before April 1, 2004 at a total cost of not to exceed $50,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator
W/ David Liggett